

## **REGULAR GENERAL MEETING, JANUARY 16, 2014**

A Regular General Meeting of the Council of the Town of Stephenville was held in the Council Chambers at 12:06 p.m. on January 16, 2014.

Present: Mayor Tom O'Brien, Chairperson  
Deputy Mayor Mike Tobin  
Councillors: Laura Aylward  
Don Gibbon  
Justin House  
Darlene Oake

Absent: Councillor John Finn (Work Commitments)

Also Present: Town Manager, Mike Campbell  
Town Clerk, Carolyn Lidstone

## **MINUTES**

### **REGULAR GENERAL MEETING, DECEMBER 12, 2013**

Motion – Gibbon/Aylward

No. 14-01 That the Minutes of the Regular General Meeting of December 12, 2013 be adopted as circulated.  
Carried Unanimously

### **SPECIAL MEETING DECEMBER 12, 2013**

Motion – Oake/House

No. 14-02 That the Minutes of the Special Meeting of December 12, 2013 be adopted as circulated.  
Carried Unanimously

## **PROCLAMATIONS AND DELEGATIONS**

### **Presentation of 20 year Service Plaque to Laura Aylward**

On behalf of the Department of Municipal Affairs, Mayor O'Brien presented a 20 year Service Plaque to Councillor Aylward in recognition of her service

as a Councillor and Deputy Mayor in the Town of  
Stephenville.

## **COMMITTEE REPORTS**

### **FINANCE COMMITTEE**

#### **EXPENSE CHEQUE LISTING FOR DECEMBER, 2013**

Motion – Gibbon/Aylward

No. 14-03 That the recommendation of the Finance Committee be accepted and the Expense Cheque Listing for December, 2013 totaling \$216,639.73 be approved.

Carried Unanimously

#### **ACCOUNTS PAYABLE FOR NOVEMBER, 2013**

Motion – Gibbon/Oake

No. 14-04 That the recommendation of the Finance Committee be accepted and the Accounts Payable for November, 2013 totaling \$246,749.07 be approved.

Carried Unanimously

#### **2014 MEMBERSHIP FEES, MUNICIPALITIES NL AND PROFESSIONAL MUNICIPAL ADMINISTRATORS**

Motion – Gibbon/Tobin

No. 14-05 That the recommendation of the Finance Committee be accepted and the 2014 membership fees for Municipalities Newfoundland and Labrador and Professional Municipal Administrators, in the amounts of \$5,900.16 and \$570.00 respectively, be paid.

Carried Unanimously

**2014-2015 MEMBERSHIP FEE,  
FEDERATION OF CANADIAN  
MUNICIPALITIES**

Motion – Gibbon/House

- No. 14-06 That the recommendation of the Finance Committee be accepted and the 2014-2015 membership fee for the Federation of Canadian Municipalities in the amount of \$1,244.16 be paid.  
Carried Unanimously

**WESTERN DESTINATION MANAGEMENT  
ORGANIZATION, 2014 SUMMER WAY  
FINDING PROJECT**

Motion – Gibbon/Aylward

- No. 14-07 That the recommendation of the Finance Committee be accepted and the Town of Stephenville contribute \$500.00 to the Western Destination Management Organization's 2014 Summer Way Finding Project.  
Carried Unanimously

**REQUEST FOR GRANT, 2014  
STEPHENVILLE WINTER CARNIVAL  
COMMITTEE**

Motion – Gibbon/Oake

- No. 14-08 That the recommendation of the Finance Committee be accepted and the Town of Stephenville give a grant in the amount of \$1,500 to the 2014 Stephenville Winter Carnival Committee towards the cost of hosting the events on February 13 – 17, 2014.  
Carried Unanimously

**RESULTS OF REQUESTS FOR PROPOSALS,  
PRIME CONSULTANT SERVICES**

Motion – Gibbon/Tobin

No. 14-09 That the recommendation of the Finance Committee be accepted and the Town of Stephenville accept the proposal from BAE Newplan Group for Prime Consultant Services subject to the acceptance of the financial aspect of the proposal.

Carried Unanimously

**PERMITS AND MUNICIPAL PLAN**

**BELL ALIANT, VARIOUS LOCATIONS**

DATA: Request for permits to install cabinets on the rear of existing poles in the following locations: 34 York Avenue, 37 Main Street, 17-19 Hillview Avenue, 19-3 Queen Street, 6 Willowdale Drive, 1 Mill Place, 2 Valley Road, 61 Fowlow Drive, 61 Georgia Drive, 65 Maryland Drive and 2 Leo Drive.

