

## **REGULAR GENERAL MEETING, MARCH 8, 2018**

A Regular General Meeting of the Council of the Town of Stephenville was held in the Council Chambers at 12:04 p.m. on March 8, 2018.

Present: Mayor Tom Rose, Chairperson  
Deputy Mayor, Susan Fowlow

Councillors: Laura Aylward  
Mark Felix  
Don Gibbon  
Mike Tobin

Absent: Maurice Hynes

Staff: Town Manager, Mike Campbell  
Town Clerk, Jennifer Brake

### **CALL TO ORDER/APPROVAL OF AGENDA**

Motion No. 18-38 Gibbon/Aylward

That the Agenda of the Regular General Meeting of March 8, 2018 be adopted as circulated.

Carried Unanimously

### **REGULAR GENERAL MEETING, FEBRUARY 22, 2018**

Motion No. 18-39 Felix/Tobin

That the Minutes of the Regular General Meeting of February 22, 2018 be adopted as circulated.

Carried Unanimously

### **PROCLAMATION & DELEGATIONS**

#### **STIGMA AWARENESS WEEK**

Mayor Rose noted on March 5, 2018 he signed a proclamation declaring this week to be Stigma Awareness Week.

#### **WOMENS INDEPENDENCE DAY**

Mayor Rose noted March 8, 2018 as International Women's Day. He recognized Deputy Mayor Fowlow and Councillor Aylward on this day for their commitment to their family, community and the town council.

## COMMITTEE REPORTS

### **FINANCE COMMITTEE**

#### **EXPENSE CHEQUE LISTING FOR FEBRUARY, 2018**

Motion No. 18-40 Felix/Follow

That the recommendation of the Finance Committee be accepted and the Expense Cheque Listing for February 2018 in the amount of \$433,385.35 be approved.

Carried Unanimously

#### **REQUEST FOR GRANT, LAPETUS SHORES GEO PARK COMMITTEE**

Motion No. 18-41 Felix/Gibbon

That the recommendation of the Finance Committee be accepted and the Town of Stephenville give a grant in the amount of \$3,000.00 to the Lapetus Shores Geo Park Committee to assist with research project.

Carried Unanimously

#### **REQUEST FOR DONATION, STEPHENVILLE SKATING CLUB**

Motion No. 18-42 Felix/Aylward

That the recommendation of the Finance Committee be accepted and the Town of Stephenville give a donation in the amount of \$1,000.00 to the Stephenville Skating Club.

Carried Unanimously

#### **REQUEST FOR ADVERTISING, HORIZONS MAGAZINE**

Motion No. 18-43 Felix/Gibbon

That the recommendation of the Finance Committee be accepted and the Town of Stephenville purchase a Community Profile page, costing \$1,000.00 plus taxes, in the Horizons Magazine being published by the Western Star.

Carried Unanimously

#### **DEFER LEASE PAYMENTS, PORT OF STEPHENVILLE,**

Motion No.18-44 Felix/Fowlow

That the recommendation of the Finance Committee be accepted and the Town of Stephenville approve to defer 3 months lease payments for Stephenville Industrial Facility beginning March 1, 2018.

Carried Unanimously

**AWARD OF TENDER, PURCHASE OF SNOW BLOWER ATTACHMENT**

Motion No. 18-45 Felix/Tobin

That the recommendation of the Finance Committee be accepted and that the Town of Stephenville award the tender for the purchase of a new snow blower attachment to Battlefield Equipment Ltd. in the amount of \$8,900.00 plus HST.

Carried Unanimously

**APPROVAL FOR REQUEST FOR PROPOSAL, STEPHENVILLE INDUSTRIAL BUILDING**

Motion No. 18-46 Felix/Aylward

That the recommendation of the Finance Committee be accepted and that the Town of Stephenville initiate a Request for Proposal for the development and operations of the Stephenville Industrial Facility.

Carried Unanimously

**REQUEST FOR GRANT, STEPHENVILLE JETS**

Motion No. 18-47 Felix/Gibbon

That the recommendation of the Finance Committee be accepted and that the Town of Stephenville give a grant in the amount of \$2996.00 to the Stephenville Jets.

