

REGULAR GENERAL MEETING, JUNE 16, 2016

A Regular General Meeting of the Council of the Town of Stephenville was held in the Council Chambers at 12:15 p.m. on June 16, 2016.

PRESENT: Mayor Tom O'Brien
Deputy Mayor Mike Tobin

Councillors: Laura Aylward
Darlene Oake
Tom Rose

ABSENT: **Councillors:** Don Gibbon
Justin House

ALSO PRESENT: Town Manager/Acting Town Clerk, Mike Campbell

MINUTES

REGULAR GENERAL MEETING, MAY 26, 2016

Motion – Aylward/Oake

No.16-123 That the Minutes of the Regular General Meeting of May 26, 2016 be adopted as circulated.

Carried Unanimously

COMMITTEE REPORTS FINANCE COMMITTEE

POLL TAX Motion - Tobin/Aylward

No.16-124 That the recommendation of the Finance Committee that Poll Tax write-offs totaling \$712.11 and adjustments totaling \$164.06 be approved.

Carried Unanimously

PROPERTY TAX Motion - Tobin/Oake

No.16-125 That the recommendation of the Finance Committee be accepted and

Property Tax write-offs totaling
\$2,166.23 be approved.
Carried Unanimously

WATER & SEWER TAX

Motion - Tobin/Rose

No.16-126 That the recommendation of the
Finance Committee be accepted and
Water & Sewer Tax adjustments totaling
\$1,560.00 and refunds totaling \$336.00
be approved.
Carried Unanimously

REMISSION OF TAX

Motion - Tobin/Aylward

No.16-127 That the recommendation of the
Finance Committee be accepted and
Remission of Tax totaling \$917.17 be
approved.
Carried Unanimously

BUSINESS TAX

Motion - Tobin/Oake

No.16-128 That the recommendation of the
Finance Committee be accepted and
Business Tax adjustments totaling
\$982.14 be approved.
Carried Unanimously

MISCELLANEOUS ACCOUNTS

Motion - Tobin/Rose

No.16-129 That the recommendation of the
Finance Committee be accepted and
write-offs in Miscellaneous Accounts
totaling \$36.72 be approved.
Carried Unanimously

**ACCOUNTS PAYABLE FOR
MAY, 2016**

Motion - Tobin/Aylward

No.16-130 That the recommendation of the
Finance Committee be accepted and
the Accounts Payable for May, 2016
totaling \$103,707.50 be approved.
Carried Unanimously

**EXPENSE CHEQUE LISTING
FOR MAY, 2016**

Councillor Rose declared himself in conflict of interest as a result of an item on the Expense Cheque Listing and left the Council table.

Motion - Gibbon/Oake

No.16-131 That the recommendation of the Finance Committee be accepted and Expense Cheque listing for May, 2016 totaling \$471,676.80 be approved.

Carried

Councillor Rose abstained from voting.

Councillor Rose returned to the Council Table on the conclusion of discussion on this item.

**ADOPTION OF TAX RECOVERY
PLAN FOR YEAR ENDED
DECEMBER 31, 2015**

Motion - Tobin/Rose

No.16-132 That the recommendation of the Finance Committee be accepted and the adoption of the Tax Recovery Plan for year ended December 31, 2015 be approved.

Carried Unanimously

**ADVERTISING, HARMON
SEASIDE LINKS**

Motion - Tobin/Aylward

No.16-133 That the recommendation of the Finance Committee be accepted and that the Town of Stephenville purchase a 2015 sponsorship package in the amount of \$400.00 from the Harmon Seaside Links be approved.

Carried Unanimously

**WORLD WOMEN'S HOCKEY
DAY, STEPHENVILLE MINOR
HOCKEY ASSOCIATION**

Motion - Tobin/Oake

No.16-134 That the recommendation of the Finance Committee be accepted and the Town of Stephenville give a grant in the amount of \$975.00 (plus shipping & taxes) to the Stephenville Gardens Commission in aid of the "World Women's Hockey Day" in October, 2016.

