

REGULAR GENERAL MEETING, JULY 07, 2016

A Regular General Meeting of the Council of the Town of Stephenville was held in the Council Chambers at 12:18 p.m. on July 07, 2016.

Present: Mayor Tom O'Brien, Chairperson

Councillors: Laura Aylward
Tom Rose
Don Gibbon
Darlene Oake, arrived at 12:25pm

Absent: Deputy Mayor: Mike Tobin
Councillors: Justin House

Also Present: Town Manager, Mike Campbell
Town Clerk, Carolyn Lidstone

MINUTES

REGULAR GENERAL MEETING, JUNE 16, 2016

Motion – Gibbon/Rose

No.16-154 That the Minutes of the Regular General Meeting of June 16, 2016 be adopted as circulated.

Carried Unanimously

PRIVILEGED MEETING, JUNE 16, 2016

As discussion at this meeting involved a potential conflict for Councillor Rose, he declared himself in conflict of interest and left the Council table.

Motion – Gibbon/Aylward

No.16-155 That the Minutes of the Privileged Meeting of June 16, 2016 be adopted as circulated.

Carried

Councillor Rose abstained,

Councillor Rose returned to the Council table at the conclusion of discussion on this item.

**COMMITTEE REPORTS
FINANCE COMMITTEE**

**EXPENSE CHEQUE LISTING
FOR JUNE, 2016**

Motion - Gibbon/Aylward

No.16-156 That the recommendation of the Finance Committee be accepted and the Expense Cheque listing for June, 2016 totaling \$281,065.39 be approved.
Carried Unanimously

**APPOINTMENT OF AUDITOR TO
CONDUCT AUDIT FOR YEAR
ENDED DECEMBER 31, 2016**

Motion - Gibbon/Aylward

No.16-157 That the recommendation of the Finance Committee be accepted and in accordance with the provisions of Section 87 of the Municipalities Act, the Town of Stephenville appoint Brian N Hillier, CA, to conduct the 2016 Audit.
Carried Unanimously

**ADOPTION, CONSOLIDATED
FINANCIAL STATEMENTS FOR
PERIOD ENDING DECEMBER 31,
2015 AND ANNUAL
EXPENDITURE REPORT, LOCAL
GOVERNMENT GAS TAX FUNDING
AGREEMENT FOR THE YEAR
ENDED DECEMBER 31, 2015**

Motion - Gibbon/Aylward

No.16-158 That the recommendation of the Finance Committee be accepted and that the Consolidated Financial Statements for the period ended December 31, 2015 and Annual Expenditure Report, Local Gas Tax Funding Agreement for the Year ended December 31, 2015 as prepared by Brian N. Hillier, CA, be adopted.

Councillor Rose commented that there were significant changes in the Provincial Government

budget which will have an impact on the upcoming budget discussions for the Town of Stephenville.

Mayor O'Brien stated that council always tries to be financially prudent and will continue to do so, taking into account the changes that have been made by the Province.

Carried Unanimously

**PERMISSION TO OFFER FOR
SALE, NEW/USED EQUIPMENT**

Motion - Gibbon/Rose

No.16-159 That the recommendation of the Finance Committee be accepted and the Town of Stephenville call a tender for the Sale of New/Used Equipment.

Carried Unanimously

**PERMISSION TO TENDER,
PURCHASE OF 4 COVERED
BENCHES/MAYFIELD**

Councillor Oake entered the meeting at this time, 12:25 p.m.

Motion - Gibbon/Rose

No.16-160 That the recommendation of the Finance Committee be accepted and the Town of Stephenville call a tender for the Purchase of 4 Covered Benches for Mayfield.

Carried Unanimously

**PERMISSION TO PURCHASE,
PEDESTRIAN CROSSING SIGN**

Motion - Gibbon/Aylward

No.16-161 That the recommendation of the Finance Committee be accepted and the Town of Stephenville purchase a pedestrian crossing sign.

Carried Unanimously

**REQUEST FOR GRANT,
BEAUTIFICATION COMMITTEE**

Motion - Gibbon/Oake

No.16-162 That the recommendation of the Finance Committee be accepted and the Town of Stephenville give a grant in the amount of \$10,000.00

Carried Unanimously

PERMITS AND MUNICIPAL PLAN

**REGINALD BENNETT,
9 WEST STREET**

DATA: Request for Outline Planning Permission to subdivide land, as per plot plan submitted, on the property located at 9 West Street.

It was the recommendation of the Planning and Traffic Committee that Outline Planning permission be granted subject to the approval of Service NL and compliance with all Town Regulations.

Motion - Aylward/Oake

No. 16-163 That the recommendation of the Planning and Traffic Committee be accepted and Reginald Bennett be granted Outline Planning Permission to subdivide land, as per plot plan submitted, on the property located at 9 West Street, subject to conditions as outlined in the agenda data.

Carried Unanimously

**DAVID MOONEY,
4 CROWN AVENUE**

DATA: Request for Outline Planning Permission to erect a duplex with 2 subsidiary apartments on the property located at 4 Crown Avenue.