Carried Unanimously

**PERMITS AND MUNICIPAL PLAN**

**JAP HOLDINGS INC, 9 HOLIDAY DRIVE**

Motion No. 18-48 Fowlow/Aylward

It was the recommendation of the Planning and Traffic Committee that Outline Planning Permission be granted and approved to subdivide land at 9 Holiday Drive, rename new parcel to 1 Prince Rupert Drive and to erect a 30' x 60' commercial building on the property located at 1 Prince Rupert Drive with a 1.2 meter side yard variance for the property to variance subject to 1.2 meter side yard on south side of the property, also with the condition of erecting a privacy fence on north side of the property. Subject to the approval of Service NL and compliance with all Town Regulations.

That the recommendation of the Planning and Traffic Committee be accepted and JAP Holdings Ltd. be granted Outline Planning Permission, subject to conditions as outlined in the agenda data.

Carried Unanimously

**CLARIFIED ACCOUNTING, 63 ST. CLARE AVENUE**  
Motion No. 18-49 Fowlow/Gibbon

It was the recommendation of the Planning and Traffic Committee that this permit be granted to change the ownership of the existing business from E&M Bookkeeping Ltd to Clarified Accounting at the building located at 63 St. Clare Avenue, subject to compliance with all Town Regulations.

That the recommendation of the Planning and Traffic Committee be accepted, subject to conditions as outlined in the agenda data.

Carried Unanimously

**DEATH VALLEY INK, 2 MAIN STREET**  
Motion No. 18-50 Fowlow/Tobin

It was the recommendation of the Planning and Traffic Committee that this permit be granted to occupy space in the building located at 2 Main Street to accommodate a tattoo and smoke shop business and to also erect a sign, subject to the approval of Service NL and compliance with all Town Regulations.

That the recommendation of the Planning and Traffic Committee be accepted, subject to conditions as outlined in the agenda data.

Carried Unanimously

**THE TOE LINE, 41 MAIN STREET**  
Motion No. 18-51 Fowlow /Aylward

It was the recommendation of the Planning and Traffic Committee that this permit be granted to do minor interior renovations to space in the building at 41 Main Street to accommodate a sports lounge and to erect a sign, subject to the approval of Service NL and compliance with all Town Regulations.

That the recommendation of the Planning and Traffic Committee be accepted, subject to conditions as outlined in the agenda data.

Carried Unanimously

**NEW BUSINESS**

**SOUTHWEST JOINT COUNCIL MEETING, MARCH, 2018**

Deputy Mayor Tobin reported he had attended the March 3, 2018 SouthWest Joint Council meeting held in Stephenville Crossing. He highlighted some of the discussion items, those being, mid- island route, taxation of utilities legislation, proposed changes to the Municipalities Act. He stated 18 individuals were in attendance including MHA Scott Reid, and MHA John Finn.

**Mayor Rose**

Stated he been invited to speak at a symposium being arranged through Memorial University on immigration. Mayor Rose acknowledged the importance of immigration in our community

**Councillor Aylward**

Recognized International Women's Day.

She reported that she had attended the funeral of Kenneth Cull. She acknowledged his many contributions as a leader and trail blazer for the community living movement and expressed her condolences' to his mother.

**Councillor Don Gibbon**

Stated for the first time he broadcasted the Outfitters Ski Marathon, Whaleback Nordic Ski Club. He acknowledged it was a great event with 75 participants.

**Councillor Felix**

Commended the Town of Cape St. George for taking initiative to get a Geo Park designation for the Bay St. George area, he felt this will have a tremendous impact for our town and is a good investment for tourism attraction for those interested in geology and the fossil forest.

**ADJOURNMENT**

Motion No. 18-52                      Aylward/Gibbon

There being no further business, the meeting adjourned at 12:33 p.m.

Carried Unanimously

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**CHAIRPERSON**

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**DATE CONFIRMED**