Carried Unanimously

PERMITS AND MUNICIPAL PLAN

**TRIPLE L AUTOMOTIVE,
22 HANSEN HIGHWAY**

DATA: Request for a permit to erect sign and do minor renovations and to utilize space in the building to accommodate an automotive service garage on the property located at 22 Hansen Highway.

It was the recommendation of the Planning and Traffic Committee that this permit be granted subject to the approval of Service NL and compliance with all Town Regulations.

Motion - Aylward/House

No. 16-135 That the recommendation of the Planning and Traffic Committee be accepted and Triple L Automotive be granted a permit to erect sign and do minor renovations and to utilize space in the building to accommodate an automotive service garage on the property located at 22 Hansen Highway, subject to conditions as outlined in the agenda data.

Carried Unanimously

**BAY ST. GEORGE READY MIX,
32A BROOK STREET**

DATA: Request for a permit to install new 12' x 16' foot washroom, on the property located at 32A Brook Street.

It was the recommendation of the Planning and Traffic Committee that this permit be granted subject to the approval of Service NL and compliance with all Town Regulations.

Motion - Aylward/Tobin

No. 16-136 That the recommendation of the Planning and Traffic Committee be accepted and Bay St. George Ready Mix be granted a permit to install new 12' x 16' foot washroom, on the property located at 32A Brook Street, subject to conditions as outlined in the agenda data.

Carried Unanimously

**APPALACHIA DISTRIBUTING LTD.,
99 CAROLINA AVENUE**

DATA: Request for a permit to do landscaping; replace signage and minor renovations to the building, on the property located at 99 Carolina Avenue.

It was the recommendation of the Planning and Traffic Committee that this permit be granted subject to compliance with all Town Regulations.

Motion - Aylward/Oake

No. 16-137 That the recommendation of the Planning and Traffic Committee be accepted and Appalachia Distributing Ltd. be granted a permit to do landscaping; replace signage and minor renovations to the building, on the property located at 99 Carolina Avenue, subject to conditions as outlined in the agenda data.

Carried Unanimously

**IRVING OIL LTD.,
17 MAIN STREET**

DATA: Request for a permit to do exterior renovations and install sign on the building located at 17 Main Street.

It was the recommendation of the Planning and Traffic Committee that this permit be granted subject to compliance with all Town Regulations.

Motion - Aylward/Rose

No. 16-138 That the recommendation of the Planning and Traffic Committee be accepted and Irving Oil Ltd., be granted a permit to utilize space in the building located at 143 Main Street to do exterior renovations and install sign on the building located at 17 Main Street, subject to conditions as outlined in the agenda data.

Carried Unanimously

**M & F MOTORS LTD.,
219 HANSEN MEMORIAL
HIGHWAY**

DATA: Request for a permit to change staircase access from rear to middle of showroom floor to accommodate easier access to basement showroom, on the property located at 219 Hansen Memorial Highway.

It was the recommendation of the Planning and Traffic Committee that this permit be granted subject to the approval of Service NL and compliance with all Town Regulations.

Motion - Aylward/Tobin

No. 16-139 That the recommendation of the Planning and Traffic Committee be accepted and M & F Motors Ltd., be granted a permit to change staircase access from rear to middle of showroom floor to accommodate easier access to basement showroom,

on the property located at 219 Hansen Memorial Highway, subject to conditions as outlined in the agenda data.

Carried Unanimously

**P & R APARTMENTS,
89 WEST STREET**

DATA: Request for a permit to construct two 5-plexes, as per attached plans, on the property located at 89 West Street.

It was the recommendation of the Planning and Traffic Committee that this permit be granted subject to the approval of Service NL and compliance with all Town Regulations.

Motion - Aylward/Oake

No. 16-140 That the recommendation of the Planning and Traffic Committee be accepted and P & R Apartments be granted a permit to construct two 5-plexes, as per attached plans, on the property located at 89 West Street, subject to conditions as outlined in the agenda data.

Carried Unanimously

**ANITA SORENSEN (BEACH SIDE
BED & BREAKFAST), 66 WEST
STREET**

DATA: Request for a permit to do minor exterior renovations and erect a sign to accommodate a bed and breakfast on the property located at 66 West Street.