It was the recommendation of the Planning and Traffic Committee that Outline Planning Permission be granted subject to compliance with all Town Regulations.

Motion - Aylward/Rose

No. 16-164 That the recommendation of the Planning and Traffic Committee be accepted and David Mooney be granted Outline Planning Permission to erect a duplex with 2 subsidiary apartments on the property located at 4 Crown Avenue, subject to conditions as outlined in the agenda data.

Carried Unanimously

SCOTT LUCAS, 223-239

HANSEN MEMORIAL HIGHWAY DATA: Request for Outline Planning Permission to erect a single family dwelling on the property located at 223 - 239 Hansen Memorial Highway.

It was the recommendation of the Planning and Traffic Committee that Outline Planning Permission be granted subject to the applicant acquiring the required driveway access, the applicant bearing the cost of providing municipal services to the property by connection to the Brook Street services, the approval of the Department of Transportation and Works for access and municipal services installation, and compliance with all Town Regulations.

Motion - Aylward/Gibbon

No. 16-165 That the recommendation of the Planning and Traffic Committee be accepted and Scott Lucas be granted Outline Planning Permission to erect a single family dwelling on the property located at 223 - 239 Hansen Memorial Highway, subject to conditions as outlined in the agenda data.

Carried Unanimously

**BYRNES SHOES LIMITED,
83 MAIN STREET**

DATA: Request for a permit to do minor exterior renovations on the property located at 83 Main Street.

It was the recommendation of the Planning and Traffic Committee that this permit be granted subject to compliance with all Town Regulations.

Motion - Aylward/Rose

No. 16-166 That the recommendation of the Planning and Traffic Committee be accepted and Byrnes Shoes Limited, be granted a permit do minor exterior renovations on the property located at 83 Main Street, subject to conditions as outlined in the agenda data.

Carried Unanimously

**CANADIAN TIRE REAL ESTATE
LTD., 54 PRINCE RUPERT DRIVE**

DATA: Request for a permit to remove and replace EPDM roof membrane on the property located at 54 Prince Rupert Drive.

It was the recommendation of the Planning and Traffic Committee that this permit be granted subject to the approval of Service NL and compliance with all Town Regulations.

Motion - Aylward/Oake

No. 16-167 That the recommendation of the Planning and Traffic Committee be accepted and Canadian Tire Real Estate Ltd., be granted a permit to remove and replace EPDM roof membrane on the property located at 54 Prince Rupert Drive, subject to conditions as outlined in the agenda data.

Carried Unanimously

**WESTERN PAVING LTD.,
100 HANSEN MEMORIAL
HIGHWAY**

DATA: Request for a permit to erect a business sign and to utilize space on the property at 100 Hansen Memorial Highway to accommodate an asphalt paving business.

It was the recommendation of the Planning and Traffic Committee that this permit be granted subject to the approval of Service NL and compliance with all Town Regulations.

Motion - Aylward/Gibbon

No. 16-168 That the recommendation of the Planning and Traffic Committee be accepted and Western Paving Ltd be granted a permit to erect a business sign and to utilize space on property located at 100 Hansen Memorial Highway to accommodate an asphalt paving business, subject to conditions as outlined in the agenda data.

Carried Unanimously

**THE BAR & GRILL,
52 MAIN STREET**

DATA: Request for a permit to install a kitchen hood at property located at 52 Main Street.

It was the recommendation of the Planning and Traffic Committee that this permit be granted subject to the approval of Service NL and compliance with all Town Regulations.

Motion - Aylward/Rose

No. 16-169 That the recommendation of the Planning and Traffic Committee be accepted and The Bar & Grill be granted a permit to install a kitchen hood at property located at 52 Main Street, subject to conditions as outlined in the agenda data.

Carried Unanimously

NEW BUSINESS

**CANADIAN TIRE, MAIN
STREET**

In response to a question from Councillor Rose, the Town Manager reported that the property owner has not provided any update on the proposed development.

**CANDIDATES TO REPRESENT
WESTERN REGION, PREMIER'S
FORUM ON LOCAL
GOVERNMENT, OCT 5, 2016**

Motion - Rose/Aylward

No. 16-170 That the Town of Stephenville hereby selects the following four candidates as our choice to represent the Western Region at the 2016 Premiers Forum on Local Government on Wednesday, October 5, 2016 at the Delta Hotel in St. John's, NL:

Barbara Barter, Mayor - Burgeo

Elmo Bingle, Councillor - Deer Lake

Brian Joy, Mayor - Stephenville Crossing

Charles Pender, Mayor - Corner Brook

Carried Unanimously

**BEAUTIFICATION COMMITTEE
UPDATE**

Councillor Aylward provided an update on the work being done by the Beautification Committee around the Town. She encouraged businesses and residents to look at their properties and to do any maintenance that they can leading up to the upcoming tourism events.

ADJOURNMENT

Motion – Gibbon/Rose

No. 16-171 That the meeting adjourn at this time, 12:42 p.m.

Carried Unanimously

CHAIRPERSON

DATE CONFIRMED