

REGULAR GENERAL MEETING, JUNE 18, 2015

A Regular General Meeting of the Council of the Town of Stephenville was held in the Council Chambers at 12:17 p.m. on June 18, 2015.

Present: Mayor Tom O'Brien, Chairperson
Deputy Mayor Mike Tobin
Councillor: Laura Aylward
John Finn
Don Gibbon
Justin House

Absent: Councillor Darlene Oake

Also Present: Town Clerk, Carolyn Lidstone

MINUTES

REGULAR GENERAL MEETING, May 28, 2015

Motion – Gibbon/Aylward

No. 15-126 That the Minutes of the Regular General Meeting of May 28, 2015 be adopted as circulated.

Carried Unanimously

COMMITTEE REPORTS

FINANCE COMMITTEE

POLL TAX

Motion - Gibbon/Finn

No. 15-127 That the recommendation of the Finance Committee be accepted and Poll Tax write-offs totaling \$5,659.33 and adjustments totaling \$383.40 be approved.

Carried Unanimously

PROPERTY TAX

Motion - Gibbon/House

No. 15-128 That the recommendation of the Finance Committee be accepted and the Property Tax write-offs totaling \$4,951.13 and adjustments totaling \$410.80 be approved.

Carried Unanimously

REMISSION OF TAX

Motion - Gibbon/Tobin

No. 15-129 That the recommendation of the Finance Committee be accepted and the Remission of Tax totaling \$822.28 be approved.

Carried Unanimously

BUSINESS TAX

Motion - Gibbon/Aylward

No. 15-130 That the recommendation of the Finance Committee be accepted and the Business Tax adjustments totaling \$3,329.01 be approved.

Carried Unanimously

**ACCOUNTS PAYABLE
FOR MAY, 2015**

Motion - Gibbon/Finn

No. 15-131 That the recommendation of the Finance Committee be accepted and the Accounts Payable for May, 2015 totaling \$104,879.42 be approved.

Carried Unanimously

**EXPENSE CHEQUE LISTING
FOR MAY, 2015**

Motion - Gibbon/House

No. 15-132 That the recommendation of the Finance Committee be accepted and the Expense Cheque Listing for May, 2015 totaling \$158,083.80 be approved.

Carried Unanimously

**ADOPTION, CONSOLIDATED
FINANCIAL STATEMENTS FOR
PERIOD ENDED DECEMBER 31,
2014 AND ANNUAL EXPENDITURE
REPORT, LOCAL GOVERNMENT
GAS TAX FUNDING AGREEMENT
FOR THE YEAR ENDED
DECEMBER 31, 2014**

Motion - Gibbon/Tobin

No. 15-133 That the recommendation of the Finance Committee be accepted and the Consolidated Financial Statements for Period ending December 31, 2014 and Annual Expenditure Report, Local Government Gas tax Funding Agreement for the year ended December 31, 2014 as prepared by Brian N. Hillier CA, be adopted.

Carried Unanimously

**SPONSORSHIP PACKAGES,
HARMON SEASIDE LINKS**

As a member of the Executive for Harmon Seaside Links, Councillor House declared himself a conflict of interest and left the Council table.

Motion - Gibbon/Aylward

No. 15-134 That the recommendation of the Finance Committee be accepted and that the Town of Stephenville purchase a 2015 sponsorship package in the amount of \$300.00 from the Harmon Seaside Links be approved.

Carried
Councillor House sustained from voting

Councillor House returned to the Council table at the conclusion of discussion on this item.

**AWARD OF TENDER,
SALE OF 35 CAROLINA AVENUE**

Motion - Gibbon/Tobin

No. 15-135 That the recommendation of the Finance Committee be accepted and the Town of Stephenville award the Tender of the Sale of property at 35 Carolina Avenue to CNB Holdings in the amount of \$601,500.00 plus HST.

Carried

Councillor Finn voted against the motion.

PERMITS AND MUNICIPAL PLAN

**ROSE'S AUTO RECYCLING,
1 MICHIGAN DRIVE**

DATA: Request for Outline Planning Permission to operate an auto-recycling business on the property located at 1 Michigan Drive.

It was the recommendation of the Planning and Traffic Committee that this permit be granted subject to the condition that the business be totally contained on the property at 1 Michigan Drive, the access to the roads and lanes adjacent to the property be kept clear and unrestricted by vehicles, the approval of Service NL, and compliance with all Town Regulations.

Motion – Aylward/Gibbon

No. 15-136 That the recommendation of the Planning and Traffic Committee be accepted and Rose's Auto Recycling be granted a permit to operate an auto-recycling business from the property located at 1 Michigan Drive, subject to conditions as outlined in the agenda data.

Carried Unanimously

DEAL ON STEEL, DOCK AREA

DATA: Request for a permit to operate a metal recycling & grading facility laydown area for shipments through Port Harmon on property located at the Dock Area.

