

REGULAR GENERAL MEETING, NOVEMBER 03, 2016

A Regular General Meeting of the Council of the Town of Stephenville was held in the Council Chambers at 12:50 p.m. on November 03, 2016.

Present: Mayor Tom O'Brien
Deputy Mayor Mike Tobin

Councillors: Laura Aylward
Darlene Oake
Tom Rose

Absent: Councillors: Don Gibbon
Justin House

Also Present: Town Manager, Mike Campbell
Town Clerk, Carolyn Lidstone
Fire Chief, Wayne Reilly

MINUTES

REGULAR GENERAL MEETING, OCTOBER 20, 2016

Motion – Oake/Tobin

No.16-272 That the Minutes of the Regular General Meeting of October 20, 2016 be adopted as circulated.
Carried Unanimously

COMMITTEE REPORTS

FINANCE COMMITTEE

EXPENSE CHEQUE LISTING FOR OCTOBER, 2016

Motion - Tobin/Rose

No.16-273 That the recommendation of the Finance Committee of the Whole be accepted and the Expense Cheque listing for October, 2016 totaling \$183,553.64 be approved.
Carried Unanimously

**REQUEST FOR GRANT,
STEPHENVILLE DOME**

Motion - Tobin/Oake

No.16-274 That the recommendation of the Finance Committee of the Whole be accepted and the Town of Stephenville give a grant in the amount of \$33,000 to the Stephenville Dome to assist with the cost of carrying out repairs to the dehumidifier.

Carried Unanimously

ANIMAL CONTROL SERVICES

Motion - Tobin/Aylward

No.16-275 That the Town of Stephenville advertise for a non-union, non-management contractual employee to provide a 40 hour per week regional Animal Control Service to the partnering municipalities.

Further to this motion, Councillor Rose commented that The Town of Stephenville is moving forward with Municipal Enforcement through the RCMP and will be issuing a cessation of the current contract with KLAC. He noted that this action tied in with the motion he had made at the previous meeting which had not been seconded.

Carried Unanimously

MOTION, COLD BROOK

As this item was part of the Municipal Plan and Development Regulations process, Councillor Rose declared himself in conflict of interest and left the Council table.

Motion - Tobin/Aylward

No. 16-276 That the Town of Stephenville request Fracflow to provide a Request for Proposal to conduct a study in Cold Brook to review the data relating to the Water Protection Area boundary as

recommended by the Provincial Government's Manager of Ground Water Resources.

Carried
Councillor Rose abstained from voting,

Councillor Rose returned to the Council table at the conclusion of discussion on this item.

Councillor Rose referred to Section 4.8 of the Municipal Councillors' Handbook, noting that the public can approach the Chairperson and request permission to address the Council meeting.

Mayor O'Brien stated that the Rules of Procedure for the Council of the Town of Stephenville did not include a provision for Public Engagement from the Gallery.

Councillor Rose requested a copy of the Rules of Procedure.

PERMITS AND MUNICIPAL PLAN

KRISTA'S PAMPERED PETS, 195 HANSEN HIGHWAY

DATA: Request for a permit to relocate an existing pet grooming business from 18 Pleasant Avenue to 195 Hansen Highway.

It was the recommendation of the Planning and Traffic Committee of the Whole that this permit be granted subject to the approval of Service NL and compliance with all Town Regulations.

Motion - Aylward/Rose

No.16-277 That the recommendation of the Planning and Traffic Committee of the Whole be accepted and Krista's Pampered Pets be granted a permit to relocate an existing pet grooming business from 18 Pleasant Avenue to

195 Hansen Highway, subject to conditions as outlined in the agenda data.

Carried Unanimously

**TIP TOP AUTOBODY,
1 KIN COURT**

DATA: Request for Outline Planning Permission to construct a 10.38 Meter x 10.07 Meter extension to the building located at 1 Kin Court.

It was the recommendation of the Planning and Traffic Committee of the Whole that Outline Planning Permission be granted subject to the approval of Service NL and compliance with all Town Regulations.

Motion - Aylward/Oake

No.16-278 That the recommendation of the Planning and Traffic Committee of the Whole be accepted and Tip Top Autobody be granted Outline Planning Permission to construct a 10.38 Meter x 10.07 Meter extension to the building located at 1 Kin Court, subject to conditions as outlined in the agenda data.

Carried Unanimously

**MOTIONS FOR APPROVAL,
STEPHENVILLE MUNICIPAL PLAN
AND DEVELOPMENT
REGULATIONS 2014**

As Councillor Rose had been deemed by Council to be in conflict of interest on the Municipal Plan and Development Regulations 2014, he left the Council table for these items.

