

## **REGULAR GENERAL MEETING, MAY 29, 2014**

A Regular General Meeting of the Council of the Town of Stephenville was held in the Council Chambers at 12:40 p.m. on May 29, 2014.

Present: Mayor Tom O'Brien, Chairperson  
Deputy Mayor Mike Tobin  
Councillors: Laura Aylward  
John Finn  
Don Gibbon  
Justin House  
Darlene Oake

Also Present: Town Clerk, Carolyn Lidstone  
Director of Municipal Services, Ted Gracie

### **MINUTES**

#### **REGULAR GENERAL MEETING, MAY 8, 2014**

Motion – Gibbon/Oake

No. 14-118 That the Minutes of the Regular General Meeting of May 8, 2014 be adopted as circulated.

Carried Unanimously

#### **SPECIAL MEETING, MAY 21, 2014**

Motion – Aylward/House

No. 14-119 That the Minutes of the Special Meeting of May 21, 2014 be adopted as circulated.

Carried Unanimously

### **COMMITTEE REPORTS**

#### **FINANCE COMMITTEE**

#### **POLL TAX**

Motion – Gibbon/Finn

No. 14-120 That the recommendation of the Finance Committee be accepted and

Poll Tax write offs totaling \$164.16 be approved.

Carried Unanimously

**PROPERTY TAX**

Motion – Gibbon/House

No. 14-121 That the recommendation of the Finance Committee be accepted and Property Tax write offs totaling \$4,376.00 be approved.

Carried Unanimously

**WATER AND SEWER TAX**

Motion – Gibbon/Tobin

No. 14-122 That the recommendation of the Finance Committee be accepted and Water and Sewer Tax adjustments totaling \$1,203.36 be approved.

Carried Unanimously

**REMISSION OF TAX**

Motion – Gibbon/Aylward

No. 14-123 That the recommendation of the Finance Committee be accepted and Remission of Tax totaling \$3,283.24 and refunds totaling \$490.23 be approved.

Carried Unanimously

**ACCOUNTS PAYABLE FOR  
APRIL, 2014**

Motion - Gibbon/Oake

No. 14-124 That the recommendation of the Finance Committee be accepted and the Accounts Payable for April, 2014 totaling \$184,134.41 be approved.

Carried Unanimously

**HARMON SEASIDE LINKS  
SPONSORSHIP PACKAGES  
2014 SEASON**

As the president of Harmon Seaside Links, Councillor House declared himself in conflict of interest and left the Council Table.

Motion - Gibbon/Finn

No. 14-125 That the recommendation of the Finance Committee be accepted and the Town of Stephenville sponsor two score card packages totaling \$300 for the 2014 season at the Harmon Seaside Links

Carried

Councillor House abstained from voting.

Councillor House returned to the Council Table at the conclusion of discussion on this item.

**STEPHENVILLE AIRPORT  
CORPORATION SNOWBIRDS**

Motion - Gibbon/Tobin

No. 14-126 That the recommendation of the Finance Committee be accepted and the Town of Stephenville give a grant in the amount of \$10,000.00 to the Stephenville Airport Corporation to offset costs associated with the Snowbird Performances on June 21 and 22, 2014.

Carried Unanimously

**BAY ST. GEORGE CHAMBER  
OF COMMERCE 14<sup>TH</sup> ANNUAL  
GOLF TOURNAMENT**

As a member of the executive of the Bay St. George Chamber of Commerce, Councillor Oake declared herself in conflict of interest and left the Council Table.

Motion - Gibbon/Aylward

No. 14-127 That the recommendation of the Finance Committee be accepted and the Town of Stephenville sponsor a four member team at a cost of \$75 per member for the Bay St. George Chamber of Commerce 14<sup>th</sup> Annual Golf Tournament being held on July 12, 2014.

Carried

Councillor Oake abstained from voting.

Councillor Oake returned to the Council Table at the conclusion of discussion on this item.

## **PERMITS AND MUNICIPAL PLAN**

### **DAVINA DOWNEY, COLD BROOK**

DATA: Request for permission to subdivide a parcel of land located at 79 Cold Brook Road into two parcels of land.

It was the recommendation of the Planning and Traffic Committee that permission be granted to subdivide a parcel of land located at 79 Cold Brook Road into two parcels, subject to the approval of the Government Service Centre and compliance with all Town Regulations.

