

REGULAR GENERAL MEETING, DECEMBER 17, 2015

A Regular General Meeting of the Council of the Town of Stephenville was held in the Council Chambers at 12:13 p.m. on December 17, 2015.

Present: Mayor Tom O'Brien, Chairperson
Deputy Mayor: Mike Tobin

Councillors: Laura Aylward
Don Gibbon
Darlene Oake
Justin House

Also Present: Town Manager, Mike Campbell
Town Clerk, Carolyn Lidstone

MINUTES

REGULAR GENERAL MEETING, DECEMBER 3, 2015

Motion – Gibbon/Aylward

No.15-300 That the Minutes of the Regular General Meeting of December 3, 2015 be adopted as circulated.
Carried Unanimously

COMMITTEE REPORTS

FINANCE COMMITTEE

POLL TAX

Motion - Gibbon/House

No.15-301 That the recommendation of the Finance Committee be accepted and that Poll Tax write offs totaling \$926.59 and adjustments totaling \$347.74 be approved.
Carried Unanimously

**ACCOUNTS PAYABLE FOR
NOVEMBER, 2015**

Motion - Gibbon/Tobin

No. 15-302 That the recommendation of the Finance Committee be accepted and that the Accounts Payable for November, 2015 totaling \$143,168.91 be approved.

Carried Unanimously

**AWARD OF TENDER, PURCHASE
OF SOCCER NETS FOR
MAYFIELD**

Motion - Gibbon/Oake

No. 15-303 That the recommendation of the Finance Committee be accepted and that the Town of Stephenville award the tender for the Purchase of Soccer Nets for Mayfield to Centaur Products (Atlantic) Inc. in the amount of \$30,078.45 taxes included.

Carried Unanimously

**AWARD OF TENDER, PURCHASE
OF BLEACHERS FOR
MAYFIELD**

Motion - Gibbon/Tobin

No. 15-304 That the recommendation of the Finance Committee be accepted and that the Town of Stephenville award the tender for the Purchase of Bleachers for Mayfield to W.H. Reynolds (Cambridge) Ltd., in the amount of \$31,224.10 taxes included.

Carried Unanimously

PERMITS AND MUNICIPAL PLAN

**NATHAN CORMIER,
22 HANSEN HIGHWAY**

DATA: Request for Outline Planning Permission to amend the zoning for the property located at 22 Hansen Highway from Residential Medium Density to Commercial General.

It was the recommendation of the Planning and Traffic Committee that Outline Planning Permission be granted subject to compliance with all Town Regulations.

Motion - Aylward/House

No. 15-305 That the recommendation of the Planning and Traffic Committee be accepted and Nathan Cormier be granted Outline Planning Permission to amend the zoning for the property located at 22 Hansen Highway from Residential Medium Density to Commercial General, subject to conditions as outlined in the agenda data.

Carried Unanimously

**SHALOM SPA/HAPPY HEALTHY
FEET, 197-201 MAIN STREET**

DATA: Request for a permit to operate a foot care center in an existing business which occupies space in the building located at 197-201 Main Street was reviewed.

It was the recommendation of the Planning and Traffic Committee that this permit be granted subject to compliance with all Town Regulations.

Motion - Aylward/Tobin

No. 15-306 That the recommendation of the Planning and Traffic Committee be accepted and Shalom Spa/Happy Healthy Feet be granted a permit to operate a foot care center in an existing business which occupies space in the building located at 197-201 Main Street, subject to conditions as outlined in the agenda data.

Carried Unanimously

**ICR BUILDING SOLUTIONS,
28-30 PRINCE RUPERT DRIVE**

DATA: Request for a permit to erect a business sign on the building located at 28-30 Prince Rupert Drive.

It was the recommendation of the Planning and Traffic Committee that this permit be granted subject to compliance with all Town regulations

Motion - Aylward/Oake

No. 15-307 That the recommendation of the Planning and Traffic Committee be accepted and ICR Building Solutions be granted a permit to erect a business sign on the building located at 28-30 Prince Rupert Drive, subject to conditions as outlined in the agenda data.

Carried Unanimously

**DAVINA BARTER, COLD
BROOK**

As the design engineer for the sewage system for the proposed development, Councillor House declared himself in conflict of interest and left the Council table.

DATA: Request for Outline Planning Permission to erect a single family dwelling on property located in Cold Brook.

It was the recommendation of the Planning and Traffic Committee that Outline Planning Permission be granted subject to the approval of Water Resources, Service NL, compliance with the Town of Stephenville's Well Installation Guidelines and compliance with all Town Regulations.

