

## **REGULAR GENERAL MEETING, MAY 26, 2016**

A Regular General Meeting of the Council of the Town of Stephenville was held in the Council Chambers at 12:28 p.m. on May 26, 2016.

Present: Mayor Tom O'Brien, Chairperson  
Deputy Mayor, Mike Tobin

Councillors: Laura Aylward  
Justin House  
Don Gibbon  
Darlene Oake (arrived 12:32pm)  
Tom Rose

Also Present: Town Manager, Mike Campbell  
Town Clerk, Carolyn Lidstone

### **MINUTES**

### **REGULAR GENERAL MEETING,**

**MAY 5, 2016**

Motion – Gibbon/Aylward

No.16-103 That the Minutes of the Regular General Meeting of May 5, 2016 be adopted as circulated.

Carried Unanimously

### **PROCLAMATIONS AND DELEGATIONS**

### **COMMITTEE REPORTS**

### **FINANCE COMMITTEE**

### **PROPERTY TAX**

Motion - Tobin/House

No.16-104 That the recommendation of the Finance Committee be accepted and Property Tax write-offs totaling \$5,254.83 be approved.

Carried Unanimously

**REMISSION OF TAX**

Motion - Tobin/Gibbon

No.16-105 That the recommendation of the Finance Committee be accepted and Remission of Tax totaling \$5,312.69 and refunds totaling \$1,450.77 be approved.

Carried Unanimously

**BUSINESS TAX**

Motion - Tobin/Aylward

No.16-106 That the recommendation of the Finance Committee be accepted and Business Tax adjustments totaling \$150.00 be approved.

Carried Unanimously

**MISCELLANEOUS ACCOUNTS**

Motion - Tobin/House

No.16-107 That the recommendation of the Finance Committee be accepted and write-offs in Miscellaneous Accounts totaling \$482.90 be approved.

Carried Unanimously

**ACCOUNTS PAYABLE FOR  
APRIL, 2016**

Motion - Tobin/House

No.16-108 That the recommendation of the Finance Committee be accepted and the Accounts Payable for April, 2016 totaling \$124,812.22 be approved.

Carried Unanimously

**DONATION TO CANADIAN RED  
CROSS, RE: FORT MCMURRAY  
WILDFIRE**

Motion - Tobin/Rose

No.16-109 That the recommendation of the Finance Committee be accepted and the Town of Stephenville donate \$1,000 to the Fort McMurray Wildfire Fund at the Canadian Red Cross.

Carried Unanimously

**REALLOCATION OF ACOA  
FUNDING FROM MINNESOTA  
DRIVE SPORTS COMPLEX TO  
UPGRADES, REGIONAL  
AQUATIC CENTRE**

Motion - Tobin/Aylward

No.16-110 That the recommendation of the Finance Committee be accepted and \$38,193 of ACOA Funding approved for the Minnesota Drive Sports Complex be reallocated to the Upgrades, Regional Aquatic Centre project.

Carried Unanimously

Councillor Oake entered the meeting at this time 12:32 p.m.

**REQUEST TO CALL TENDER,  
PURCHASE OF TRACTOR AND  
ATTACHMENTS**

Motion - Tobin/Gibbon

No.16-111 That the recommendation of the Finance Committee be accepted and the Town of Stephenville call tenders for the Purchase of a Tractor and attachments.

Carried Unanimously

**PERMITS AND MUNICIPAL PLAN**

**STEPHENVILLE SHOOTING  
CLUB, MINNESOTA DRIVE**

DATA: Request for Outline Planning Permission to add a pistol range and erect a wall to be utilized as a shooting backstop on property located on Minnesota Drive.

It was the recommendation of the Planning and Traffic Committee that this permit be granted subject to the approvals of all relevant Federal and Provincial Government agencies and compliance with all Town Regulations.

As a member of the Executive, Councillor Rose declared himself in conflict of interest and left the Council table.

Motion - Aylward/Oake

No. 16-112 That the recommendation of the Planning and Traffic Committee be accepted and Stephenville Shooting Club be granted Outline Planning Permission to add a pistol range and erect a wall to be utilized as a shooting backstop on the property located on Minnesota Drive, subject to conditions as outlined in the agenda data.

Carried

Councillor Rose abstained from voting.

Councillor Rose returned to the Council table at the conclusion of discussion on this item.

**THE TDL GROUP LTD. (TIM  
HORTON'S),  
124-126 MAIN STREET**

DATA: Request for a permit to replace the garbage corral, as per sketch submitted, on property located at 124-126 Main Street.

