

**REGULAR GENERAL MEETING, JULY 30, 2015**

A Regular General Meeting of the Council of the Town of Stephenville was held in the Council Chambers at 12:08 p.m. on July 30, 2015.

Present: Mayor Tom O'Brien, Chairperson  
Councillors: Laura Aylward  
Justin House  
Don Gibbon  
Darlene Oake

Absent: Deputy Mayor: Mike Tobin  
Councillor: John Finn

Also Present: Town Manager, Mike Campbell  
Town Clerk, Carolyn Lidstone

**MINUTES**

**REGULAR GENERAL MEETING,  
JULY 9, 2015**

Motion – Gibbon/Aylward

No. 15-165 That the Minutes of the Regular General Meeting of July 9, 2015 be adopted as circulated.

Carried Unanimously

**COMMITTEE REPORTS**

**FINANCE COMMITTEE**

**POLL TAX**

Motion - Gibbon/House

No. 15-166 That the recommendation of the Finance Committee be accepted and Poll Tax write-offs totaling \$982.35 and adjustments totaling \$3,646.94 be approved.

Carried Unanimously

**PROPERTY TAX**

Motion - Gibbon/Aylward

No. 15-167 That the recommendation of the Finance Committee be accepted and Property Tax write-offs totaling \$5,474.84 and adjustments totaling \$150.00 be approved.

Carried Unanimously

**WATER & SEWER TAX**

Motion - Gibbon/Oake

No. 15-168 That the recommendation of the Finance Committee be accepted and Water & Sewer Tax adjustments totaling \$540.00 be approved.

Carried Unanimously

**REMISSION OF TAX**

Motion - Gibbon/House

No. 15-169 That the recommendation of the Finance Committee be accepted and Remission of Tax totaling \$1,609.05 be approved.

Carried Unanimously

**BUSINESS TAX**

Motion - Gibbon/Aylward

No. 15-170 That the recommendation of the Finance Committee be accepted and Business Tax adjustments totaling \$406.90 be approved.

Carried Unanimously

**MISCELLANEOUS  
ACCOUNTS**

Motion - Gibbon/Oake

No. 15-171 That the recommendation of the Finance Committee be accepted and Miscellaneous Accounts write-offs totaling \$1,600.00 be approved.

Carried Unanimously

**AWARD OF TENDER, SALE OF  
PROPERTY, 34-1 BRUCE BLVD**

Motion - Gibbon/House

No. 15-172 That the recommendation of the Finance Committee be accepted and the tender for the Sale of Property at 34-1 Bruce Boulevard be awarded to Peter Curtis in the amount of \$9,980.00 plus HST.

Carried Unanimously

**ACCOUNTS PAYABLE FOR  
JULY, 2015**

Motion - Gibbon/Aylward

No. 15-173 That the recommendation of the Finance Committee be accepted and the Accounts Payable for July, 2015 totaling \$338,204.39 be approved.

Carried Unanimously

**SOUTHERN LABRADOR/STRAIT  
OF BELLE ISLE COMMUNITY  
YOUTH NETWORK, YOUTH  
REPRESENTATION AT MNL  
CONVENTION, GANDER,  
NOVEMBER 5-7, 2015**

Motion - Gibbon/Oake

No. 15-174 That the recommendation of the Finance Committee be accepted and that the Town of Stephenville give a grant in the amount of \$300.00 to the Community Youth Network to be used to assist with the travel costs associated with enabling a local CYN youth delegate to attend the Municipalities Newfoundland and Labrador Convention in Gander, NL., November 5 – 7, 2015.

Carried Unanimously

**APPROVAL TO EXTEND DUE  
DATE, SALE OF 35  
CAROLINA AVENUE**

Motion - Gibbon/House

No. 15-175 That the recommendation of the Finance Committee be accepted and as the legal process for the transfer of ownership of 35 Carolina Avenue cannot be completed within 30 days from the date of the award (as required in the Tender), the due date for receipt of the balance of the purchase price be extended to September 30, 2015.

Carried Unanimously

**MUNICIPALITIES NEWFOUNDLAND  
& LABRADOR, 2015 ANNUAL  
CONVENTION AND TRADE  
SHOW, GANDER, NOVEMBER  
5-7, 2015**

Motion - Gibbon/Aylward

No. 15-176 That the recommendation of the Finance Committee be accepted and that the Town of Stephenville send two representatives to the Municipalities Newfoundland and Labrador 2015 Annual Convention and Trade Show being held in Gander on November 5 – 7, 2015.