Motion - Aylward/Gibbon

No. 15-308 That the recommendation of the Planning and Traffic Committee be accepted and Davina Barter be granted Outline Planning Permission to to erect a single family dwelling on

property located in Cold Brook, subject to conditions as outlined in the agenda data.

Carried
Councillor House abstained from voting

Councillor House returned to the Council table at the conclusion of discussion of this item.

NEW BUSINESS

ADOPTION OF 2016 REGULAR GENERAL MEETING SCHEDULE (AS ATTACHED)

Motion - Gibbon/Aylward

No. 15-309 That the 2016 Regular General Meeting Schedule, as attached to the Regular General Meeting agenda for December 17, 2015, be adopted.

Carried Unanimously

RESIGNATION, COUNCILLOR JOHN FINN

Motion - Tobin/Oake

No. 15-310 That the resignation of John Finn from his position as Councillor for the Town of Stephenville be accepted.

Carried Unanimously

MOTIONS, 2016 MUNICIPAL BY-ELECTION DATE FOR MUNICIPAL BY-ELECTION, COUNCILLOR VACANCY

Motion - House/Aylward

No. 15-311 That in accordance with the provisions of Section 6 of the Municipal Elections Act, a Municipal By-Election be held on Tuesday, March 1, 2016 to fill one vacancy in the number of councillors for the Town of Stephenville.

Carried Unanimously

**DATE FOR MUNICIPAL
BY-ELECTION, NOMINATION
DAY**

Motion - Gibbon/Oake

No. 15-312 That in accordance with the provisions of Section 14 (3) of the Municipal Elections Act, Wednesday, February 3, 2016, from 8:00 a.m. to 8:00 p.m. be designated Nomination Day for the March 1, 2016 Municipal By-Election.

Carried Unanimously

**APPOINTMENT OF
ALTERNATE RETURNING
OFFICER**

Motion - Aylward/Gibbon

No. 15-313 That in accordance with the provisions of Section 13 (2) of the Municipal Elections Act, the Town Manager, Mike Campbell, be appointed Alternate Returning Officer for the 2016 Municipal By-Election.

Carried Unanimously

REQUEST FOR RECOUNT

Motion - Oake/Aylward

No. 15-314 That in accordance with the provisions of Section 62 (1) of the Municipal Elections Act, where the difference between the number of votes received by the candidate elected with the lowest number of votes and the candidate defeated with the highest number of votes is 10 or less, a candidate can request that the Returning Officer conduct a recount of the ballots cast in the Election.

Carried Unanimously

ADVANCE POLL

Motion - House/Gibbon

No. 15-315 That in accordance with the provisions of Section 26 of the Municipal Elections Act, an Advance Poll for the March 1, 2016 Municipal By-Election be held on Thursday, February 18, 2016 at the Town Office.

Carried Unanimously

**GLENN TOBIN,
MEMORIAL HOCKEY GAME**

Councillor House reminded residents that tomorrow marks the 6th Annual Glenn Tobin Memorial Hockey Game. All proceeds of the game will go to the NL Heart & Stroke Foundation.

**KNIGHTS OF COLUMBUS- OUR
LADY OF PERPETUAL HELP, ANNUAL
CHRISTMAS DINNER**

Deputy Mayor Tobin stated that the Knights of Columbus will again be providing Christmas dinner from 12 Noon to 2 pm at the Santa Maria Club.

He encouraged people who were planning attend to register so that arrangements can be made for the appropriate amount of food to be provided at the dinner. He noted that in certain circumstances the Knights will deliver dinners to people with mobility problems or of advanced age. The Chapter has been providing this dinner for approximately 14 years.

SEASONS GREETINGS

Councillor Aylward wished the citizens of Stephenville a Merry Christmas and a Happy New Year.

She thanked all the many volunteers who contribute to a variety of organizations within the community. She thanked Staff and her fellow Councillors for the work that they do on behalf of the community during the year.

**PRESENTATION TO MAYOR
O'BRIEN, 20 YEARS OF
MUNICIPAL SERVICE**

Deputy Mayor Tobin advised that at the November Municipalities Newfoundland and Labrador Appreciation Banquet, a number of councillors and mayors had been presented with plaques in recognition of their municipal service. As Mayor O'Brien had been unable to attend, he had accepted this plaque on his behalf from the Premier of Newfoundland and Labrador.

On behalf of Council members and the community, Deputy Mayor Tobin expressed appreciation to Mayor O'Brien for the great work that he does in leading the community in his role as Mayor and for all contributions he has made to the council of the Town of Stephenville.

ADJOURNMENT

Motion – Gibbon/House

No. 15-316 That the meeting adjourn at this time,
12:30 p.m.

Carried Unanimously

CHAIRPERSON

DATE CONFIRMED