

REGULAR GENERAL MEETING, JULY 9, 2015

A Regular General Meeting of the Council of the Town of Stephenville was held in the Council Chambers at 12:17 p.m. on July 9, 2015.

Present: Mayor Tom O'Brien, Chairperson
Deputy Mayor Mike Tobin
Councillors: Laura Aylward
John Finn
Justin House
Darlene Oake

Absent: Councillor Don Gibbon

Also Present: Town Manager, Mike Campbell
Town Clerk, Carolyn Lidstone

MINUTES

**REGULAR GENERAL MEETING,
JUNE 18, 2015**

Motion – House/Finn

No. 15-150 That the Minutes of the Regular General Meeting of June 18, 2015 be adopted as circulated.

Carried Unanimously

COMMITTEE REPORTS

FINANCE COMMITTEE

**EXPENSE CHEQUE
LISTING FOR JUNE, 2015**

Motion - Tobin/Aylward

No. 15-151 That the recommendation of the Finance Committee be accepted and the Expense Cheque listing for June, 2015 totaling \$215,967.43 be approved

Carried Unanimously

**GRANT, STEPHENVILLE
LEISURE AND RECREATION
COUNCIL,
RE: CANADA DAY**

Motion - Tobin/Finn

No. 15-152 That the recommendation of the Finance Committee be accepted and the Town of Stephenville give a grant in the amount of \$1,500 to the Stephenville Leisure and Recreation Council toward the costs of holding the Canada Day celebrations.

Carried Unanimously

**AWARD OF TENDER,
JANITORIAL SERVICES
PUBLIC WORKS DEPOT
AND TOWN OFFICE**

Motion - Tobin/House

No. 15-153 That the tender for janitorial services be awarded to Klean All in the amount of \$22,984.20 per year inclusive of applicable taxes and rates.

Carried Unanimously

**AWARD OF TENDER,
EQUIPMENT RENTALS**

Motion - Tobin/Aylward

No. 15-154 That the tender for equipment rentals be awarded to Boyd & Bungay for the hourly rates as submitted in the July 8, 2015 tender opening.

Carried Unanimously

**AWARD OF TENDER,
ASPHALT REPAIRS AND
RECAPPING**

Motion - Tobin/Oake

No. 15-155 That the tender for asphalt repairs and recapping be awarded to Western Paving Limited for per tonne prices as submitted in the July 8, 2015 tender opening.

Carried Unanimously

PERMITS AND MUNICIPAL PLAN

MICHELLE HAWCO-STOKES, 37 ST. STEPHEN'S STREET

DATA: Request for permission to close St. Stephen's Street to vehicular traffic on Saturday, August 1st, 2015 from 2:00 pm to midnight.

It was the recommendation of the Planning and Traffic Committee that this permission be granted subject to compliance with all Town Regulations.

Motion – Aylward/Finn

No. 15-156 That the recommendation of the Planning and Traffic Committee be accepted and Michelle Hawco Stokes be granted permission to close a section of St. Stephen's Street, from its intersection with Dutchess Drive to its intersection with Marshall Court, to vehicular traffic on Saturday, August 1st, 2015 from 2:00 pm to midnight to accommodate a neighborhood reunion subject to conditions as outlined in the agenda data.

Carried Unanimously

RICHARD WHITE, 2 WHITES' LANE, NOELS POND

DATA: Request for a permit to construct a 20' x 24' extension to the existing residence on property located at 2 White's Lane in Noels Pond.

It was the recommendation of the Planning and Traffic Committee that this permit be granted subject to compliance with all Town Regulations.

Motion - Aylward/House

No. 15-157 That the recommendation of the Planning and Traffic be accepted and Richard White be granted a permit to construct a 20' x 24' extension to the

existing residence, on the property located at 2 White's Lane in Noels Pond subject to conditions as outlined in the agenda data.

Carried Unanimously

**DONALD KENDALL,
8 RIDGEVIEW AVENUE**

DATA: Request for a permit to construct a single-family residence on property located at 8 Ridgeview Avenue.

It was the recommendation of the Planning and Traffic Committee that this permit be granted subject to no comments being received within the advertisement period (which ends on July 10, 2015) and compliance with all Town Regulations.