Carried Unanimously

**PERMITS AND MUNICIPAL PLAN**

**WINTERHOUSE LTD/  
BEAVERCRAFT,  
108-114 MAIN STREET**

DATA: Request for a permit to do minor exterior renovations to the building located at 108-114 Main Street.

It was the recommendation of the Planning and Traffic Committee that this permission be granted subject to compliance with all Town Regulations.

Motion – Aylward/Oake

No. 15-177 That the recommendation of the Planning and Traffic Committee be accepted and Winterhouse Ltd/Beavercraft be granted a permit to do minor exterior renovations to the building located at 108-114 Main Street subject to conditions as outlined in the agenda data.

Carried Unanimously

**THE BAR,  
52 MAIN STREET**

DATA: Request for a permit to replace siding and windows on the building located at 52 Main Street.

It was the recommendation of the Planning and Traffic Committee that this permit be granted subject to compliance with all Town Regulations.

Motion - Aylward/House

No. 15-178 That the recommendation of the Planning and Traffic be accepted and The Bar be granted a permit to replace siding and windows on the building located at 52 Main Street subject to conditions as outlined in the agenda data.

Carried Unanimously

**MICHAEL & RICKI HAWCO,  
54 COLD BROOK ROAD**

DATA: Request for a permit to construct a 14 foot by 24.5 foot extension to the existing residence on the property located at 54 Cold Brook Road.

It was the recommendation of the Planning and Traffic Committee that this permit be granted subject to compliance with all Town Regulations.

Motion - Aylward/Gibbon

No. 15-179 That the recommendation of the Planning and Traffic Committee be accepted and Michael & Ricki Hawco be granted a permit to construct a 14 foot by 24.5 foot extension to the existing residence on the property located at 54 Cold Brook Road subject to conditions as outlined in the agenda data.

Carried Unanimously

**LAURIE AND JOSH FLYNN/  
PJ AND NOELLE WHITE,  
93-99 GEORGIA DRIVE**

DATA: Request for a permit to renovate the building containing four apartment units on the property located at 93-99 Georgia Drive.

It was the recommendation of the Planning and Traffic Committee that this permit be granted subject to the approval of Service NL and compliance with all Town Regulations

Motion - Aylward/Oake

No. 15-180 That the recommendation of the Planning and Traffic Committee be accepted and Laurie and Josh Flynn/PJ and Noelle White be granted a permit to renovate the building containing four apartment units on the property located at 93-99 Georgia Drive subject to conditions as outlined in the agenda data.

Carried Unanimously

**CYRIL WHITE,  
23-25 YORK AVENUE**

DATA: Request for Outline Planning Permission to erect a 30 foot by 40 foot single family dwelling on the property located at 23-25 York Avenue (corner of York Avenue and Hansen Highway).

It was the recommendation of the Planning and Traffic Committee that Outline Planning Permission be granted subject to compliance with all Town Regulations.

Motion - Aylward/Gibbon

No. 15-181 That the recommendation of the Planning and Traffic Committee be accepted and Cyril White be granted Outline Planning Permission to erect a 30 foot by 40 foot single family dwelling on the property located at 23-25 York Avenue subject to conditions as outlined in the agenda data.

Carried Unanimously

**KEN AND GISELLE YOUNG,  
2 BLANCHARD'S ROAD –  
NOEL'S POND**

DATA: Request for a permit to construct a 20 foot extension to the existing residence on property located at 2 Blanchard's Road, Noel's Pond.

It was the recommendation of the Planning and Traffic Committee that this permit be granted subject to compliance with all Town Regulations.

Motion - Aylward/House

No. 15-182 That the recommendation of the Planning and Traffic Committee be accepted and Ken and Giselle Young be granted a permit to construct a 20 foot extension to the existing residence on property located at 2 Blanchard's Road, Noel's Pond subject to conditions as outlined in the agenda data.

Carried Unanimously

**GARGIL ENTERPRISES  
LIMITED,  
233 CAROLINA AVENUE**

DATA: Request for permission to change the ownership of the existing business located at 233 Carolina Avenue.

It was the recommendation of the Planning and Traffic Committee that this permit be granted subject compliance with all Town Regulations.