It was the recommendation of the Planning and Traffic Committee that this permit be granted subject to the approval of Service NL and compliance with all Town Regulations.

Motion - Aylward/Rose

No. 16-141 That the recommendation of the Planning and Traffic Committee be accepted and Anita Sorensen (Beach Side Bed & Breakfast) be granted

permission to do minor exterior renovations and erect a sign to accommodate a bed and breakfast on the property located at 66 West Street, subject to conditions as outlined in the agenda data.

Carried Unanimously

**STEPHENVILLE SHOOTING CLUB,
MINNESOTA DRIVE**

DATA: Request for a permit to add a pistol range and erect a wall to be utilized as a shooting back stop on the property located at Minnesota Drive.

It was the recommendation of the Planning and Traffic Committee that this permit be granted subject to the approval of all relevant Federal and Provincial Government agencies and compliance with all Town Regulations.

As a member of the Executive of the Stephenville Shooting Club, Councillor Rose declared himself in conflict of interest and left the Council Table.

Motion - Aylward/Tobin

No. 16-142 That the recommendation of the Planning and Traffic Committee be accepted and Stephenville Shooting Club be granted a permit to add a pistol range and erect a wall to be utilized as a shooting backstop on the property located on Minnesota Drive, subject to conditions as outlined in the Agenda data.

Carried
Councillor Rose abstained from voting.

Councillor Rose returned to the Council Table at the conclusion of discussion on this item.

**IVAN MACDONALD (HARMON
HUSTLE COMMITTEE), 8 MACNEIL
CRESCENT**

DATA: Request for permission to close Massachusetts Drive (200 meters) to vehicular traffic on Sunday, August 7th, 2016 from 8:00 a.m. to 12:00 p.m. and also to place non-permanent spray paint markers on the roads to denote the route of the races.

It was the recommendation of the Planning and Traffic Committee that the Harmon Hustle Committee be granted permission to close Massachusetts Drive (200 meters) to vehicular traffic on Sunday, August 7th, 2016 from 8:00 a.m. to 12:00 p.m. and also to place non-permanent spray paint markers on the roads to denote the route of the races and to keep an attendant on the barricade in the event of an emergency.

Motion - Aylward/House

No. 16-143 That the recommendation of the Planning and Traffic Committee be accepted and Ivan MacDonald (Harmon Hustle Committee), be granted a permit to close Massachusetts Drive (200 meters) to vehicular traffic on Sunday, August 7th, 2016 from 8:00 a.m. to 12:00 p.m. and also to place non-permanent spray paint markers on the roads to denote the route of the races., subject to conditions as outlined in the agenda data.

Carried Unanimously

**ANTIQUÉ CAR SHOW,
ROAD CLOSURE
(AMENDMENT)**

DATA: Request for Outline Planning Permission to close Main Street from the intersection with Queen Street to the intersection with Grove Street on Saturday July 30th, 2016 from 8 am to 4:30 pm to accommodate the 2016 Antique Car show.

It was the recommendation of the Planning and Traffic Committee that the BIA/Joe McNeil Antique Car Show Committee be granted permission to close Main Street from its intersection with Grove Street on Saturday, July 30, 2016, from 8:00 a.m. to 4:30 p.m. subject to the following conditions: All participants must comply with the requirements of the Highway Traffic Act and the Rules of Registration for the event as set out by the BIA Committee.

Motion - Aylward/Tobin

No. 16-144 That the recommendation of the Planning and Traffic Committee be accepted and the BIA/Joe McNeil be granted Outline Planning Permission to close Main Street from the intersection with Queen Street to the intersection with Grove Street on Saturday July 30th, 2016 from 8 am to 4:30 pm to accommodate the 2016 Antique Car show, for reasons as outlined in the agenda data.

Carried Unanimously

**PERCY BESAW,
COLD BROOK**

DATA: Request for a permit to erect a single family dwelling, as per plans submitted, on the property located in Cold Brook.