Motion – Aylward/House

No. 14-128 That the recommendation of the Planning and Traffic Committee be accepted and Davina Downey be granted permission to subdivide a parcel of land located at 79 Cold Brook Road into two parcels of land, subject to conditions as outlined in the Agenda Data.

Carried Unanimously

**NAMING OF STREET,  
GREEN MEADOWS  
DEVELOPMENT OFF  
QUEEN STREET**

DATA: It was the recommendation of the Planning and Traffic Committee that the street within Green Meadows Development off Queen Street be named Simon Drive.

Motion – Aylward/Oake

No. 14-129 That the recommendation of the Planning and Traffic Committee be accepted and the street within Green Meadows Development off Queen Street be named Simon Drive.

Carried Unanimously

**MILLS LAW, 87 GALLANT STREET**

DATA: Request for a permit to change the name of a business located at 87 Gallant Street from Mills & Gallant to Mills Law.

It was the recommendation of the Planning and Traffic Committee that this permit be granted subject to compliance with all Town Regulations.

Motion – Aylward/Tobin

No. 14-130 That the recommendation of the Planning and Traffic Committee be accepted and Mills Law be granted a permit to change the name of the business located at 87 Gallant Street from Mills & Gallant to Mills Law, subject to conditions as outlined the Agenda Data.

Carried Unanimously

**STAGG & STAGG,  
28 MAIN STREET**

DATA: Request for a permit to change the name of the business located at 28 Main Street from Fred R. Stagg Law Office to Stagg & Stagg Law Office and to replace signage on the front and side of the building.

It was the recommendation of the Planning and Traffic Committee that this permit be granted subject to compliance with all Town Regulations.

Motion – Aylward/Gibbon

No. 14-131 That the recommendation of the Planning and Traffic Committee be accepted and Stagg & Stagg be granted a permit to change the name of the business located at 28 Main Street from Fred R. Stagg Law Office to Stagg & Stagg Law Office and to replace signage on the front and side of the building, subject to conditions as outlined in the agenda data.

Carried Unanimously

**LEONARD ALEXANDER,  
COLD BROOK**

DATA: Request for a permit to demolish the existing building on land located in Cold Brook and construct a single family residence on the same parcel of land.

It was the recommendation of the Planning and Traffic Committee that this permit be granted subject to the approval of the Government Service Centre and compliance with all Town Regulations.

Motion – Aylward/Finn

No. 14-132 That the recommendation of the Planning and Traffic Committee be accepted and Leonard Alexander be granted a permit to demolish the existing building on land located in Cold Brook and to construct a single family residence on the same parcel of land, subject to conditions as outlined in the agenda data.

Carried Unanimously

**ADOPTION, TOWN OF  
STEPHENVILLE DEVELOPMENT  
REGULATIONS, AMENDMENT  
NO. 25, 2014**

DATA: The purpose of this amendment, is subject to the discretion of the Town, to enable owners of existing non-residential buildings in the Commercial General Zone to convert part of these buildings into dwelling units while complying with the standards of this Zone for non-residential structures.

Motion – Aylward/House

No. 14-133 That under the authority of Section 16 of the Urban & Rural Planning Act 2000, the Town Council of Stephenville adopt the Stephenville Development Regulations Amendment No. 25, 2014  
Carried Unanimously

Mayor O'Brien advised that the public consultation had been carried out as part of the amendment process; one objection had been received from the BIA Committee. The main concern was the condition, maintenance and debris around the existing apartments in the Main Street corridor. Mayor O'Brien noted that the Town will work with the landlords to address these concerns.

**NEW BUSINESS**

**HAPPY BIRTHDAY TO  
MRS. FRANCIS PEDDLE**

Councillor Aylward offered her congratulations on the 108<sup>th</sup> birthday today of Mrs. Francis Peddle who is now the oldest resident in the Province.

Councillor Aylward noted that Mrs. Peddle has been having birthday parties since her 80<sup>th</sup> Birthday and she will be attending her birthday party later today.

**FRIDAY GARBAGE PICKUP**

Councillor Aylward reminded residents that clean-up period is over but they can still call the Town Office to have items picked up on the Friday pick-up.

The Director of Municipal Services advised that the Public Works Department is in the process of completing the clean-up and by tomorrow, the Public Works crew should be all the way through the scheduled clean up.

**ADJOURNMENT**

Motion – Gibbon/House

No. 14-134 That the meeting adjourn at this time, 12:55 p.m.

Carried Unanimously

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**CHAIRPERSON**

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**DATE CONFIRMED**