

REGULAR GENERAL MEETING, NOVEMBER 5, 2015

A Regular General Meeting of the Council of the Town of Stephenville was held in the Council Chambers at 12:03 p.m. on November 5, 2015.

Present: Mayor Tom O'Brien, Chairperson

Deputy Mayor: Mike Tobin
Councillors: Laura Aylward
John Finn
Don Gibbon
Justin House
Darlene Oake

Also Present: Town Manager, Mike Campbell
Town Clerk, Carolyn Lidstone

MINUTES

REGULAR GENERAL MEETING, OCTOBER 22, 2015

Motion – Gibbon/Aylward

No. 15-250 That the Minutes of the Regular General Meeting of October 22, 2015 be adopted as circulated.

Carried Unanimously

COMMITTEE REPORTS

FINANCE COMMITTEE

EXPENSE CHEQUE LISTING FOR OCTOBER, 2015

Motion - Gibbon/Finn

No. 15-251 That the recommendation of the Finance Committee be accepted and the Expense Cheque listing for October, 2015 totaling \$256,477.93 be approved.

Carried Unanimously

**2015 CHRISTMAS PARADE,
BAY ST. GEORGE KINSMEN**

Motion - Gibbon/House

No. 15-252 That the recommendation of the Finance Committee be accepted and the Town of Stephenville give a grant in the amount of \$500.00 to the Bay St. George Kinsmen toward the cost of holding the 2015 Christmas Parade on December 5, 2015.

Carried Unanimously

**AWARD OF TENDER,
STEPHENVILLE DOME
LIGHT REPLACEMENT**

Motion - Gibbon/Tobin

No. 15-253 That the recommendation of the Finance Committee be accepted and the Town of Stephenville award the tender for the Stephenville Dome Light Replacement project to Jenco Limited in the amount of \$96,726.87, HST included.

Carried Unanimously

**GRANT, DECEMBER 2015
COMMUNITY CAFÉ,
SOUTHWESTERN HOUSING
INITIATIVE**

As an employee of the hosting organization, Councillor Finn declared himself a conflict of interest and left the Council table.

Motion - Gibbon/Oake

No.15-254 That the recommendation of the Finance Committee be accepted and the Town of Stephenville give a grant in the amount of \$300.00 to the December 2015 Café being hosted by the Southwestern Housing Stability Initiative.

Carried
Councillor Finn abstained from voting.

Councillor Finn returned to the Council table at the conclusion on discussion on this item.

TAX RECOVERY PLAN 2015

Motion - Gibbon/Aylward

No. 15-255 That the recommendation of the Finance Committee be accepted and to ensure compliance with the new Community Sustainability Partnership accountability measures, the Town of Stephenville adopt the 2015 Tax Recovery Plan.

Carried Unanimously

PERMITS AND MUNICIPAL PLAN

**MONICA BRAKE,
22 WINDSOR CRESCENT**

DATA: Request for a permit to occupy space in the residence located at 22 Windsor Crescent to accommodate a home office for physician recruitment.

It was the recommendation of the Planning and Traffic Committee that this permit be granted subject to compliance with all Town Regulations.

Motion - Aylward/Gibbon

No. 15-256 That the recommendation of the Planning and Traffic be accepted and Monica Brake be granted a permit to occupy space in the residence located at 22 Windsor Crescent to accommodate a home office for physician recruitment subject to conditions as outlined in the agenda data.

Carried Unanimously

**DR. IAN MARCHE/MARCHE
FAMILY DENTAL, 61 QUEEN
STREET**

DATA: Request for a permit to construct a 15' ft X 40' ft extension, as per drawings submitted, do interior renovations and erect a sign as per sketch submitted on the property located at 61 Queen Street.

It was the recommendation of the Planning and Traffic Committee that this permit be granted subject to the approval of Service NL and compliance with all Town Regulations.

Motion - Aylward/House

No. 15-257 That the recommendation of the Planning and Traffic Committee be accepted and Dr. Ian Marche/Marche Family Dental be granted a permit to construct a 15' ft X 40' ft extension, as per drawings submitted, do interior renovations and erect a sign as per sketch submitted on the property located at 61 Queen Street subject to conditions as outlined in the agenda data.

Carried Unanimously

**STEPHENVILLE PORT AU
PORT CONSERVATIVE
HEADQUARTERS,
60 WEST STREET**

DATA: Request for a permit to operate a Provincial election campaign headquarters from space in the building located at 60 West Street.

It was the recommendation of the Planning and Traffic Committee that his permit be granted subject to compliance with all Town Regulations.

As the Liberal Candidate, Councillor Finn declared himself in conflict of interest and left the council table.

Motion - Aylward/Tobin

No. 15-258 That the recommendation of the Planning and Traffic Committee be accepted and the Stephenville – Port Au Port Liberal Headquarters be granted a permit to operate a Provincial election campaign headquarters from space in the building located at 60 Main Street subject to conditions as outlined in the agenda data.

Carried Unanimously

**LED SOLUTIONS
MANUFACTURING INC.,
90 MAIN STREET**

DATA: Request for a permit to erect a sign, as per sketch submitted, on the property located at 90 Main Street.

It was the recommendation of the Planning and Traffic Committee that this permit be granted subject to compliance with all Town Regulations.

Motion - Aylward/Oake

No. 15-259 That the recommendation of the Planning and Traffic Committee be accepted and LED Solutions Manufacturing Inc. be granted a permit to erect a sign, as per sketch submitted, on the property located at 90 Main Street subject to conditions as outlined in the agenda data.

Carried Unanimously

**A.J. POWER FINANCIAL
SERVICES, 90 MAIN
STREET**

DATA: Request for a permit to occupy space in the building located at 90 Main Street to accommodate an H & R Block Franchise.

It was the recommendation of the Planning and Traffic Committee that this permit be granted subject to compliance with all Town Regulations.

Motion - Aylward/Gibbon

No. 15-260 That the recommendation of the Planning and Traffic Committee be accepted and A.J. Power Financial Services be granted a permit to occupy space in the building located at 90 Main Street to accommodate an H & R Block Franchise subject to conditions as outlined in the agenda data.

Carried Unanimously

NEW BUSINESS

ADOPTION RULES OF PROCEDURE

Motion - Gibbon/House

15-261 That the council of the Town of Stephenville adopt the Rules of Procedure.

Carried Unanimously

REQUEST FOR LEAVE OF ABSENCE, COUNCILLOR JOHN FINN

Councillor Finn declared himself a conflict of interest and left the Council table.

Motion - Oake/Tobin

15-262 That Councillor John Finn be granted a non-paid leave of absence from his council duties with the Town of Stephenville for the period from the announcement of the election writ to December 1, 2015.

Carried
Councillor Finn abstained from voting.

Councillor Finn returned to the Council table at the conclusion of discussion on this item.

**REMEMBRANCE DAY
CEREMONIES,
STEPHENVILLE HIGH
SCHOOL**

In response to a question from Councillor Finn, Councillor Aylward stated that on behalf of the Town of Stephenville, she will attend the Stephenville High School Remembrance Day ceremonies being held on November 10.

ADJOURNMENT

Motion – Gibbon/Oake

No. 15-263 That the meeting adjourn at this time,
12:13 p.m.

Carried Unanimously

CHAIRPERSON

DATE CONFIRMED