

## **REGULAR GENERAL MEETING, JULY 28, 2016**

A Regular General Meeting of the Council of the Town of Stephenville was held in the Council Chambers at 12:08 p.m. on July 28, 2016.

Present: Mayor Tom O'Brien, Chairperson  
Deputy Mayor: Mike Tobin

Councillors: Laura Aylward  
Don Gibbon  
Justin House  
Darlene Oake  
Tom Rose

Also Present: Town Clerk, Carolyn Lidstone

### **MINUTES**

#### **REGULAR GENERAL MEETING, JULY 7, 2016**

Motion – Gibbon/Aylward

No.16-174 That the Minutes of the Regular General Meeting of July 7, 2016 be adopted as circulated.

Carried Unanimously

Councillor Rose gave notice that he has a discussion item that he would like to have on today's agenda regarding the Order which was issued to 2 Blanchard's Road, Noels Pond.

#### **SPECIAL MEETING, JULY 13, 2016**

Motion – Tobin/Rose

No.16-175 That the Minutes of the Special Meeting of July 13, 2016 be adopted as circulated.

Carried Unanimously

**COMMITTEE REPORTS  
FINANCE COMMITTEE**

**POLL TAX**

Motion - Tobin/House

No.16-176 That the recommendation of the Finance Committee be accepted and Poll Tax write-offs totaling \$2,529.27, adjustments totaling \$8,463.07 and refunds totaling \$300.00 be approved.  
Carried Unanimously

**PROPERTY TAX**

Motion - Tobin/Oake

No.16-177 That the recommendation of the Finance Committee be accepted and that Property Tax write-offs totaling \$5,459.33 and adjustments totaling \$1,500.12 be approved.  
Carried Unanimously

**WATER & SEWER TAX**

Motion - Tobin/Gibbon

No.16-178 That the recommendation of the Finance Committee be accepted and Water & Sewer Tax adjustments totaling \$156.00 be approved.  
Carried Unanimously

**REMISSION OF TAX**

Motion - Tobin/Aylward

No.16-179 That the recommendation of the Finance Committee be accepted and Remission of Tax totaling \$2,459.85 be approved.  
Carried Unanimously

**MISCELLANEOUS ACCOUNTS**

Motion - Tobin/House

No.16-180 That the recommendation of the Finance Committee be accepted and Miscellaneous Accounts totaling \$193.77 be approved.  
Carried Unanimously

**ACCOUNTS PAYABLE FOR  
JUNE, 2016**

Motion - Tobin/Oake

No.16-181 That the recommendation of the Finance Committee be accepted and Accounts Payable for June, 2016 totaling \$135,044.06 be approved.  
Carried Unanimously

**AWARD OF LEASE, STEPHENVILLE  
INDUSTRIAL FACILITY/  
DOCK AREA**

Motion - Tobin/Gibbon

No.16-182 That the recommendation of the Finance Committee be accepted and the Tender for the Lease of the Stephenville Industrial Facility, Dock Area, be awarded to Port Harmon Authority Limited in the amount of \$21,000 month.  
Carried Unanimously

**AWARD OF TENDER, SUPPLY  
AND DELIVERY OF  
SAND TRUCK**

Motion - Tobin/Rose

No.16-183 That the recommendation of the Finance Committee be accepted and the Tender for the Supply and Delivery of a Sand Truck be awarded to Royal Freightliner at the tendered amount of \$231,319.05 taxes included.  
Carried Unanimously

**AWARD OF TENDER, PURCHASE  
OF TRACTOR AND  
ATTACHMENTS**

Motion - Tobin/Aylward

No.16-184 That the recommendation of the Finance Committee be accepted and the Tender for the Purchase of a Tractor and Attachments be awarded to Harvey & Company Limited at the tendered amount of \$50,096.30 taxes included.  
Carried Unanimously

**AWARD OF TENDER,  
ASPHALT PAVING  
PROGRAM 2016**

Motion - Tobin/House

No.16-185 That the recommendation of the Finance Committee be accepted the Tender for the Asphalt Paving Program 2016 be awarded to Western Paving Limited at the following rates:

Cost/tonne Asphalt Only	\$150.00
Cost/tonne Recap up to 500 tonnes	\$180.00
Cost/tonne Patching/with Contractor Prep	\$335.00
Cost/tonne Patching/with Town Prep	\$205.00