It was the recommendation of the Planning and Traffic Committee that this permit be granted subject to compliance with all Town Regulations.

Motion - Aylward/Tobin

No. 16-113 That the recommendation of the Planning and Traffic Committee be accepted and The TDL Group Ltd. (Tim Horton's) be granted a permit to replace the garbage corral, as per sketch submitted, on the property located at 124-126 Main Street, subject to conditions as outlined in the agenda data.

Carried Unanimously

**WILSON'S FUELS,  
20 MAIN STREET**

DATA: Request for a permit to enlarge the existing garbage enclosure, as per sketch submitted, to accommodate a second dumpster on property located at 20 Main Street.

It was the recommendation of the Planning and Traffic Committee that this permit be granted subject to compliance with all Town Regulations.

Motion - Aylward/Rose

No. 16-114 That the recommendation of the Planning and Traffic Committee be accepted and Wilson's Fuels be granted a permit to enlarge the existing garbage enclosure, as per sketch submitted, to accommodate a second dumpster on the property located at 20 Main Street, subject to conditions as outlined in the agenda data.

Carried Unanimously

**NICOLE'S HEART AND SOLE,  
143 MAIN STREET**

DATA: Request for a permit to utilize space in the building located at 143 Main Street to accommodate a reflexology business and to do minor interior renovations, including the placement of a window decal with business name.

It was the recommendation of the Planning and Traffic Committee that this permit be granted subject to the approval of Service NL and compliance with all Town Regulations.

Motion - Aylward/Gibbon

No. 16-115 That the recommendation of the Planning and Traffic Committee be accepted and Nicole's Heart and Sole be granted a permit to utilize space in the building located at 143 Main Street to accommodate a reflexology business and to do minor interior renovations, including the placement of a window decal with business name, subject to conditions as outlined in the agenda data.

Carried Unanimously

**MCCANN'S ESSO SERVICE  
STATION, 73 ST. CLARE  
AVENUE**

DATA: Request for a permit to repair and extend fence, as per sketch submitted, on property located at 73 St. Clare Avenue.

It was the recommendation of the Planning and Traffic Committee that this permit be granted subject to compliance with all Town Regulations.

Motion - Aylward/Oake

No. 16-116 That the recommendation of the Planning and Traffic Committee be accepted and McCann's Esso Service Station be granted a permit to repair and extend fence, as per sketch submitted, on the property located at 73 St. Clare Avenue, subject to conditions as outlined in the agenda data.

Carried Unanimously

**ETHELWYN FLEMING,  
207 QUEEN STREET EXTENSION**

DATA: Request for Outline Planning Permission to subdivide land located at 207 Queen Street Extension, as per plot plan submitted.

It was the recommendation of the Planning and Traffic Committee that Outline Planning Permission be granted subject to compliance with all Town Regulations.

Motion - Aylward/House

No. 16-117 That the recommendation of the Planning and Traffic Committee be accepted and Ethelwyn Fleming be granted Outline Planning Permission to subdivide land located at 207 Queen Street Extension, as per plot plan submitted, subject to conditions as outlined in the agenda data.

Carried Unanimously

**JOE MCNEIL ANTIQUE CAR  
SHOW, ROAD CLOSURE**

DATA: Request for permission to close Main Street from its intersection with Queen Street to its intersection with Provincial Street on Saturday, July 30, 2016, from 8:00 a.m. to 4:30 p.m.

It was the recommendation of the Planning and Traffic Committee that the BIA/Joe McNeil Antique Car Show Committee be granted permission to close Main Street from its intersection with Queen Street to its intersection with Provincial Street on Saturday, July 30, 2016, from 8:00 a.m. to 4:30 p.m. subject to the following conditions: All participants must comply with the requirements of the Highway Traffic Act and the Rules of Registration for the event as set out by the BIA Committee.

Motion - Aylward/Tobin

No. 16-118 That the recommendation of the Planning and Traffic Committee be accepted and BIA/Joe McNeil Car Show Committee be granted permission to close Main Street from its intersection with Queen Street to its intersection with Provincial Street on Saturday, July 30, 2016, from 8:00 a.m. to 4:30 p.m., subject to conditions as outlined in the agenda data.

Carried Unanimously

**BANK OF MONTREAL/COASTAL  
GLASS, 78 MAIN STREET**

DATA: Request for a permit to erect a windbreak, as per sketch submitted, in front of the building located at 78 Main Street.

