

REGULAR GENERAL MEETING, JANUARY 25, 2018

A Regular General Meeting of the Council of the Town of Stephenville was held in the Council Chambers at 12:04 p.m. on January 25, 2018.

Present:

Mayor Tom Rose, Chairperson

Deputy Mayor: Susan Fowlow

Councillors: Mark Felix
Laura Aylward (Arrived 12:08)
Maurice Hynes
Don Gibbon
Mike Tobin

Also Present:

Town Manager, Mike Campbell
Town Clerk, Jennifer Brake

CALL TO ORDER/ APPROVAL OF AGENDA

Motion – Gibbon/Hynes

No.17-353 That the Agenda of the Regular General Meeting of January 12, 2018 be adopted as circulated.
Carried Unanimously

MINUTES

REGULAR GENERAL MEETING, JANUARY 11, 2018

Motion – Fowlow/Tobin

No.17-354 That the Minutes of the Regular General Meeting of January 11, 2018 be adopted as circulated.
Carried Unanimously

MATTERS ARISING FROM MINUTES

PROCLAMATION & DELEGATIONS

The Town of Stephenville will recognize Family Literacy Day on January 27, 2018

COMMITTEE REPORTS

FINANCE COMMITTEE

POLL TAX

Motion - Felix/Tobin

No.17-355 It was the recommendation of the Finance Committee that Poll Tax Write offs of \$6,797.21 and adjustments of \$892.60 be approved.

Carried Unanimously

PROPERTY TAX

Motion - Felix/Gibbon

No.17-356 It was the recommendation of the Finance Committee that Property Tax write offs in the amount of \$461.76 be approved.

Carried Unanimously

WATER & SEWER TAX

Motion - Felix/Fowlow

No.17-357 It was the recommendation of the Finance Committee that Water & Sewer adjustments in the amount of \$1675.78 be approved.

Carried Unanimously

BUSINESS TAX

Motion - Felix/Hynes

No.17-358 It was the recommendation of the Finance Committee that Business Tax adjustments in the amount of \$5,997.68 be approved.

Carried Unanimously

ACCOUNTS PAYABLE LISTING FOR DECEMBER, 2017

Motion - Felix/Tobin

No.17- 359 It was the recommendation of the Finance Committee that the Accounts Payable Listing for December, 2017 in the amount of \$202,796.96 be approved.

Carried Unanimously

**DONATION, ROTARY CLUB OF
STEPHENVILLE**

Motion - Felix\Fowlow

No.17-360 It was the recommendation of the Finance Committee that The Town of Stephenville give a donation in the amount of \$150.00 to the 43rd Annual Rotary Music Festival.

Carried Unanimously

**DONATION, ADDICTIONS
RECOVERY DROP IN CENTER**

Motion - Felix/Aylward

No.17-361 It was the recommendation of the Finance Committee that The Town of Stephenville give a donation in the amount of \$1200.00 to the Addictions Recovery Drop in Center.

Carried Unanimously

PURCHASE OF LAND

Motion - Felix/Gibbon

No.17-362 It was the recommendation of the Finance Committee that The Town of Stephenville purchase parcel Vol 106 FOL 57 in the amount of \$20,000.00.

Carried Unanimously

TOWN OFFICE WASHROOMS

Motion - Felix/Hynes

No.17-363 It was the recommendation of the Finance Committee that the Town of Stephenville call a tender for the renovations of the washrooms at Town Hall.

Carried Unanimously

**PERMISSION TO TENDER
SNOW BLOWER ATTACHMENT
FOR SKID STEER**

Motion - Felix/Tobin

No.17-364 It was the recommendation of the Finance Committee that the Town of Stephenville tender for the purchase of snow blower attachment for Skid Steer.

Carried Unanimously

**REQUEST FOR PROPOSAL
SALE OF LAND WESTERN
SIDE OF INDIAN HEAD RANGE**

Motion - Felix/Aylward

No.17-365 It was the recommendation of the Finance Committee that the proposal submitted by International Aggregates Newfoundland Inc. for the purchase and development of the land Western Side of Indian Head Range be accepted.

Carried Unanimously

**GRANT, BRANCH 35,
ROYAL CANADIAN LEGION**

As an executive member of the Royal Canadian Legion Councillor Hynes was in conflict of interest and left the council table

Motion - Felix/Gibbon

No.17-366 It was the recommendation of the Finance Committee that the Town of Stephenville give a grant in the amount of \$30,000 to the Royal Canadian Legion.

Carried

Councillor Hynes abstained from voting.

Councillor Hynes returned to the Council table at the conclusion of discussion on this item.

PERMITS AND MUNICIPAL PLAN

**URBAN AND RURAL PLANNING ACT RESOLUTION TO ADOPT
TOWN OF STEPHENVILLE DEVELOPMENT REGULATIONS**

AMENDMENT NO.4, 2017

DATA: Under the authority of Section 16 of the Urban and Rural Planning Act 2000, the Town Council of Stephenville

a) Adopts the Town of Stephenville Development Regulations Amendment No. 4, 2017. Making the following change: Land abutting both sides of Route 460-11 is rezoned from Rural to Rural Residential

Motion - Fowlow/Aylward

No.17-367 It was the recommendation of the Planning and Traffic Committee that under the Authority of Section 16 of the Urban and Rural Planning Act 2000, the Town Council of Stephenville adopt Development Regulation Amendment No. 4, 2017.