It was the recommendation of the Planning and Traffic Committee that this permit be granted subject to the approval of Service NL and compliance with all Town Regulations.

Motion - Aylward/House

No. 15-137 That the recommendation of the Planning and Traffic be accepted and Deal on Steel be granted a permit operate a metal recycling & grading facility laydown area for shipments through Port Harmon on property located at the Dock Area subject to conditions as outlined in the agenda data.

Carried Unanimously

**POWERTEL,
175B MINNESOTA DRIVE**

As the property owner of the next two Agenda items, Mayor O'Brien declared himself in conflict of interest and left the Council table.

Deputy Mayor Tobin chaired the meeting for the two items.

DATA: Request for a permit to construct a fence and install water and sewer on the property located at 175B Minnesota Drive.

It was the recommendation of the Planning and Traffic Committee that this permit be granted subject to compliance with all Town Regulations.

Motion - Aylward/Finn

No. 15-138 That the recommendation of the Planning and Traffic Committee be accepted and Powertel be granted a permit to construct a fence and install water and sewer on property located at 175B Minnesota Drive subject to conditions outlined in the agenda data.

Carried

Mayor O'Brien abstained from voting

**BY THE SEA QUILTING,
4 MACNEIL CRESCENT**

DATA: Request for a permit to operate a home-based business for quilt making from the residence located at 4 MacNeil Crescent.

It was the recommendation of the Planning and Traffic Committee that this permit be granted subject to the applicant providing one additional parking space, no retail activity being conducted on the premises, and compliance with all Town Regulations.

Motion - Aylward/Gibbon

No. 15-139 That the recommendation of the Planning and Traffic Committee be accepted and By the Sea Quilting be granted a permit to operate a home-based business for quilting making from the residence located at 4 MacNeil Crescent subject to conditions as outlined in the agenda data.

Carried

Mayor O'Brien abstained from voting.

Mayor O'Brien returned to the Council table and resumed the Chair at the conclusion of discussion on these items.

**BROWN DERBY,
128 MAIN STREET**

DATA: Request for a permit to do minor exterior renovations to the building located at 128 Main Street.

It was the recommendation of the Planning and Traffic Committee that this permit be granted subject to compliance with all Town Regulations.

Motion - Aylward/Gibbon

No. 15-140 That the recommendation of the Planning and Traffic Committee be accepted and the Brown Derby be granted a permit to do minor exterior renovations to the building located at 128 Main Street subject to conditions as outlined in the agenda data.

Carried Unanimously

**BAY ST. GEORGE KINSMEN
CLUB/THOMAS AMUSEMENTS,
KIN COURT**

DATA: Request for a permit to operate Thomas Amusements on property located in Kin Court from August 23 through August 30, 2015.

It was the recommendation of the Planning and Traffic Committee that this permit be granted subject to the approval of the Stephenville Airport Corporation and Service NL, the site being cleaned up within a reasonable period of time, adequate security being provided for patrons and compliance with all Town Regulations.

Motion - Aylward/House

No. 15-141 That the recommendation of the Planning and Traffic Committee be accepted and the Bay St. George Kinsmen Club/Thomas Amusements, be granted a permit to operate Thomas Amusements on property located in Kin

Court from August 23 through August 30, 2015 subject to conditions as outlined in the agenda data.

Carried Unanimously

**DAVE BUTLER,
224 QUEEN STREET**

DATA: Request for Outline Planning Permission to construct a shed on the property located at 224 Queen Street.

It was the recommendation of the Planning and Traffic Committee that Outline Planning Permission be granted subject to compliance with all Town Regulations.

Motion - Aylward/Tobin

No. 15-142 That the recommendation of the Planning and Traffic be accepted and Dave Butler be granted Outline Planning Permission to construct a shed on property located at 224 Queen Street subject to conditions as outlined in the agenda data.

Carried Unanimously

**EDWARD ROSE,
LAND NORTH OF
HILLIER AVENUE**

As a property owner on Hillier Avenue, Councillor House declared himself a conflict of interest and left the Council table.

DATA: Request for a permit to renovate an existing storage shed on land located North of Hillier Avenue.

It was the recommendation of the Planning and Traffic Committee that this permit be granted subject to compliance with all Town Regulations.

Motion - Aylward/Finn

No. 15-143 That the recommendation of the Planning and Traffic Committee be accepted and Edward Rose be granted a permit to renovate an existing storage shed on land located North of Hillier Avenue subject to conditions as outlined in the agenda data.

Carried
Councillor House sustained from voting.

Councillor House returned to the Council table at the conclusion of discussion on this item.

**GERARD POMEROY,
89 WEST STREET**

DATA: Request for Outline Planning Permission to construct two 5-plex units, each 36.65 meters x 9.75 meters, on land located at 89 West Street.