Carried Unanimously

**AWARD OF TENDERS,  
SALE OF NEW/  
USED EQUIPMENT**

Motion - Tobin/Rose

No.16-186 That the recommendation of the Finance Committee be accepted and the Tenders for the Sale of New/Used Equipment be awarded as follow:

Bid A: 2003 Chevrolet Truck, VIN .... 511	
C.N.B. Holdings Limited	\$313.00 + HST
Bid B: 2003 Chevrolet Truck, VIN ... 058,	
C.N.B. Holdings Limited	\$177.00 + HST
Bid C: 2004 GMC Truck	
C.N.B. Holdings Limited	\$313.00 + HST
Bid D: 2009 Chevrolet Truck	
C.N.B. Holdings Limited	\$1,013.00 + HST
Bid H: Ride-On Lawn Mowers	
Brian Gaudon	\$200.00 + HST
Bid J: 8' Islander Space Cap	
C.N.B. Holdings Limited	\$127.00 + HST

Carried Unanimously

**PERMISSION TO PURCHASE  
PICK-UP FOR PUBLIC WORKS  
DEPARTMENT, PROVINCIAL  
GOVERNMENT STANDING  
OFFER FOR VEHICLES**

Motion - Tobin/Oake

No.16-187 That the recommendation of the Finance Committee be accepted and under the Provincial Government's Standing Offer for Vehicles, the Town of Stephenville purchase a 2016 Chevrolet Silverado Crew Cab in the amount of \$23,956.00 plus HST.

Carried Unanimously

**REQUEST FOR GRANT,  
SIR THOMAS RODDICK  
HOSPITAL FOUNDATION**

As Chair of Western Health, Mayor O'Brien declared himself conflict of interest and left the Council table. Deputy Mayor Tobin chaired the meeting for this item.

As a member of the Board of Directors of the Sir Thomas Roddick Hospital Foundation, Councillor Gibbon declared himself in conflict of interest and left the Council table.

Motion - Tobin/House

No.16-188 That the recommendation of the Finance Committee be accepted and the Town of Stephenville contribute \$1,000 to the Sir Thomas Roddick Hospital Foundation Radiothon 2016.

Carried  
Mayor O'Brien and Councillor Gibbon abstained from voting.

Councillor Gibbon returned the Council table at the conclusion of discussion on this item.

Mayor O'Brien returned to the Council table at the conclusion of discussion on this item and resumed the Chair.

**MUNICIPALITIES NEWFOUNDLAND  
AND LABRADOR, 2016 ANNUAL  
CONVENTION AND TRADE  
SHOW, ST. JOHN'S, NL**

Motion - Tobin/Gibbon

No.16-189 That the recommendation of the Finance Committee be accepted the Town of Stephenville sent two representatives to the Municipalities Newfoundland and Labrador 2016 Annual Convention and Trade Show being held in St. John's, NL.

Carried Unanimously

**PERMISSION FOR MAYOR AND  
TOWN MANAGER TO SIGN  
INFORMATION SHARING  
AGREEMENT WITH  
SERVICE NL**

Motion - Tobin/Aylward

No.16-190 That the recommendation of the Finance Committee be accepted and the Mayor and Town Manager be authorized to sign an Information Sharing Agreement with Service NL to provide information to aid in law enforcement duties of the Town By-laws.

Carried Unanimously

**REQUEST FOR GRANT,  
WALK-A-WAYS PARKS  
AND TRAILS COMMITTEE**

Motion - Tobin/Rose

No.16-191 That the recommendation of the Finance Committee be accepted and the Town of Stephenville give a grant in the amount of \$10,000 to the Walk-A-Ways Parks and Trails Committee toward the costs of the construction of a covered bridge across the Ned's Pond Dam.

Carried Unanimously

In response to a question from Councillor House, Mayor O'Brien noted that the ATVs now use the trails and felt that the Bridge would be wide enough to be used by ATVs.

Councillor Rose suggested that in the future the Town should work toward the development of trails to accommodate ATV users.

Mayor O'Brien and Deputy Mayor Tobin encouraged residents to enjoy the trails as they are an asset to the community.

Carried Unanimously

## **PERMITS AND MUNICIPAL PLAN**

### **REQUEST TO ERECT MEMORIAL SIGN, ACCESS TO BALLFIELDS**

DATA: Request that the Town erect a memorial sign naming the access into the ballfields as "Mark Young Way".