It was the recommendation of the Planning and Traffic Committee that this permit be denied as the proposed development would encroach onto land not owned by the applicant/property owner..

Motion - Aylward/Oake

No. 16-119 That the recommendation of the Planning and Traffic Committee be accepted and Bank of

Montreal/Coastal Glass be denied a permit to erect a windbreak, as per sketch submitted, in front of the building located at 78 Main Street, for reasons as outlined in the agenda data.

Carried Unanimously

**RUSSELL'S FUNERAL HOME,  
57 PRINCE RUPERT DRIVE**

DATA: Request for a permit to construct a 32 foot by 28 foot storage garage, as per drawings submitted, on property located at 57 Prince Rupert Drive.

It was the recommendation of the Planning and Traffic Committee that this permit be granted subject to the approval of Service NL and compliance with all Town

Motion - Aylward/Gibbon

No. 16-120 That the recommendation of the Planning and Traffic Committee be accepted and Russell's Funeral Home be granted a permit to construct a 32 foot by 28 foot storage garage, as per drawings submitted, on the property located at 57 Prince Rupert Drive, subject to conditions as outlined in the agenda data.

Carried Unanimously

**ROSS RYAN,  
2-4 POPLAR DRIVE**

DATA: Request for Outline Planning Permission to subdivide the land at 2-4 Poplar Drive was reviewed. The lot contains a duplex residential unit.

It was the recommendation of the Planning and Traffic Committee that Outline Planning Permission be denied as the property cannot be subdivided to accommodate two conforming building blocks and if subdivided, the new lot cannot be serviced for municipal water and sewer.

Motion - Aylward/Tobin

No. 16-121 That the recommendation of the Planning and Traffic Committee be



accepted and Ross Ryan be denied Outline Planning Permission to subdivide the property located at 2-4 Poplar Drive, as per sketch submitted, for reasons as outlined in the agenda data.

Carried Unanimously

**ADOPTION, TOWN OF  
STEPHENVILLE MUNICIPAL  
PLAN 2014**

Deferred

**ADOPTION, TOWN OF  
STEPHENVILLE DEVELOPMENT  
REGULATIONS 2014**

Deferred

**APPOINTMENT OF  
COMMISSIONER, PUBLIC  
HEARINGS FOR TOWN OF  
STEPHENVILLE MUNICIPAL  
PLAN AND DEVELOPMENT  
REGULATIONS 2014**

Deferred

**NEW BUSINESS**

**MUNICIPAL SYMPOSIUM  
GANDER, MAY 5-6, 2016**

Deputy Mayor Tobin reported on his attendance at the Municipal Symposium held in Gander on May 5-6, 2016. In particular he highlighted a presentation on Municipal Litigation, energy efficiency, YMCA Municipal partnerships, MNL Presentation on economic development, infrastructure management, project management, national flood programs, municipal fraud, changing face of Municipal government, boil order advisories, and the MNL Board of Governance and Structure.

**SOUTHWEST JOINT COUNCIL  
MEETING**

Deputy Mayor Tobin reported that the next Southwest Joint Council Meeting would be held on June 4<sup>th</sup> in Isle Aux Morts.

In response to a question from Councillor Rose, Mayor O'Brien noted that the Town of Stephenville

has not made a commitment to be part of the cross island signage program.

Councillor Rose reported that from the Chamber perspective, the Chamber has identified priorities are getting worked on for White's Road. Minister Hawkins has indicated that he has planned to be in Stephenville in June. Councillor Rose suggested that that Town of Stephenville write Minister Hawkins outlining their priorities for the White's Road upgrades.

**PROVINCIAL DEFICIT LEVY**

Councillor Aylward noted her pleasure at the changes in the Deficit Levy which has been recently announced by the Provincial Government.

**CLEAN-UP PERIOD**

Mayor O'Brien stated that the Public Works Department continues to do their clean up period. In response to a question from Councillor Rose, Mayor O'Brien noted that after the clean-up period is finished, the Town does provide a Friday pickup for residents.

In response to question from Councillor Rose regarding the beautification program, Councillor Aylward stated that it is time to revamp the committee now in hopes to have three new members. She stated that in the spring the Stephenville Dome employees do the cleanup and spend most of their time mowing the green space in the community.

**ADJOURNMENT**

Motion – Aylward/Gibbon

No. 16-122 That the meeting adjourn at this time,  
1:07 p.m.

Carried Unanimously

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**CHAIRPERSON**

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**DATE CONFIRMED**