Motion - Aylward/Tobin

No. 15-158 That the recommendation of the Planning and Traffic Committee be accepted and Donald Kendall be granted a permit to construct a single-family residence on the property located at 8 Ridgeview Avenue subject to conditions as outlined in the agenda data.

Carried Unanimously

**COLETTE'S CLEANING
SERVICE,
35 EMPIRE AVENUE**

DATA: Request for a permit to operate a home-based office for a Janitorial business from the residence located at 35 Empire Avenue.

It was the recommendation of the Planning and Traffic Committee that this permit be granted subject to the applicant providing one additional parking space, no on-site storage of materials or equipment, and compliance with all Town Regulations.

Motion - Aylward/Oake

No. 15-159 That the recommendation of the Planning and Traffic Committee be accepted and Colette's Cleaning Service be granted a permit to operate a home-based office for a Janitorial business from the residence located at 35 Empire Avenue subject to conditions as outlined in the agenda data.

Carried Unanimously

**WHALEN ENTERPRISES LTD.,
3 MICHIGAN DRIVE**

DATA: Request for a permit to replace existing metal roof with new metal roof on the building located at 3 Michigan Drive.

It was the recommendation of the Planning and Traffic Committee that this permit be granted subject to compliance with all Town Regulations.

Motion - Aylward/Finn

No. 15-160 That the recommendation of the Planning and Traffic Committee be accepted and Whalen Enterprises Ltd be granted a permit to replace the existing metal roof with a new metal roof on the building located at 3 Michigan Drive subject to conditions as outlined in the agenda data.

Carried Unanimously

**APPALACHIA DISTRIBUTING,
99 CAROLINA AVENUE**

DATA: Request for a permit to do minor exterior renovations to the building located at 99 Carolina Avenue.

It was the recommendation of the Planning and Traffic Committee that this permit be granted subject to compliance with all Town Regulations.

Motion - Aylward/House

No. 15-161 That the recommendation of the Planning and Traffic Committee be accepted and Appalachia Distributing be granted a permit to do minor exterior renovations to the building located at 99 Carolina Avenue subject to conditions as outlined in the agenda data.

Carried Unanimously

**REMAX REALTY
PROFESSIONALS,
43 MAIN STREET**

DATA: Request for a permit to relocate an existing real estate business and to erect a sign at the front of the building located at 43 Main Street.

It was the recommendation of the Planning and Traffic Committee that this permit be granted subject compliance with all Town Regulations.

Motion - Aylward/Tobin

No. 15-162 That the recommendation of the Planning and Traffic Committee be accepted and Remax Realty Professionals be granted a permit to relocate an existing real estate business and erect a sign at the front of building located at 43 Main Street subject to conditions as outlined in the agenda data.

Carried Unanimously

**BENTLEY LEATHERS,
44 QUEEN STREET**

DATA: Request to operate a retail business from space located in the Stephenville Mall, 44 Queen Street.

It was the recommendation of the Planning and Traffic Committee that this permit be granted subject compliance with all Town Regulations.

Motion - Aylward/Oake

No. 15-163 That the recommendation of the Planning and Traffic Committee be accepted and Bentleys Leather be granted a permit to operate a retail business from the space located in the Stephenville Mall at 44 Queen Street subject to conditions as outlined in the agenda data.

Carried Unanimously

NEW BUSINESS

STEPHENVILLE DAY

Councillor Finn reported that Stephenville Day Committee will be extending the variety of events that will be held and will be changing the venue to the YMCA property.

STEPHENVILLE LION'S CLUB

Deputy Mayor Tobin stated that the Stephenville Lion's Club has received a prestigious award which places the club in the top 5 of all Lion's Clubs across Canada.

Deputy Mayor Tobin stated that the club is very active in the community and in the region, noting that the Town is very fortunate to have the Lion's Club, as well as several other fraternal organizations, which do extensive work in the community.

LARGE ITEM PICKUP

Councillor Aylward reminded residents that they can call the Town Office to arrange pickup of large items for the Friday garbage pickup schedule. There have been a number of concerns about large items being left on lawns etc. in some areas, but she reminded residents that this service is available to them.

ADJOURNMENT

Motion – Finn/Aylward

No. 15-164 That the meeting adjourn at this time,
12:29 p.m.

Carried Unanimously

CHAIRPERSON

DATE CONFIRMED