It was the recommendation of the Planning and Traffic Committee that the Town of Stephenville erect a Memorial Sign at the access to the ballfields on Massachusetts Drive, naming the access "Mark Young Way".

Motion - Aylward/Gibbon

No. 16-192 That the recommendation of the Planning and Traffic Committee be accepted and the Town of Stephenville erect a Memorial Sign at the access to the ballfields on Massachusetts Drive, naming the access "Mark Young Way".

Carried Unanimously

### **REQUEST TO NAME BALL DIAMONDS A, B, AND C**

DATA: Request to name Ball Diamonds A, B, and C.

It was the recommendation of the Planning and Traffic Committee that Ball Diamonds A, B, and C be named "Stephenville Harmon Ball Diamonds".

Motion - Aylward/Rose

No. 16-193 That the recommendation of the Planning and Traffic Committee be accepted and Ball Diamonds A, B, and C be named "Stephenville Harmon Ball Diamonds".

Carried Unanimously

**STEELE USED CARS,  
25 PRINCE RUPERT DRIVE**

DATA: Request for a permit to occupy space in the building located at 25 Prince Rupert Drive to accommodate an automotive dealership, to do interior and exterior renovations, and to replace signage.

It was the recommendation of the Planning and Traffic Committee that this permit be granted subject to the approval of Service NL and compliance with all Town Regulations.

Motion - Aylward/Oake

No. 16-194 That the recommendation of the Planning and Traffic Committee be accepted and Steele Used Cars be granted a permit to occupy space in the building located at 25 Prince Rupert Drive to accommodate an automotive dealership, to do interior and exterior renovations, and to replace signage, subject to conditions as outlined in the agenda data.

Carried Unanimously

**GREG GAUDON,  
15 WHEELER'S ROAD/  
NOEL'S POND**

DATA: A request for a permit to erect a 24 foot by 32 foot accessory building on the property located at 15 Wheeler's Road, Noel's Pond.



It was the recommendation of the Planning and Traffic Committee that this permit be granted subject to compliance with all Town Regulations.

Motion - Aylward/Tobin

No. 16-195 That the recommendation of the Planning and Traffic Committee be accepted and Greg Gaudon, be granted a permit to erect a 24 foot by 32 foot accessory building on the property located at 15 Wheeler's Road, Noel's Pond, subject to conditions as outlined in the agenda data.

Carried Unanimously

**CITY CHRYSLER/STEELE AUTO  
GROUP, 5-7 PRINCE  
RUPERT DRIVE**

DATA: Request for a permit to do exterior renovations and to erect signage on property located at 5-7 Prince Rupert Drive.

It was the recommendation of the Planning and Traffic Committee that this permit be granted subject to the approval of Service NL and compliance with all Town Regulations.

Motion - Aylward/House

No. 16-196 That the recommendation of the Planning and Traffic Committee be accepted and City Chrysler/Steele Auto Group be granted a permit to do exterior renovations and to erect signage on property located at 5-7 Prince Rupert Drive, subject to conditions as outlined in the agenda data.

Carried Unanimously

**BROWN DERBY/  
PAUL O'REILLY,  
128 MAIN STREET**

DATA: Request for Outline Planning Permission to designate three parking spaces for "Taxis Only" in front of the Brown Derby located at 128 Main Street.

It was the recommendation of the Planning and Traffic Committee that Outline Planning Permission be denied as individual businesses are responsible for providing designated parking for patrons; the Main Street parking spaces are for the use of all businesses.

Motion - Aylward/Oake

No. 16-197 That the recommendation of the Planning and Traffic Committee be accepted and Brown Derby/Paul O'Reilly be denied Outline Planning Permission be denied to designate three parking spaces for "Taxis Only" in front of the Brown Derby located at 128 Main Street, for reasons as outlined in the agenda data.

Carried Unanimously

**APPOINTMENT OF COMMISSIONER  
TO CONDUCT PUBLIC HEARINGS  
FOR TOWN OF STEPHENVILLE  
MUNICIPAL PLAN AND  
DEVELOPMENT  
REGULATIONS 2014**

At the June 16, 2016 Regular General Meeting, Councillor Rose had been declared in conflict on the development of the Municipal Plan and Development Regulations 2014 and therefore left this table for this item.