It was the recommendation of the Planning and Traffic Committee that this permit be granted subject to the approval of Service NL and compliance with all Town Regulations.

Motion - Aylward/Oake

No. 16-145 That the recommendation of the Planning and Traffic Committee be accepted Percy Besaw be granted a permit to erect a single family dwelling, as per plans submitted, on the property located in Cold Brook, for

reasons as outlined in the agenda data.

Carried Unanimously

**BRIAN & ELIZABETH GAUDON,
5 RIDGEVIEW PLACE**

DATA: Request for Outline Planning Permission to build a 40' X 46' foot single family dwelling, on the property located at 5 Ridgewood Place.

It was the recommendation of the Planning and Traffic Committee that Outline Planning Permission be denied as the property cannot be serviced for municipal water and sewer.

Motion - Aylward/Oake

No. 16-146 That the recommendation of the Planning and Traffic Committee be accepted and Brian & Elizabeth Gaudon be denied a permit to build a 40' X 46' foot single family dwelling, on the property located at 5 Ridgewood Place, for reasons as outlined in the agenda data.

Carried Unanimously

**PATRICK BENOIT & LILLIAN CORMIER,
3 RUSSELL HEIGHTS**

DATA: Request for a permit to construct a 12' X 24' foot extension on existing dwelling, on the property located at 3 Russell Heights.

It was the recommendation of the Planning and Traffic Committee that this permit be granted subject to compliance with all Town Regulations.

Motion - Aylward/Oake

No. 16-147 That the recommendation of the Planning and Traffic Committee be accepted and Patrick Benoit & Lillian Cormier be granted a permit to construct a 12' X 24' foot extension on existing dwelling, on the property

located at 3 Russell Heights, for reasons as outlined in the agenda data.
Carried Unanimously

**CONFLICT OF INTEREST,
COUNCILLOR ROSE
ADOPTION OF MUNICIPAL
PLAN AND DEVELOPMENT
REGULATIONS 2014**

Motion- Aylward/Oak

No. 16-148 As a result of past, current and ongoing development requests, litigation, and submissions made during the public consultation process for the development of the Municipal Plan and Regulations 2014, Councilor Tom Rose is in conflict.

Carried

Councillor Rose abstained from voting

Councillor Rose questioned his right to sit at the Council Table for the discussion of the Municipal Plan 2014.

Councillor Rose asked the Council for their consideration and approval to have all present on this topic and quoted the Charter of Rights and Freedom under the Municipalities Act, that he does have a right to sit at the table for discussion on this item.

**ADOPTION, TOWN OF
STEPHENVILLE, MUNICIPAL
PLAN 2014**

DATA: It was the recommendation of the Planning and Traffic Committee that under the authority of Section 16 of the Urban and Rural Planning Act 2000, the Town Council of the Town of Stephenville adopt the Town of Stephenville Municipal Plan 2014.

Motion - Aylward/Tobin

No. 16-149 That the recommendation of the Planning and Traffic Committee be accepted; and under the authority of Section 16 of the Urban and Rural Planning Act 2000, the Town Council of

the Town of Stephenville adopt the Town of Stephenville Municipal Plan 2014.

Carried
Councillor Rose abstained from voting.

**ADOPTION, TOWN OF
STEPHENVILLE, DEVELOPMENT
REGULATIONS 2014**

DATA: It was the recommendation of the Planning and Traffic Committee that under the authority of Section 16 of the Urban and Rural Planning Act 2000, the Town Council of the Town of Stephenville adopt the Town of Stephenville Development Regulations 2014.

Motion - Aylward/Oake

No. 16-150 That the recommendation of the Planning and Traffic Committee be accepted; and under the authority of Section 16 of the Urban and Rural Planning Act 2000, the Town Council of the Town of Stephenville adopt the Town of Stephenville Development Regulations 2014.

Carried
Councillor Rose abstained from voting.

**APPOINTMENT OF COMMISSIONER,
PUBLIC HEARING FOR TOWN OF
STEPHENVILLE MUNICIPAL PLAN
AND DEVELOPMENT REGULATIONS
2014**

DATA: It was the recommendation of the Planning and Traffic Committee that William J. Gallant be appointed Commissioner to conduct the public hearings for the Town of Stephenville Municipal Plan and Development Regulations 2014.