Motion - Aylward/Oake

No. 15-183 That the recommendation of the Planning and Traffic Committee be accepted and Gargil Enterprises Limited be granted permission to change the ownership of the existing business located at 233 Carolina Avenue subject to conditions as outlined in the agenda data.

Carried Unanimously

**GULF MASSAGE AND  
PHYSIOTHERAPY,  
1 OREGON DRIVE**

DATA: Request for a permit to enlarge the parking area, as per sketch submitted, for the building located at 1 Oregon Drive.

It was the recommendation of the Planning and Traffic Committee that this permit be granted subject compliance with all Town Regulations.

Motion - Aylward/Gibbon

No. 15-184 That the recommendation of the Planning and Traffic Committee be accepted and Gulf Massage and Physiotherapy be granted a permit to enlarge the parking area, as per sketch submitted, for the building located at 1 Oregon Drive subject to conditions as outlined in the agenda data.

Carried Unanimously

**JENNIFER ROSE AND  
TONY POWELL,  
21 HILLIER AVENUE**

As a resident of Hillier Avenue, Councillor House declared himself in conflict of interest on the next 2 items and left the Council table.

DATA: Request for a permit to construct a 40 foot by 48 foot single family dwelling on the property located at 21 Hillier Avenue.

It was the recommendation of the Planning and Traffic Committee that this permit be denied as Section 2.3.7 of the Municipal Plan states that all development within the Urban group must be connected to municipal water and sewer.

Motion - Aylward/Oake

No. 15-185 That the recommendation of the Planning and Traffic Committee be accepted and Jennifer Rose and Tony Powell be denied a permit to construct a 40 foot by 48 foot single family dwelling on the property located at 21 Hillier Avenue for reasons as outlined in the agenda data.

Carried  
Councillor House abstained from voting

**THOMAS AND  
JOANNE ROSE, LAND  
NORTH OF HILLIER AVENUE**

DATA: Request for a permit to construct a 20 foot by 24 foot extension and repair existing 36 foot by 52 foot single family dwelling on land located north of Hillier Avenue.

It was the recommendation of the Planning and Traffic Committee that this permit be denied as the land does not front on a publicly owned and maintained street, the lack of availability of municipal water and sewer as Section 2.3.7 of the Municipal Plan states that all development within the Urban group must be connected to municipal water and sewer, and there is no existing structure to extend or repair.

Motion - Aylward/Gibbon

No. 15-186 That the recommendation of the Planning and Traffic Committee be accepted and Thomas and Joanne Rose be denied a permit to construct a 20 foot by 24 foot extension and repair an existing 36 foot by 52 foot single family dwelling on land located north of Hillier Avenue for reasons as outlined in the agenda data.

Carried

Councillor House abstained from voting.

Councillor House returned to the Council Table at the conclusion of discussion on these items.

## **NEW BUSINESS**

### **SIGNAGE IN COUNCIL CHAMBERS, 2016 FRIENDLY INVASION**

Mayor O'Brien commented on the signs which are in the Council Chambers today for the 2016 committee for the 50<sup>th</sup> anniversary of the Base closure. The signs will be mounted on the Carolina Avenue overpass. Some of the events are listed on the Town's website but the times have not yet been confirmed. The committee has done a tremendous amount of work for the events scheduled for 2016. He noted there has been interest shown by many families of US Service men who served on the Base.

Councillor Gibbon noted that until July of 2016, a different state flag will be flown at the Town Office.

### **STEPHENVILLE DAY**

Councillor Oake reported that this year the activities will be held at a new location, the YMCA field. She encouraged families to come out and take advantage of the events.

### **CANADA POST**

Mayor O'Brien reported that representatives of Canada Post had been in last week to advise that

Canada Post is moving ahead with their plan to eliminate door to door mail delivery. He stated this has been a controversial issue but as a Crown Corporation, Canada Post does not need the Town's permission to make this change. The Corporation, however, is looking to work with the municipality to identify the least invasive locations for the mail boxes. In regard to possible job losses locally, Canada Post has assured that the local mail carriers will have a job within the Corporation but he is inquiring about the effect the change will have on the part time carriers.

**ADJOURNMENT**

Motion – Gibbon/Oake

No. 15-187 That the meeting adjourn at this time,  
12:25 p.m.

Carried Unanimously

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**CHAIRPERSON**

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**DATE CONFIRMED**