

REGULAR GENERAL MEETING, FEBRUARY 26, 2015

A Regular General Meeting of the Council of the Town of Stephenville was held in the Council Chambers at 12:15 p.m. on February 26, 2015.

Present: Mayor Tom O'Brien, Chairperson
Councillors: Laura Aylward
John Finn
Don Gibbon
Darlene Oake

Absent: Deputy Mayor Miike Tobin
Councillors Justin House

Also Present: Town Manager, Mike Campbell
Town Clerk, Carolyn Lidstone
Engineering Student, Ryan Murphy

MINUTES

REGULAR GENERAL MEETING, February 12, 2015

Motion – Gibbon/Aylward

No. 15-33 That the Minutes of the Regular General Meeting of February 12, 2015 be adopted as circulated.

Carried Unanimously

PROCLAMATIONS AND DELEGATIONS

PURPLE DAY FOR EPILEPSY, MARCH 26TH

Mayor O'Brien signed a proclamation declaring March 26th, as Purple Day for Epilepsy.

COMMITTEE REPORTS

FINANCE COMMITTEE

POLL TAX

Motion - Gibbon/Finn

No. 15-34 That the recommendation of the Finance Committee be accepted and Poll Tax write-offs totaling \$155.69, adjustments totaling \$307.59 and refunds totaling \$191.50 be approved.
Carried Unanimously

PROPERTY TAX

Motion - Gibbon/Oake

No. 15-35 That the recommendation of the Finance Committee be accepted and the Property Tax write-offs totaling \$8,483.85 be approved.
Carried Unanimously

WATER AND SEWER TAX

Motion - Gibbon/Aylward

No. 15-36 That the recommendation of the Finance Committee be accepted and the Water & Sewer Tax adjustments totaling \$1,766.72 be approved.
Carried Unanimously

BUSINESS TAX

Motion - Gibbon/Finn

No.15-37 That the recommendation of the Finance Committee be accepted and the Business Tax adjustments totaling \$9,401.29 be approved.
Carried Unanimously

**ACCOUNTS PAYABLE FOR
JANUARY, 2015**

Motion - Gibbon/Oake

No. 15-38 That the recommendation of the Finance Committee be accepted and the Accounts Payable for January, 2015, totaling \$233,922.23, be approved.

Carried Unanimously

**REQUEST FOR FUNDING,
20TH ANNUAL TELETHON,
BAY ST. GEORGE SICK
CHILDREN'S FOUNDATION**

Motion - Gibbon/Aylward

No. 15-39 That the recommendation of the Finance Committee be accepted and the Town of Stephenville give a grant in the amount of \$250.00 to the 20th Annual Telethon of the Bay St. George Sick Children's Foundation being held March 22, 2015.

Carried Unanimously

**REQUEST FOR FUNDING,
STEPHEN AWARDS COMMITTEE**

As chair of the Stephen Awards Committee, Councillor Oake declared herself as conflict of interest and left the Council Table.

Motion - Gibbon/Finn

No. 15-40 That the recommendation of the Finance Committee be accepted and the Town of Stephenville give a grant in the amount of \$2,500.00 to the Stephen Awards Committee toward the costs of holding the 2015 Stephen Awards Banquet on April 19, 2015.

Carried

Councillor Oake abstained for voting.

Councillor Oake returned to the Council Table at the conclusion of discussion on this item.

**REQUEST FOR PERMISSION
TO APPOINT BAE NEWPLAN
TO CONDUCT TRAFFIC
STUDY AT INTERSECTION
OF GALLANT/WEST STREETS**

Motion - Gibbon/Oake

No. 15-41 That the recommendation of the Finance Committee be accepted and the Town of Stephenville appoint BAE Newplan to conduct a Traffic Study at the intersection of Gallant/West Streets.
Carried Unanimously

**REQUEST FOR PERMISSION TO
APPOINT BAE NEWPLAN TO
DESIGN, TENDER, AND
PERFORM CONTRACT
ADMINISTRATION FOR THE
CONSTRUCTION OF A NEW
TRAFFIC LIGHT SYSTEM,
INTERSECTION OF
GALLANT/WEST STREETS**

Motion - Gibbon/Aylward

No. 15-42 That the recommendation of the Finance Committee be accepted and the Town of Stephenville appoint BAE Newplan to design, tender and perform contract administration for the construction of a new Traffic Light System at the intersection of Gallant/West Streets.
Carried Unanimously

PERMITS AND MUNICIPAL PLAN

**KLAC SECURITY,
59 OHIO DRIVE**

DATA: Request for a permit to utilize space in the residence located at 59 Ohio Drive.

It was the recommendation of the Planning and Traffic Committee that this permit be granted subject to compliance with all Town Regulations.

Motion – Aylward/Oake

No. 15-43 That the recommendation of the Planning and Traffic Committee be accepted and KLAC Security be granted a permit to utilize space in the residence located at 59 Ohio Drive to accommodate a home office for a security company subject to conditions as outlined in the agenda data.

Carried Unanimously

**JENNIFER LUCAS,
191-197 HANSEN
MEMORIAL HIGHWAY**

DATA: Request for a permit to utilize space in the building located at 191-197 Hansen Memorial Highway.

It was the recommendation of the Planning and Traffic Committee that this permit be granted subject to the approval of Service NL and compliance with all Town Regulations.

Motion - Aylward/Gibbon

No. 15-44 That the recommendation of the Planning and Traffic Committee be accepted and Jennifer Lucas be granted a permit to utilize space in the building located at 191-197 Hansen Memorial Highway to accommodate a massage therapy clinic subject to conditions as outlined in the agenda data.

Carried Unanimously

ADJOURNMENT

Motion – Gibbon/Oake

No. 15-45 That the meeting adjourn at this time,
12:24 p.m.

Carried Unanimously

CHAIRPERSON

DATE CONFIRMED