Motion - Aylward/Tobin

No. 16-151 That the recommendation of the Planning and Traffic Committee be

accepted and William J. Gallant be appointed Commissioner to conduct the public hearings for the Town of Stephenville Municipal Plan and Development Regulations 2014.

Carried
Councillor Rose abstained from voting.

Councillor Rose returned to the Council Table at the conclusion of discussion on these items.

NEW BUSINESS

SOUTHWEST JOINT COUNCIL MEETING

Deputy Mayor Tobin reported that he attended the Southwest Joint Council Meeting that was held on June 4th in Isle Aux Morts.

Councillor Rose commented that as a representative on Council for the Town of Stephenville, Chair of the Chamber of Commerce and a resident of the town, he is disappointed there are no tenders put out for Whites Road upgrades. He also noted that there are no emergency maintenance made on White's Road and Hansen Memorial Highway, and it is very dangerous to residents and tourists; it shows a lack of respect this town in getting from our Provincial Representations.

Deputy Mayor Tobin stated that this topic was discussed at the Southwest Joint Council and the letter has been passed along again to Minister Hawkins of Works Services and Transportation, John Finn and Mr. Reid and outlining their priorities for the White's Road upgrades.

Councillor Rose stated that the two biggest communities in Western Newfoundland are Stephenville and Corner Brook and is where the biggest trades happen in medical centers, educational facilities and business sectors. Councillor Rose personally spoke with Minister Hawkins who stated that he will be coming to Stephenville in the month of June.

Mayor Tom O'Brien stated that the whole area is affected by these road conditions.

Deputy Mayor Tobin stated that on Friday and Saturday, June 17th and 18th, he will be attending a UMC Meeting in Clarendville and he will speak with Minister Hawkins on the topic.

10th ANNUAL SENIORS KITCHEN PARTY

Councilor Aylward noted her presence at the 10th Annual Seniors Kitchen party on June 15th at the Lions Club, on behalf of the Mayor, the Town of Stephenville and Council. She reported that the meal, music and people were great.

BEAUTIFICATION COMMITTEE

Councillor Aylward also spoke on behalf of the Beautification Committee. The Committee has been going around looking at areas that they would like to see improved. She informed Council that the Committee has completed the area around the airplane monument as well as the Town Office. They are also encouraging all residents and business owners to have their properties looking their best, especially for the opening ceremonies for the Friendly Invasion that is taking place on July 26th. She also felt that some of the government buildings need work and from her understanding there are no funds in the budget. She suggested that Minister Hawkins be called to ask if the Department of Transportation and Works can put some money into the budget to get the employees to do touch up the building.

ORLANDO, FLORIDA

Councillor Aylward commented on the devastation in Orlando, Florida and stated that we are blessed to live in a Country like Canada and that we don't have to face these tragedies.

Mayor O'Brien noted that the Town of Stephenville lowered the Flags to half-mast to show the thoughts and prayers are with those affected by the tragedy.

**25TH ANNIVERSARY OF
KINDALE LIBRARY**

Mayor O'Brien reported he had attended the 25th Anniversary of the Kindale Library at its current location on June 15th, stating that they have a strong volunteer board and spoke of all the amazing work they have done over the years. He commented that with the Provincial Government's cutbacks on the number of libraries, the Town is fortunate that the Kindale Library is still open for residents.

MAY 31ST LETTER TO EDITOR,

Mayor O'Brien discussed the Letter to the Editor in the Western Star as submitted by Councilor Tom Rose. He expressed concern over the use of the term P3 (Public Private Partnership). He disagreed with Councilor Rose's interpretation of P3's.

Councilor Rose reconfirmed his position that the agreement between the property developer and the Town of Stephenville was a P3.

ADJOURNMENT

Motion – Rose/Aylward

No. 16-153 That the meeting adjourn at this time,
1:16 p.m.

Carried Unanimously

CHAIRPERSON

DATE CONFIRMED