

REGULAR GENERAL MEETING, NOVEMBER 17, 2016

A Regular General Meeting of the Council of the Town of Stephenville was held in the Council Chambers at 12:12 p.m. on November 17, 2016.

Present: Mayor Tom O'Brien
Councillors: Laura Aylward
Don Gibbon
Justin House

Absent: Deputy Mayor Mike Tobin
Councillors: Darlene Oake
Tom Rose

Also Present: Town Manager, Mike Campbell
Town Clerk, Carolyn Lidstone

MINUTES

REGULAR GENERAL MEETING, NOVEMBER 3, 2016

Motion – Gibbon/House

No.16-284 That the Minutes of the Regular General Meeting of November 3, 2016 be adopted as circulated.

Carried Unanimously

PROCLAMATIONS AND DELEGATIONS

INTERNATIONAL DAY OF PERSONS WITH DISABILITIES

Mayor O'Brien signed a proclamation declaring December 3rd, 2016 to be International Day of Persons with Disabilities in the Town of Stephenville.

COMMITTEE REPORTS

FINANCE COMMITTEE

POLL TAX

Motion - Gibbon/Aylward

No.16-285 That the recommendation of the Finance Committee be accepted and Poll Tax write-offs totaling \$618.20,

adjustments totaling \$1,510.34 and
refunds totaling \$76.51 be approved.
Carried Unanimously

PROPERTY TAX

Motion - Gibbon/House
No.16-286 That the recommendation of the
Finance Committee be accepted and
Property Tax adjustments totaling
\$160.83 be approved.
Carried Unanimously

WATER & SEWER TAX

Motion - Gibbon/Aylward
No.16-287 That the recommendation of the
Finance Committee be accepted and
Water & Sewer adjustments totaling
\$6,312.00 be approved.
Carried Unanimously

BUSINESS TAX

Motion - Gibbon/House
No.16-288 That the recommendation of the
Finance Committee be accepted and
Business Tax write-offs totaling \$506.96
be approved.
Carried Unanimously

FEE FOR SERVICE ACCOUNTS

Motion - Gibbon/Aylward
No.16-289 That the recommendation of the
Finance Committee be accepted and
\$24.60 in Fee for Service accounts be
written off.
Carried Unanimously

**ACCOUNTS PAYABLE LISTING
FOR OCTOBER, 2016**

Motion - Gibbon/House
No.16-290 That the recommendation of the
Finance Committee be accepted and
the Accounts Payable for October,
2016 totaling \$99,931.04 be approved.
Carried Unanimously

**REQUEST FOR GRANT,
STEPHENVILLE HIGH SCHOOL
SCHOLARSHIP AND BURSARY
FUND**

Motion - Gibbon/Aylward

No.16-291 That the recommendation of the Finance Committee be accepted and the Town of Stephenville give a grant in the amount of \$500.00 to the Stephenville High School Scholarship and Bursary Committee.

Carried Unanimously

**REPAIRS TO LADDER, MARINE
INSTITUTE LADDER TRUCK**

Motion - Gibbon/House

No.16-292 That the recommendation of the Finance Committee be accepted and the Town of Stephenville carry out repairs to the Marine Institute Ladder Truck, estimated at \$10,000.

Carried Unanimously

**PERMISSION TO CALL TENDERS,
GROVE STREET, PROJECT
#17-CWWF-17-00108**

Motion - Gibbon/Aylward

No.16-293 That the recommendation of the Finance Committee be accepted and the Town of Stephenville call tenders for Grove Street, Project #17-CWWF-17-00108.

Carried Unanimously

**SCOPE OF WORK, FRACFLOW
STUDY, COLD BROOK**

Motion - Gibbon/House

No.16-294 That the recommendation of the Finance Committee be accepted and the Town of Stephenville write a letter to the Minister of Municipal Affairs to request funding to have Fracflow conduct a study of Cold Brook regarding the Water Protection Area.

Carried Unanimously

**COMMUNITY CAFÉ,
SOUTHWESTERN HOUSING
STABILITY INITIATIVE**

Motion - Gibbon/Aylward

No.16-295 That the recommendation of the Finance Committee be accepted and the Town of Stephenville give a grant in the amount of \$300 to the Southwestern Housing Stability Initiative toward the December Café.

Carried Unanimously

PERMITS AND MUNICIPAL PLAN

**TIP TOP AUTOBODY,
1 KIN COURT**

As a design engineer for the proposed development, Councillor House declared himself in conflict of interest and left the Council table.

Mayor O'Brien explained the process of conflict of interest to the Community Study students in attendance at the meeting.

DATA: Request for a permit to construct a 10.38 meter by 10.07 meter extension, as per plans submitted, to the building located at 1 Kin Court.

It was the recommendation of the Planning and Traffic Committee that this permit be granted subject to the approval of Service NL and compliance with all Town Regulations.

Motion - Aylward/Gibbon

No.16-296 That the recommendation of the Planning and Traffic Committee be accepted and Tip Top Autobody be granted a permit to construct a 10.38 meter x 10.07 meter extension as per plans submitted, to the building located at 1 Kin Court, subject to conditions as outlined in the agenda data.

Carried
Councillor House sustained from voting.

**DEPARTMENT OF TRANSPORTATION
AND WORKS, CONNECTICUT
DRIVE**

As the applicant is his employer, Councillor House declared himself in conflict of interest and remained away from the Council table.

DATA: Request for a permit to locate a shipping container on property located on Connecticut Drive.

It was the recommendation of the Planning and Traffic Committee that this permit be granted subject to compliance with all Town Regulations.

Motion - Aylward/Gibbon

No.16-297 That the recommendation of the Planning and Traffic be accepted and Department of Transportation and Works be granted a permit to locate a shipping container on property located on Connecticut Drive, subject to conditions as outlined in the agenda data.

Carried
Councillor House sustained from voting.

Councillor House returned to the Council table at the conclusion of discussion on these two items.

NEW BUSINESS

**UPDATE
STEPHENVILLE ECONOMIC
DEVELOPMENT COMMITTEE/
COLLEGE TOWN CONCEPT**

On behalf of Deputy Mayor Tobin, Councilor Gibbon reported on this ongoing process. Dennis Knight Associates have been selected to develop the College Town concept. The consultants will be in town next week to meet with stakeholders. The project end date is February 2017.

For the benefit of the Community Study Students in attendance Mayor O'Brien explained the purpose of this project.

ADJOURNMENT

Motion – Gibbon/Aylward

No. 16-298 That the meeting adjourn at this time,
12:24 p.m.

Carried Unanimously

CHAIRPERSON

DATE CONFIRMED