

## **REGULAR GENERAL MEETING, JULY 27, 2017**

A Regular General Meeting of the Council of the Town of Stephenville was held in the Council Chambers at 12:15 p.m. on July 27, 2017.

Present: Mayor Tom O'Brien, Chairperson

Deputy Mayor: Mike Tobin

Councillors: Don Gibbon  
Laura Aylward

Also Present: Town Manager, Acting Town Clerk Mike Campbell

### **MINUTES**

#### **REGULAR GENERAL MEETING, JULY 6, 2017**

Motion – Aylward/Tobin

No.17-172 That the Minutes of the Regular General Meeting of July 6, 2017 be adopted as circulated.  
Carried Unanimously

### **PROCLAMATION & DELEGATIONS**

### **COMMITTEE REPORTS**

### **FINANCE COMMITTEE**

#### **ACCOUNTS PAYABLE LISTING FOR JUNE, 2017**

Motion - Tobin/Aylward

No.17-173 It was the recommendation of the Finance Committee that the Accounts Payable Cheque listing for June, 2017 totaling \$165,976.97 be approved.  
Carried Unanimously

**REQUEST FOR GRANT, HARMON  
HUSTLE ROAD RACE  
COMMITTEE**

Motion - Tobin/Aylward

No.17-174 It was the recommendation of the Finance Committee that the Town of Stephenville give a grant in the amount of \$250.00 to the Harmon Hustle Road Race Committee.

Carried Unanimously

**REQUEST FOR GRANT, LEISURE  
& RECREATION COMMITTEE**

Motion - Tobin/Gibbon

No.17-175 It was the recommendation of the Finance Committee that that the Town of Stephenville give a grant in the amount of \$3000.00 to the Leisure & Recreation Committee for Canada Day & Stephenville Day Festivities.

Carried Unanimously

**DONATION FOR MISS TEEN NL,  
JESSICA SKINNER RE: MISS  
TEENAGE CANADA**

Motion - Tobin/Aylward

No.17-176 It was the recommendation of the Finance Committee that the Town of Stephenville give a donation in the amount of \$200.00 to Miss Teen NL, Jessica Skinner.

Carried Unanimously

**REQUEST FOR GRANT, HARMON  
SEASIDE LINKS**

Motion - Tobin/Gibbon

No.17-177 It was the recommendation of the Finance Committee that the Town of Stephenville give a grant in the amount of \$40,000.00 to Harmon Seaside Links for the purchase 1750 Dedicated Turf Sprayer.

Carried Unanimously

**PERMISSION TO TENDER,  
ILLUMINATED CROSSWALK  
SIGN**

Motion - Tobin/Gibbon

No.17-178 It was the recommendation of the Finance Committee that the Town of Stephenville call a tender for the purchase two pedestrian crossing signs.  
Carried Unanimously

**JAMIE GABRIEL, 242 HANSEN  
MEMORIAL HIGHWAY**

Motion - Tobin/Aylward

No.17-179 It was the recommendation of the Finance Committee that land as indicated on plot plan submitted "Parcel B" be sold for \$250.00 and all costs borne by the purchaser.  
Carried Unanimously

**PERMITS AND MUNICIPAL PLAN**

**NORTHERN HARVEST SMOLT  
LTD – 15 CONNIECTICUT DRIVE**

DATA: It was the recommendation of the Planning and Traffic Committee that the Request for Permit, which had been adopted at the Regular General Meeting of July 6, 2017, by Motion No. 17-166 be rescinded.

Motion - Aylward/Gibbon

No. 17-180 That the recommendation of the Planning and Traffic Committee be accepted and the Permit as outlined in the Agenda Data, be rescinded.  
Carried Unanimously

**NORTHERN HARVEST SMOLT  
LTD – 15 CONNIECTICUT DRIVE**

DATA: Request for a permit to construct foundations and erect pre-eng steel building, to accommodate a salmon harvesting facility, as per drawings submitted, on the property located at 15 Connecticut Drive.

It was the recommendation of the Planning and Traffic Committee that this permit be granted subject to the approval of Service NL and compliance with all Town Regulations.

Motion - Aylward/Gibbon

No.17-181 That the recommendation of the Planning and Traffic Committee be accepted and Northern Harvest Smolt Ltd be granted a permit to construct foundations and erect pre-eng steel building, to accommodate a salmon harvesting facility, as per drawings submitted, on the property located at 15 Connecticut Drive, subject to conditions as outlined in the agenda data. Carried Unanimously

**AREA 35 INC – 35 UTAH  
DRIVE**

DATA: Request for a permit to do minor renovations, erect boundary fence, install temporary power and security system to accommodate a commercial storage warehouse, as per plot plan submitted, on the property located at 35 Utah Drive.

It was the recommendation of the Planning and Traffic Committee that this permit be granted subject to the approval of Service NL and compliance with all Town Regulations.

Motion - Aylward/Gibbon

No.17-182 That the recommendation of the Planning and Traffic Committee be accepted and Area 35 Inc. be granted a permit to do minor renovations, erect boundary fence, install temporary power and security system to accommodate a commercial storage warehouse, as per plot plan submitted, on the property located at 35 Utah Drive, subject to conditions as outlined in the agenda data.

Carried Unanimously

**TOULON DEVELOPMENT  
CORPORATION – 44 QUEEN  
STREET**

DATA: Request for a permit to remove and replace rooftop HVAC unit, install two diffusers and ductwork on the building located at 44 Queen Street.

It was the recommendation of the Planning and Traffic Committee that this permit be granted subject to the approval of Service NL and compliance with all Town Regulations. The Planning and Traffic committee has requested a letter to update building envelope.

Motion - Aylward/Tobin

No.17-183 That the recommendation of the Planning and Traffic Committee be accepted and Toulon Development Corporation be granted permit to remove and replace rooftop HVAC unit, install two diffusers and ductwork on the building located at 44 Queen Street, subject to conditions as outlined in the agenda data.

Carried Unanimously

**WEST COAST CAR CLUB/CHAD  
SIMMS – 13 TENNESSEE DRIVE**

DATA: Request for a Permit to operate a race track during the summer on Air Strip located at 13 Tennessee Drive.

It was the recommendation of the Planning and Traffic Committee that this permit be granted subject to the approval of Service NL and compliance with all Town Regulations. The planning and traffic committee indicated only participants are to use the race track and no spectators will be permitted on site.

Motion - Aylward/Gibbon

No.17-184 That the recommendation of the Planning and Traffic Committee be

accepted and West Coast Car Club/Chad Simms be granted a permit to operate a race track during the summer on Air Strip located at 13 Tennessee Drive, subject to conditions as outlined in the agenda data.

Carried Unanimously

## **NEW BUSINESS**

### **ELECTIONS**

Motion – Aylward/Gibbon

No. 17-185 That in accordance with the provisions of Section 14 (3) of the Municipal Elections Act, Wednesday, August 30, 2017, from 8:00 am to 8:00 pm be designated Nomination Day for the September 26, 2017 Municipal Election.

That in accordance with Section 26 of the Municipal Elections Act, an advance Poll for the September 26, 2017 Municipal Election be held on Thursday September 20, 2017 at the Town Office from 8:00 am to 8:00 pm.

Carried Unanimously

### **ADJOURNMENT**

Motion – Aylward/Gibbon

No. 17-186 That the meeting adjourns at this time, 12:26 p.m.

Carried Unanimously

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**CHAIRPERSON**

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**DATE CONFIRMED**