

REGULAR GENERAL MEETING, JANUARY 26, 2017

A Regular General Meeting of the Council of the Town of Stephenville was held in the Council Chambers at 12:08 p.m. on January 26, 2017.

Present: Mayor Tom O'Brien
Deputy Mayor Mike Tobin
Councillors: Don Gibbon
Tom Rose

Absent: Councillors: Laura Aylward
Justin House
Darlene Oake

Also Present: Town Clerk, Carolyn Lidstone

MINUTES

REGULAR GENERAL MEETING, JANUARY 12, 2017

Motion – Gibbon/Rose

No.17-09 That the Minutes of the Regular General Meeting of January 12, 2017 be adopted as circulated.

Carried Unanimously

PROCLAMATIONS AND DELEGATIONS

VIOLENCE PREVENTION MONTH

Mayor O'Brien signed a proclamation declaring February 2017 to be Violence Prevention Month in the Town of Stephenville.

COMMITTEE REPORTS

FINANCE COMMITTEE

POLL TAX

Motion - Tobin/Gibbon

No.17-10 That the recommendation of the Finance Committee be accepted and Poll Tax write-offs totaling \$2,771.99 be approved.

Carried Unanimously

PROPERTY TAX	Motion -	Tobin/Rose
	No.17-11	That the recommendation of the Finance Committee be accepted and Property Tax write-offs totaling \$13,003.77 be approved. Carried Unanimously
WATER & SEWER TAX	Motion -	Tobin/Gibbon
	No.17-12	That the recommendation of the Finance Committee be accepted and Water & Sewer Tax adjustments totaling \$4,004.83 be approved. Carried Unanimously
BUSINESS TAX	Motion -	Tobin/Rose
	No.17-13	That the recommendation of the Finance Committee be accepted and Business Tax adjustments totaling \$150.00 be approved. Carried Unanimously
MISCELLANEOUS ACCOUNTS	Motion -	Tobin/Gibbon
	No.17-14	That the recommendation of the Finance Committee be accepted and Miscellaneous Accounts adjustments totaling \$141.99 be approved. Carried Unanimously
ACCOUNTS PAYABLE FOR DECEMBER, 2016	Motion -	Tobin/Gibbon
	No.17-15	That the recommendation of the Finance Committee be accepted and the Accounts Payable for December, 2016 totaling \$430,455.31 be approved. Carried Unanimously
2016-2017 SCHOLARSHIP, COLLEGE OF THE NORTH ATLANTIC	Motion -	Tobin/Gibbon
	No.17-16	That the recommendation of the Finance Committee be accepted and the Town of Stephenville donate a \$500.00 Scholarship to the College of the North Atlantic for the 2016-2017 academic year. Carried Unanimously

**2017-2018 MEMBERSHIP,
FEDERATION OF CANADIAN
MUNICIPALITIES**

Motion - Tobin/Rose

No.17-17 That the recommendation of the Finance Committee be accepted and the 2017-2018 Membership Fees for the Federation of Canadian Municipalities, in the amount of \$1,393.29 be approved.

Carried Unanimously

**REQUEST FOR GRANT, WINTER
CARNIVAL COMMITTEE**

Motion - Tobin/Rose

No.17-18 That the recommendation of the Finance Committee be accepted and the Town of Stephenville give a grant in the amount of \$1,500 to the Winter Carnival Committee to assist with the cost of holding the 2017 Winter Carnival events.

Carried Unanimously

**REQUEST FOR GRANT,
ADDICTION RECOVERY
DROP-IN CENTER**

Motion - Tobin/Gibbon

No.17-19 That the recommendation of the Finance Committee be accepted and the Town of Stephenville give a grant in the amount of \$1,500 to the Addiction Recovery Drop-In Center.

Carried Unanimously

**REQUEST FOR GRANT,
STEPHEN AWARDS**

Motion - Tobin/Rose

No.17-20 That the recommendation of the Finance Committee be accepted and the Town of Stephenville give a grant in the amount of \$2,500 to the Stephen Awards Committee towards the cost of holding the 2017 Stephen Awards Banquet.

Carried Unanimously

**REQUEST TO TENDER, STREET
PAINTING CONTRACT**

Motion - Tobin/Rose

No.17-21 That the recommendation of the Finance Committee be accepted and the Town of Stephenville call a tender for the Street Painting Contract for a three year period, 2017 to 2019 inclusive.

Carried Unanimously

**REQUEST FOR GRANT,
STEPHENVILLE THEATRE
FESTIVAL**

Motion - Tobin/Gibbon

No.17-22 That the recommendation of the Finance Committee be accepted and the Town of Stephenville give a grant in the amount of \$15,000 to the Stephenville Theatre Festival toward its 2017 Season.

Carried Unanimously

PERMITS AND MUNICIPAL PLAN

**ANGELITA WHITE,
34 BROOK STREET**

DATA: Request for Outline Planning Permission to operate a take-out and convenience store from the property located at 34 Brook Street.

It was the recommendation of the Planning and Traffic Committee that Outline Planning Permission be granted subject to the approval of Service NL and compliance with all Town Regulations.

Motion - Rose/Gibbon

No.17-23 That the recommendation of the Planning and Traffic Committee be accepted and Angelita White be granted Outline Planning Permission to operate a take-out and convenience store from the property located at 34 Brook Street, subject to conditions as outlined in the agenda data.

Carried Unanimously

**PORT HARMON AUTHORITY
LTD., 2 HARBOUR DRIVE**

DATA: Request for Outline Planning Permission to change the name of an existing business, located at 2 Harbour Drive, from Port Harmon Authority Ltd. to Port of Stephenville (operating under Port Harmon Authority Ltd.).

It was the recommendation of the Planning and Traffic Committee that Outline Planning Permission be granted subject to compliance with all Town Regulations.

Motion - Rose/Tobin

No.17-24 That the recommendation of the Planning and Traffic Committee be accepted and Port Harmon Authority Ltd. be granted Outline Planning Permission to change the name of an existing business, located at 2 Harbour Drive, from Port Harmon Authority Ltd. to Port of Stephenville (operating under Port Harmon Authority Ltd.), subject to conditions as outlined in the agenda data.

Carried Unanimously

NEW BUSINESS

**UMC MEETING,
FEBRUARY 3-4, 2017,
BAY ROBERTS, NL**

Deputy Mayor Tobin reported he will be attending the UMC Meeting next weekend in Bay Roberts. If any councilor has an item which they would like to have addressed at the meeting, he asked that they bring the item forward to him. He apologized to Mayor O'Brien as he will be unable to attend the Mayor's Roast on February 3.

**CANADIAN FEDERATION OF
INDEPENDENT BUSINESSES,
RED TAPE PUZZLE**

Councillor Rose reported that the Canadian Federation of Independent Businesses had completed a survey and research with a goal to recognizing how red tape can be minimized for business owners in the province. He noted that in

Newfoundland and Labrador, there is more legislation and red tape than in any other province for business owners. The report identified Stephenville as sitting very well in some categories and not so well in other categories. He noted that the report had made some suggestions which the Town of Stephenville should look to have put in place for the business community, in particular, regarding the Town's website, the number of business tax categories and the due date for businesses being able to pay their taxes.

Mayor O'Brien stated that he had forwarded the report to Management to review to see if there are any changes The Town of Stephenville can make and if so, what implications those changes would have on the Town.

ADJOURNMENT

Motion – Rose/Gibbon

No. 17-25 That the meeting adjourn at this time,
12:30 p.m.

Carried Unanimously

CHAIRPERSON

DATE CONFIRMED