

## **REGULAR GENERAL MEETING, FEBRUARY 25, 2016**

A Regular General Meeting of the Council of the Town of Stephenville was held in the Council Chambers at 12:12 p.m. on February 25, 2016.

Present: Mayor Tom O'Brien, Chairperson  
Deputy Mayor: Mike Tobin

Councillors: Justin House  
Don Gibbon  
Darlene Oake

Absent: Councillor: Laura Aylward

Also Present: Town Manager, Mike Campbell  
Town Clerk, Carolyn Lidstone

### **MINUTES**

#### **REGULAR GENERAL MEETING, FEBRUARY 11, 2016**

Motion – Gibbon/Oake

No.16-34 That the Minutes of the Regular General Meeting of February 11, 2016 be adopted as circulated.

Carried Unanimously

### **PROCLAMATIONS AND DELEGATIONS**

### **COMMITTEE REPORTS**

### **FINANCE COMMITTEE**

#### **POLL TAX**

Motion - Gibbon/House

No.16-35 That the recommendation of the Finance Committee be accepted and Poll Tax write-offs totaling \$157.66, adjustments totaling \$157.66 and refunds totaling \$151.50 be approved.

Carried Unanimously

**PROPERTY TAX**

Motion - Gibbon/Tobin

No.16-36 That the recommendation of the Finance Committee be accepted and Property Tax write-offs totaling \$7,375.88 be approved.  
Carried Unanimously

**WATER & SEWER TAX**

Motion - Gibbon/Oake

No.16-37 That the recommendation of the Finance Committee be accepted and Water & Sewer Tax adjustments totaling \$1,371.56 be approved.  
Carried Unanimously

**BUSINESS TAX**

Motion - Gibbon/House

No.16-38 That the recommendation of the Finance Committee be accepted and Business Tax adjustments totaling \$1,339.25 be approved.  
Carried Unanimously

**ACCOUNTS PAYABLE FOR  
JANUARY, 2016**

Motion - Gibbon/Tobin

No.16-39 That the recommendation of the Finance Committee be accepted and the Accounts Payable for January, 2016 totaling \$371,328.11 be approved.  
Carried Unanimously

**GRANT, SOCIETY FOR THE  
CARE AND PROTECTION OF  
ANIMALS**

Motion - Gibbon/Oake

No.16-40 That the recommendation of the Finance Committee be accepted and the Town of Stephenville give a grant in the amount of \$1,163.00 to the Society for the Care and Protection of Animals to offset the 2016 Property Tax and Water and Sewer Tax levies for the property located at 15 Utah Drive.  
Carried Unanimously

**2016 HORIZONS MAGAZINE,  
THE WESTERN STAR**

Motion - Gibbon/House

No.16-41 That the recommendation of the Finance Committee be accepted and the Town of Stephenville purchase a Community Profile page, costing \$1,000.00 plus taxes, in the Horizons Magazine being published by the Western Star and \$700.00 for online digital advertising.  
Carried Unanimously

**41<sup>ST</sup> ANNUAL ROTARY MUSIC  
FESTIVAL, ROTARY CLUB OF  
STEPHENVILLE**

As his wife is on the executive of the Rotary Club, Mayor O'Brien declared himself in conflict of Interest and left the Council table.

Deputy Mayor Tobin chaired the meeting for this item.

Motion - Gibbon/Oake

No.16-42 That the recommendation of the Finance Committee be accepted and the Town of Stephenville give a grant in the amount of \$150.00 to the 41<sup>st</sup> Annual Rotary Music Festival being held April 18 to 23, 2016.  
Carried

Mayor O'Brien abstained from voting.

Mayor O'Brien returned to the Council table at the conclusion of discussion on this item and resumed the chair.

For the information of the by-election candidate, who was in the gallery, Mayor O'Brien explained the committee structure which is used by the council of the Town of Stephenville. He highlighted the functions of the two main standing committees, the Planning and Traffic Committee and the Finance Committee. Both committees have 3 council members assigned to them as well as staff; all Council members are welcome at both committees.

## **PERMITS AND MUNICIPAL PLAN**

### **NEW BUSINESS**

#### **STEPHENVILLE AIRPORT CORPORATION, PROVINCIAL AIRLINES SCHEDULE**

Mayor O'Brien highlighted the good news announcement from the Stephenville Airport Corporation this week regarding the Provincial Airlines new schedule with connections to Labrador and Orlando. He congratulated the Stephenville Airport Corporation Board and their staff for securing this new scheduling.

#### **STEPHEN AWARDS**

Councillor Oake advised that the nomination forms for the 2015 Stephen Awards are available with a deadline of March 24, 2016 for submission. The tentative banquet date is April 23, 2016.

#### **2016 STEPHENVILLE WINTER CARNIVAL**

Deputy Mayor Tobin noted that the 2016 Stephenville Winter Carnival is being held this week. The official opening tonight at the Stephenville Dome.

**ADJOURNMENT**

Motion – Gibbon/House

No. 16-43 That the meeting adjourn at this time,  
12:22 p.m.

Carried Unanimously

---

**CHAIRPERSON**

---

**DATE CONFIRMED**