Carried Unanimously

**URBAN AND RURAL PLANNING ACT RESOLUTION TO ADOPT
TOWN OF STEPHENVILLE MUNICIPAL PLAN**

AMENDMENT NO. 2, 2017

DATA: Under the authority of Section 16 of the Urban and Rural Planning Act 2000, the Town Council of Stephenville

a) Adopts the Town of Stephenville Municipal Plan Amendment No. 2, 2017. Stephenville Future Land use Map 4 is amended to include Land abutting both sides of Route 460-11 is rezoned from Rural to Rural Residential

Motion - Fowlow/Hynes

No.17-368 It was the recommendation of the Planning and Traffic Committee that under the Authority of Section 16 of the Urban and Rural Planning Act 2000, the Town Council of Stephenville adopt Municipal Plan Amendment No. 2, 2017.

Carried Unanimously

**NEWCO METAL & AUTO RECYCLING,
1151 & 1153 TANK AREA**

DATA: Request for a permit to demolish tanks located at 1151 & 1153 Tank Area.

Motion - Fowlow/Tobin

No.17-369 It was the recommendation of the Planning and Traffic Committee that a permit be granted subject to compliance with all Town Regulations and Service NL.

Carried Unanimously

**SPARKES BUMPER TO BUMPER
DETAILING – 2 BALM PLACE**

DATA: Request for a permit to utilize space from the property located at 2 Balm Place to accommodate a home based car detailing business.

Motion - Fowlow/Gibbon

No.17-370 It was the recommendation of the Planning and Traffic Committee that a permit be granted subject to compliance with all Town Regulations.

Carried Unanimously

**WAREHOUSE ONE – THE JEAN
STORE – 44 QUEEN STREET**

DATA: Request for a permit to operate a business and do renovations to the space located in the Stephenville Mall at 44 Queen Street.

Motion - Fowlow/Aylward

No.17-371 It was the recommendation of the Planning and Traffic Committee that a permit be granted subject to compliance with all Town Regulations and Service NL.

Carried Unanimously

**MONTREAL NEON SIGNS
44 QUEEN STREET**

DATA: Request for a permit to install business sign, as per drawing submitted, to the exterior of building located at Stephenville Mall at 44 Queen Street.

Motion - Fowlow/Hynes

No.17-372 It was the recommendation of the Planning and Traffic Committee that a permit be granted subject to compliance with all Town Regulations.
Carried Unanimously

**SUSAN'S THERAPEUTIC
MASSAGE – 90 MAIN ST**

DATA: Request for a permit to occupy space in the building located at 90 Main Street to accommodate a massage therapy business.

Motion - Fowlow/Gibbon

No.17-373 It was the recommendation of the Planning and Traffic Committee that a permit be granted subject to compliance with all Town Regulations and Service NL.
Carried Unanimously

BY-LAWS AND REGULATIONS

UNFINISHED BUSINESS

NEW BUSINESS

MAYOR ROSE

Stated the funding approved for the Royal Canadian Legion electrical upgrades will provide the Town with another emergency shelter. Mayor Rose stated the legion is an important building to our Town; it's a historical center for our history and the building is host to many commemorative events and activities.

He recognized the significant flooding last week in Western NL and stated our hearts go out to communities that had devastation. Mayor Rose made comment the road closure at Noels Pond has become a regular occurrence with every major rain storm. He stated he contacted John Finn, MHA regarding Route 460 (Noels Pond) and suggested the bridge in Noels Pond be considered in the infrastructure upgrade being completed from Gull Pond to M&F Motors by Transportation and Works.

UMC MEETING

Councillor Tobin reported that on January 19-20, 2018 he had been in Grand Falls-Windsor to attend

the UMC Meeting on Council's behalf. He highlighted some of the items on the agenda: role and focus for 2018, cannabis by-laws, urban accord, Trans-Canada Highway, hydro increases, ACOA funding, He noted that there had been an impressive array of speakers including Honourable Allan Hawkins, Minister of Advanced Education Skills & Labour, Mr. Jamie Chippett, Deputy Minister, Municipal Affairs & Environment, Municipal Safety Council NL, and presentation from Kathleen Parewick and Tom Cooper. Councillor Tobin also stated Mr. Hawkins confirmed the College of the North Atlantic Centre of Excellence - Industrial Trades Building will be moving forward and he also confirmed the Provincial Headquarters in Stephenville would not be relocated.

WINTER CARNIVAL 2018

Councillor Gibbon, recognized the Stephenville's 2018 Winter Carnival Chairperson and committee for their fantastic job.

Mayor Rose stated on behalf of himself and council he thanked the committee and volunteers for carrying out such a community event.

ADJOURNMENT

Motion – Aylward/Gibbon

No. 17-374 That the meeting adjourn at this time, 12:35 p.m.

Carried Unanimously

CHAIRPERSON

DATE CONFIRMED