Councillor House stated that he had been absent from the meeting where Councillor Rose had been declared in conflict and asked Council to decide whether, as a property owner on Hillier Avenue, if he is in conflict on the Municipal Plan and Development Regulations, 2014 discussions.

Councillor House left the Council Table during this discussion.

Motion - Aylward/Tobin

No. 16-198 That Councillor Justin House is in conflict on the adoption and approval of the Municipal Plan and Development Regulations, 2014.

Carried  
Councillor Rose and Councillor House abstained from voting

DATA: It was the recommendation of the Planning and Traffic Committee that Ivan Emke be appointed Commissioner to conduct the public hearings for the Town of Stephenville Municipal Plan and Development Regulations 2014.

Motion - Aylward/Gibbon

No. 6-199 That the recommendation of the Planning and Traffic Committee be accepted and Ivan Emke be appointed Commissioner to conduct the public hearings for the Town of Stephenville Municipal Plan and Development Regulations 2014.

Carried  
Councillor House and Councillor Rose abstained from voting.

Councillors House and Rose returned to the Council table at the conclusion of discussion on this item.

**MYRON GALLANT,  
1 KIN COURT**

DATA: Request for a permit to refurbish the building at 1 Kin Court including new electrical service, spray booth, furnace, siding, and washrooms, as per plans submitted.

It was the recommendation of the Planning and Traffic Committee that this permit be granted as per plans submitted and subject to the approval of Service NL and compliance with all Town Regulations.

Motion - Aylward/Rose

No. 16-169 That the recommendation of the Planning and Traffic Committee be accepted and Myron Gallant be granted a permit to refurbish the building at 1 Kin Court including new electrical service, spray booth, furnace, siding, and washrooms, as per plans submitted, subject to conditions as outlined in the agenda data.

Carried Unanimously

## **NEW BUSINESS**

### **FIRENDLY INVASION EVENTS**

Mayor O'Brien stated that the events were off to an excellent start with the opening on Tuesday evening at the Royal Canadian Legion. The Lieutenant Governor, Mr. Fagan, had been at attendance at the opening.

Mayor O'Brien stated that this morning he had been happy to meet Colonel Evans, who is 93 years of age and a former serviceman who had been stationed at the Ernest Harmon Airforce Base.

He thanked the Town's Management and the Public Works Department, the Beautification Committee and all the volunteers whose efforts have made these events possible.

Councillor House commented on the new signage that has been erected, noting that it would be nice to have those remain to build on the tourism aspect in coming years.

Mayor O'Brien informed Council that the Tourist Information Centre had opened on Monday in the lobby of the Stephenville Dome.

Deputy Mayor Tobin extended appreciation to the members to the Cultural Destination Committee, including Deborah Coughlin, noting that a lot of volunteer hours have gone into the planning of the

Friendly Invasion Events. He commended the actors who have played community icons in the Main Street vignettes.

**MAYFIELD PITCH**

Councillor House commented on the excellent condition of Mayfield, noting that Stephenville Men's soccer had played there last evening and had won the game.

**STEPHENVILLE DAY**

Councillor Oake reminded residents that Monday, August 1<sup>st</sup>, is Stephenville Day and festivities will be held at the YMCA.

**USO SHOWS/JEAN HOUSE**

Councillor Gibbon thanked Jean House for the tremendous amount of work she has put into the shows that will be held during the Friendly Invasion Events.

**ORDER TO BLANCHARDS ROAD/NOEL'S POND**

Councillor Rose stated he had dropped by that location this morning. After looking at the flood zone maps, they clearly identify that the flood zone was way beyond the property in question. He reviewed the history of this Order. His point in bringing this up to Council today for discussion is to provide Councillors with additional information.

He noted that the young family have incurred expenses such as surveys, septic tanks, design and purchase of the building material; and the decision of Council to issue an order has added duress and hardship for the family.

He stated that in conversation with Water Resources in St. John's, who indicated that the Town of Stephenville could issue this permit under its discretionary powers.

He felt it was incumbent on Council to take another look at the situation and for Council members to drive by to look at the location of the proposed development.

**ADJOURNMENT**

Motion – Gibbon/Aylward

No. 16-201 That the meeting adjourn at this time,  
12:42 p.m.

Carried Unanimously

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**CHAIRPERSON**

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**DATE CONFIRMED**