Motion - Aylward/Tobin

No.16-279 That the recommendation of the Planning and Traffic Committee of the Whole be accepted and:

A. Under the authority of Section 16, Section 17 and Section 18 of the Urban and Rural Planning Act

2000, the Town Council of Stephenville

- a) adopted the Town of Stephenville Development Regulations 2014 on the 16TH day of June, 2016.
- b) gave notice of the adoption of the Town of Stephenville Development Regulations 2014 by advertisement inserted on the 19TH day of July, 2016 and the 30TH day of July, 2016 in the Western Star newspaper.
- c) set the 04th day of August, 2016 at 7 p.m. at the Stephenville Town Hall for the holding of a public hearing to consider objections and submissions.

Now under the authority of Section 23 of the Urban and Rural Planning Act 2000, the Town Council of Stephenville approves the Town of Stephenville Development Regulations 2014.

Carried

Councillor Rose abstained from voting

Motion - Aylward/Oake

No.16-280 That the recommendation of the Planning and Traffic Committee of the Whole be accepted and:

B. Under the authority of Section 16, Section 17 and Section 18 of the Urban and Rural Planning Act 2000, the Town Council of Stephenville

- a) adopted the Town of Stephenville Municipal Plan 2014 on the 16TH day of June, 2016.
- b) gave notice of the adoption of the Town of Stephenville Municipal Plan 2014 by advertisement inserted on the 19TH day of July, 2016 and the 30TH day of July, 2016 in the Western Star newspaper.
- c) set the 04th day of August, 2016 at 7 p.m. at the Stephenville Town Hall for the holding of a public hearing to consider objections and submissions.

Now under the authority of Section 23 of the Urban and Rural Planning Act 2000, the Town Council of Stephenville approves the Town of Stephenville Municipal Plan 2014.

Carried
Councillor Rose abstained from voting

Councillor Rose returned to the Council table at the conclusion of discussion on these items.

**JOANNE AND TOM ROSE/ROSE
FARMS, 45 HILLIER AVENUE**

As the applicant for the proposed development, Councillor Rose declared himself in conflict of interest and left the Council table.

DATA: Request for a permit to utilize space in an accessory building at 45 Hillier Avenue to accommodate an agricultural and forestry products development and marketing business and to erect a sign.

It was the recommendation of the Planning and Traffic Committee of the Whole that this permit be denied as the proposed development is not a permitted use in a CDA-R zone, does not front on a publicly-owned and maintained road, and municipal water and sewer services are not available.

Motion - Aylward/Tobin

No.16-281 That the recommendation of the Planning and Traffic Committee of the Whole be accepted and Joanne and Tom Rose/Rose Farms be denied a permit to utilize space in an accessory building at 45 Hillier Avenue to accommodate an agricultural and forestry products development and

marketing business and to erect a sign for reasons as outlined in the agenda data.

Carried
Councillor Rose abstained from voting.

Councillor Rose returned to the Council table at the conclusion of discussion on this item.

**DESIGNATION OF NO PARKING
AREA, NEW MEXICO DRIVE**

DATA: It was the recommendation of the Planning and Traffic Committee of the Whole that the portion of New Mexico Drive from its intersection with Brook Street to the driveway of 115 New Mexico Drive as a "No Parking" area.

Motion - Aylward/Oake

No.16-282 That the recommendation of the Planning and Traffic Committee of the Whole be accepted and the portion of New Mexico Drive from its intersection with Brook Street to the driveway of 115 New Mexico Drive be designated a "No Parking" area.

Carried Unanimously

NEW BUSINESS

**PRESENTATION BY WATER
RESOURCES**

Mayor O'Brien stated that he has been advised by MHA John Finn that officials from the Department of Environment and Conservation will be available around the middle of the month to meet with Council to provide them with their criteria on determining flood areas. Those officials will also meet with residents of Noels Pond who are involved in that issue.

**MUNICIPAL COUNCILLORS'
HANDBOOK**

Councillor Rose encouraged all Council Members to review the Municipal Councillors' Handbook. He recommended that all Councils operate in an open and transparent manner. In particular, he referred

to the provisions of Section 4.8 of the handbook, public engagement at a public meeting.

Councillor Aylward stated that in her many years in Council, she has not seen many people attend at the public meetings only if they had a personal reason to do so. She felt that Council would not be able to get through a public meeting if people were allowed to disrupt the meeting with questions.

Mayor O'Brien referred to the Rules of Procedure which Council have adopted, noting that Council can review and revise these rules if they so choose.

ADJOURNMENT

Motion – Aylward/Oake

No. 16-283 That the meeting adjourn at this time,
1:10 p.m.

Carried Unanimously

CHAIRPERSON

DATE CONFIRMED