It was the recommendation of the Planning and Traffic Committee that Outline Planning Permission be granted subject to the submission of detailed construction drawings, approval of Service NL, and compliance with all Town Regulations.

Motion - Aylward/Gibbon

No. 15-144 That the recommendation of the Planning and Traffic Committee be accepted and Gerard Pomeroy be granted Outline Planning Permission to construct two 5-plex residential units, each measuring 36.65 meters x 9.75 meters, on land located at 89 West Street subject to conditions as outlined in the agenda data.

Carried Unanimously

**POTTLE ENTERPRISES LIMITED,
133 CAROLINA AVENUE**

DATA: Request for a permit to do interior renovations to the building located at 133 Carolina Avenue.

It was the recommendation of the Planning and Traffic Committee that this permit be granted subject to compliance with all Town Regulations.

Motion - Aylward/Gibbon

No. 15-145 That the recommendation of the Planning and Traffic Committee be accepted and Pottle Enterprises Limited, be granted a permit to do interior renovations to the building located at 133 Carolina Avenue subject to conditions as outlined in the agenda data.

Carried Unanimously

**TOM AND JOANNE ROSE,
LAND NORTH OF
HILLIER AVENUE**

As a property owner on Hillier Avenue, Councillor House declared himself in conflict of interest and left the Council table.

DATA: Request for a permit to construct a barn, as per sketch submitted, on land north of Hillier Avenue.

It was the recommendation of the Planning and Traffic Committee that this permit be granted subject to compliance with all Town Regulations.

Motion - Aylward/Tobin

No. 15-146 That the recommendation of the Planning and Traffic Committee be accepted and Tom and Joanne Rose be granted a permit to construct a barn on land north of Hillier Avenue subject to conditions as outlined in the agenda data.

Carried
Councilor House sustained from voting

Councillor House returned to the Council table at the conclusion of discussion on this item.

**EFCO ENTERPRISES LTD,
68 MISSOURI DRIVE**

DATA: Request for a permit to repair and extend the rear loading dock on the building located at 68 Missouri Drive.

It was the recommendation of the Planning and Traffic Committee that this permit be granted subject to compliance with all Town Regulations.

Motion - Aylward/Finn

No. 15-147 That the recommendation of the Planning and Traffic Committee be accepted and EFCO Enterprises Ltd., be granted a permit to repair and extend the rear loading dock on the building located at 68 Missouri Drive subject to conditions as outlined in the agenda data.

Carried Unanimously

**WALK-A-WAY PARK
AND TRAILS, BLANCHE
BROOK PARK/QUEEN STREET**

DATA: Request for a permit to construct a storyboard display area, as per sketch submitted, and landscape in an area of Blanche Brook Park.

It was the recommendation of the Planning and Traffic Committee that this permit be granted subject to compliance with all Town Regulations.

Motion - Aylward/House

No. 15-148 That the recommendation of the Planning and Traffic Committee be accepted and Walk-A-Way Park and Trails be granted a permit to construct a storyboard display area, as per

sketch submitted, and landscape in an area of Blanche Brook Park subject to conditions as outlined in the agenda data.

Carried Unanimously

NEW BUSINESS

LETTER FROM CITY OF CORNER BROOK MUNICIPAL DANCE OFF

Mayor O'Brien read a letter received from the Mayor of St. John's, Dennis O'Keefe, regarding the Town of Stephenville's participation in the Municipal Dance off Challenge.

CLEAN-UP PERIOD

Councillor Finn commended the Public Works crew on the great work they had done during the recent clean up period which had extended into 4 weeks.

Councillor Finn also commended the Beautification Committee on the nice work that is being done throughout the community to enhance the green spaces.

CHANNAL

Councillor Finn noted that CHANNAL, a group which promotes mental health, will be partnering with the YMCA on June 28th to host an event to promote Mental Health and Physical Health. Admission for the event and the lunch provided are both free.

SOUTHWEST JOINT COUNCIL

Deputy Mayor Tobin reported that a meeting of the Southwest Joint Council will be held on Saturday, June 20, in the Council Chamber at the Town of Stephenville.

UMC MEETING

Deputy Mayor Tobin reported that the next UMC Meeting will be held next Thursday, Friday, and Saturday in Port Aux Basques and will be attended by CAOs and Council representatives.

CLEAN-UP

Deputy Mayor Tobin elaborated on the comments made by Councillor Finn regarding the recent cleanup period and noted that the Town crews will now be turning their attention to pothole repairs, lawn repairs etc.

ADJOURNMENT

Motion – Gibbon/Aylward

No. 15-149 That the meeting adjourn at this time,
12:32 p.m.

Carried Unanimously

CHAIRPERSON

DATE CONFIRMED