

## **REGULAR GENERAL MEETING, NOVEMBER 19, 2015**

A Regular General Meeting of the Council of the Town of Stephenville was held in the Council Chambers at 12:14 p.m. on November 19, 2015.

Present: Mayor Tom O'Brien

Councillors: Laura Aylward  
Don Gibbon  
Justin House  
Darlene Oake

Absent: Deputy Mayor: Mike Tobin  
Councillor: John Finn- approved leave of absence

Also Present: Town Manager, Mike Campbell  
Town Clerk, Carolyn Lidstone

### **MINUTES**

#### **REGULAR GENERAL MEETING, NOVEMBER 5, 2015**

Motion – Gibbon/Aylward

No. 15-264 That the Minutes of the Regular General Meeting of November 5, 2015 be adopted as circulated.  
Carried Unanimously

### **COMMITTEE REPORTS**

#### **FINANCE COMMITTEE**

#### **POLL TAX**

Motion - Gibbon/House

No. 15-265 That the recommendation of the Finance Committee be accepted and Poll Tax write-offs totaling \$8,069.57, adjustments totaling \$959.62 and refunds totaling \$151.50 be approved.  
Carried Unanimously

**WATER & SEWER TAX**

Motion - Gibbon/Oake

No. 15-266 That the recommendation of the Finance Committee be accepted and Water & Sewer Tax adjustments totaling \$1,038.00 and refunds totaling \$54.00 be approved.

Carried Unanimously

**BUSINESS TAX**

Motion - Gibbon/Aylward

No. 15-267 That the recommendation of the Finance Committee be accepted and Business Tax adjustments totaling \$5,230.68 be approved.

Carried Unanimously

**ACCOUNTS PAYABLE FOR  
OCTOBER, 2015**

Motion - Gibbon/House

No.15-268 That the recommendation of the Finance Committee be accepted and the Accounts Payable for October, 2015 totaling \$153,197.86 be approved.

Carried Unanimously

**PERMISSION TO CALL TENDER,  
PURCHASE OF SOCCER NETS &  
BLEACHERS FOR MAYFIELD**

Motion - Gibbon/Oake

No. 15-269 That the recommendation of the Finance Committee be accepted and that the Town of Stephenville call tenders for the purchase of Soccer Nets and Bleachers for use at Mayfield.

Carried Unanimously

**MOTION, SUBMISSION OF  
APPLICATIONS, 2016-17  
MUNICIPAL CAPITAL WORKS  
PROGRAM**

Motion - Gibbon/Aylward

No. 15-270 That the recommendation of the Finance Committee be accepted and that the Town of Stephenville submit the following applications for funding under the 2016-17 Municipal Capital Works Program:

1. Grove Street Rehabilitation, Phase 2	\$1,924,031.40
2. St. Clare Avenue Rehabilitation	\$4,550,273.85
3. Maple Street Reconstruction	\$ 891,439.20
4. Aquatic Centre CP-3, Exterior Upgrades	\$ 99,369.38
5. Russell Heights Reconstruction	\$ 774,199.49

Carried Unanimously

**PERMITS AND MUNICIPAL PLAN**

**WEST COAST VETERINARY  
CLINIC, 129 CAROLINA  
AVENUE**

DATA: Request for a permit to erect a 10' x 4' sign and a 14' x 4' planter, as per sketch submitted, on property located at 129 Carolina Avenue.

It was the recommendation of the Planning and Traffic Committee that this permit be granted subject to compliance with all Town Regulations.

Motion - Aylward/Gibbon

No. 15-271 That the recommendation of the Planning and Traffic Committee be accepted and West Coast Veterinary Clinic be granted a permit to erect a 10' x 4' sign and a 14' x 4' planter, as per sketch submitted, on the property located at 129 Carolina Avenue subject to conditions as outlined in the agenda data.

Carried Unanimously

**TNT SALES,  
9 WEST STREET**

DATA: Request for a permit to utilize space in the building on the property located at 9 West Street to accommodate storage.

It was the recommendation of the Planning and Traffic Committee that this permit be granted subject to compliance with all Town Regulations.

Motion - Aylward/House

No. 15-272 That the recommendation of the Planning and Traffic Committee be accepted and TNT Sales be granted a permit to utilize space in the building located at 9 West Street to accommodate storage subject to conditions as outlined in the agenda data.

Carried Unanimously

**CHERYL JOHNSON/CURVES,  
2 MAIN STREET**

DATA: Request for Outline Planning Permission to utilize space in the building located at 2 Main Street to accommodate a women's only fitness club.

It was the recommendation of the Planning and Traffic Committee that Outline Planning Permission be granted subject to the approval of Service NL and compliance with all Town Regulations.

Motion - Aylward/Oake

No. 15-273 That the recommendation of the Planning and Traffic Committee be accepted and Cheryl Johnson/Curves be granted Outline Planning Permission to utilize space in the building located at 2 Main Street to accommodate a women's only fitness club subject to conditions as outlined in the agenda data.

Carried Unanimously

**THE ORCHID ROOM SALON  
& SPA, 70 ST. GEORGE'S  
AVENUE**

DATA: Request for a permit to change the name, update signage, and operate an existing hair and nail salon on property located at 70 St. George's Avenue.

It was the recommendation of the Planning and Traffic Committee that this permit be granted subject to compliance with all Town Regulations.

Motion - Aylward/Gibbon

No. 15-274 That the recommendation of the Planning and Traffic Committee be accepted and The Orchid Room Salon & Spa be granted a permit to change the name, update signage, and operate an existing hair and nail salon on property located at 70 St. George's Avenue subject to conditions as outlined in the agenda data.

Carried Unanimously

**NEW BUSINESS**

**HOMETOWN HOCKEY,  
CORNER BROOK**

Councillor House reported on the local representation at the upcoming Hometown Hockey event in Corner Brook, noting that the Under 12 Girls will be receiving a cheque from Scotiabank and one of the Atom Mixed Teams have made the Finals.

**ADJOURNMENT**

Motion – Gibbon/Aylward

No. 15-275 That the meeting adjourn at this time, 12:23 p.m.

Carried Unanimously

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**CHAIRPERSON**

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**DATE CONFIRMED**