It was the recommendation of the Planning and Traffic Committee that these permits be granted as per sketches submitted and subject to compliance with all Town regulations.

Motion – Aylward/House

No. 14-10 That the recommendation of the Planning and Traffic Committee be accepted and Bell Aliant be granted permits to install cabinets on the rear of existing poles in the following locations: 34 York Avenue, 37 Main Street, 17-19 Hillview Avenue, 19-3 Queen Street, 6 Willowdale Drive, 1 Mill Place, 2 Valley Road, 61 Fowlow Drive, 61 Georgia Drive, 65 Maryland Drive and 2 Leo Drive, subject to conditions as outlined in the agenda data.

Carried Unanimously

**SCREAMING GYPSY TATTOO,  
90-94 QUEEN STREET**

DATA: Request for a permit to utilize space in the building located at 90-94 Queen Street in order to accommodate a tattoo/piercing/hair salon.

Motion – Aylward/Oake

No. 14-11 That Screaming Gypsy Tattoo be granted a permit to utilize space in the building located at 90-94 Queen Street in order to accommodate a tattoo/piercing/hair salon subject to compliance with all Town Regulations.

Carried Unanimously

**NEW BUSINESS**

**CONDOLENCES,  
BARRY COATES**

Mayor O'Brien relayed Council's condolences to Barry and the families on the recent passing of his wife, Patsy.

**POTHoles**

Mayor O'Brien reported that Public Works are trying to keep up with pothole repairs as best they can and ask people to use caution when driving the Town streets.

**CUTBACKS WITH CANADA  
POST**

Mayor O'Brien stated he would like to add Council's voice to the objections being raised against the cutbacks being proposed by Canada Post which will raise issues for accessibility for seniors and all residents. Installation of the super mailbox around Town will bring issues with esthetics and littering in the proximity of the locations.

Mayor O'Brien noted that through the Town's representation on the Urban Municipalities Committee, Council's voice will be added to the objections on this matter.

Deputy Mayor Tobin reported that this item had been on the recent UMC agenda; as Canada Post is a Crown Corporation, the UMC members hope to change their direction of Canada Post cutbacks.

Councillor House was surprised that the Town was not consulted as to the proposed locations for the super mailboxes as these installations will require a certain amount of land to provide safe off-street access to the boxes.

**DECEMBER 2013,  
SNOWCLEARING**

Deputy Mayor Tobin relayed his compliments to Town Staff for the excellent response to the recent record snowfalls in December.

Mayor O'Brien noted that the Town had experienced 26 days straight with snowfall and thought the Public Works Department had done a tremendous job in keeping the roads open under those conditions.

Councillor Aylward also commented on her level of comfort during the recent ice blockages in the brook because she was aware that the Public Works Staff, Management and the Mayor were monitoring that situation.

**UMC MEETING, GANDER,  
JANUARY 10-12**

Deputy Mayor Tobin reported on the recent UMC meeting in Gander, the highlights of which had been the Urban Summit and Draft Economic Development Partnership Charter, Fiscal Framework Discussions and a presentation on Municipal Permits.

**FIGURE SKATING, WESTERN  
DIVISIONALS**

Councillor Oake reminded Council and residents that the Stephenville Figure Skating Association will be hosting the Western Regionals on January 18<sup>th</sup> and 19<sup>th</sup> at the Stephenville Dome.

**WESTINS RESTAURANT,  
STEPHENVILLE AIRPORT**

Councillor House reported that he had been advised that the restaurant will be opening on January 20<sup>th</sup>.

**STEPHENVILLE WINTER  
CARNIVAL**

Councillor Gibbon reported that the Stephenville Winter Carnival Committee had recently held their first meeting and are looking forward to another great winter carnival.

**YMCA, 383 MASSACHUSETTS  
DRIVE**

Councillor House stated that he had noticed new equipment arriving at the YMCA; the anticipation of the re-opening of the facility is sparking excitement throughout the region.

Mayor O'Brien outlined the recent media coverage about the Bay St. George YMCA and its operation at the 383 Massachusetts Drive location.

**Adjournment**

Motion – Gibbon/Aylward

No. 14-12 That the meeting adjourn at this time,  
12:33 p.m.

Carried Unanimously

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**CHAIRPERSON**

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**DATE CONFIRMED**