

## **REGULAR GENERAL MEETING, OCTOBER 19, 2017**

A Regular General Meeting of the Council of the Town of Stephenville was held in the Council Chambers at 6:08 p.m. on October 19, 2017.

Present: Mayor Tom Rose, Chairperson

Councillors: Laura Aylward  
Mark Felix  
Don Gibbon  
Maurice Hynes

Absent: Deputy Mayor: Susan Fowlow  
Councillors: Mike Tobin

Also Present: Town Manager, Mike Campbell  
Town Clerk, Jennifer Brake

### **MINUTES**

#### **APPROVAL OF AGENDA**

Motion – Gibbon/Felix

No.17-254 That the Agenda of the Regular General Meeting of October 19, 2017 be adopted as circulated.  
Carried Unanimously

#### **REGULAR GENERAL MEETING, OCTOBER 5, 2017**

Motion – Aylward/Gibbon

No.17-255 That the Minutes of the Regular General Meeting of October 5, 2017 be adopted as circulated.  
Carried Unanimously

### **MATTERS ARISING FROM MINUTES**

### **PROCLAMATION & DELEGATIONS**

### **COMMITTEE REPORTS**

**FINANCE COMMITTEE**

**POLL TAX**

Motion - Felix/Aylward

No.17-256 That the recommendation of the Finance Committee be accepted and Poll Tax write-offs totaling \$1,821.27 and adjustment of \$3,077.44 be approved.  
Carried Unanimously

**WATER AND SEWER TAX**

Motion - Felix/Gibbon

No.17-257 That the recommendation of the Finance Committee be accepted and Water and Sewer Tax adjustments totaling \$336.00 be approved.  
Carried Unanimously

**BUSINESS TAX**

Motion - Felix/Aylward

No.17-258 That the recommendation of the Finance Committee be accepted and Business Tax adjustments totaling \$201.12 be approved.  
Carried Unanimously

**ACCOUNTS PAYABLE  
FOR SEPTEMBER, 2017**

Motion - Felix/Gibbon

No.17-259 That the recommendation of the Finance Committee be accepted and the Accounts Payable listing for September, 2017 totaling \$132,345.28 approved.  
Carried Unanimously

**REQUEST FOR DONATION,  
BAY ST. GEORGE CRIME  
STOPPER'S**

Motion - Felix/Hynes

No.17-260 That the recommendation of the Finance Committee be accepted and the Town of Stephenville give a grant in the amount of \$100.00 to The Bay St. George Crime Stopper's for their Trunk n' Treat event being held on Tuesday,

October 31, 2017 at the Stephenville  
High School parking lot.  
Carried Unanimously

**REQUEST FOR DONATION,  
MUNICIPALITIES NEWFOUNDLAND  
& LABRADOR ANNUAL  
CONVENTION**

Motion - Felix/Gibbon  
No.17-261 That the recommendation of the  
Finance Committee be accepted and  
the Town of Stephenville give a grant in  
the amount of \$200.00 to Municipalities  
Newfoundland & Labrador as part of  
their Annual Convention being held on  
Friday, November 3<sup>rd</sup>, at the Corner  
Brook Civic Centre.  
Carried Unanimously

**AWARD OF TENDER, FLASHING  
BEACON CROSSWALK  
SIGNS**

Motion - Felix/Hynes  
No.17-262 That the recommendation of the  
Finance Committee be accepted and  
the Town of Stephenville award the  
tender for two (2) Solar Powered Rapid  
Flashing Beacon Crosswalks signs to  
Sojourn Signs in the amount of  
\$15,921.75 tax included.  
Carried Unanimously

**BUDGET CONSULTATIONS**

Motion - Felix/Aylward  
No.17-263 That the recommendation of the  
Finance Committee be accepted and  
the Town of Stephenville hold public  
Budget Consultations that will tentative  
take place from November 20 – 23,  
2017.  
Location and times to be determined.  
Carried Unanimously

Councillor Felix stated a survey will also be distributed to receive additional  
feedback from the residents

**AUTHORIZATION FOR MAYOR  
AND CLERK TO SIGN AGREEMENT  
PROJECT NO. 17-SCF-18-00030  
PLEASANT AVENUE  
RECONSTRUCTION PHASE 2**

Motion - Felix/Hynes

No.17-264 That the recommendation of the Finance Committee be accepted and the Mayor and Clerk be authorized to sign Agreement between the Department of Municipal Affairs and the Town of Stephenville with respect to funding under the Municipal Capital Works Program, Project #17-SCF-18-00030, Pleasant Avenue Reconstruction Phase 2.

Carried Unanimously

**APPOINTMENT OF CONSULTANT  
PLEASANT AVENUE  
RECONSTRUCTION PHASE 2**

Motion - Felix/Gibbon

No.17-265 That the recommendation of the Finance Committee be accepted and the Town of Stephenville engage SNC LAVALIN to provide consultant services for Project #17-SCF-18-00030, Pleasant Avenue Reconstruction Phase 2.

Carried Unanimously

**PERMITS AND MUNICIPAL PLAN**

**SCOTT LUCAS-  
COLD BROOK ROAD**

DATA: Request for outline Planning Approval to construct a single family residence on land located in Cold Brook.

It was the recommendation of the Planning and Traffic Committee that this outline Planning approval be denied as per Section 55 of the Town of Stephenville Development Regulations 2014. The property does not front on a publicly maintained road.

Motion - Aylward/Felix

No.17-266 That the recommendation of the Planning and Traffic Committee be accepted and Scott Lucas be denied as per Section 55 of the Town of Stephenville Development Regulations 2014. The property does not front on a publicly maintained road.

Carried Unanimously

Mayor Rose noted the Town Manager will contact the applicant to obtain further information.

**ROSE'S AUTO RECYCLING-  
IGLOO ROAD**

DATA: Request for outline Planning Approval to construct a building 50' x 40' to accommodate an auto-recycling business on the property located at Igloo Road.

It was the recommendation of the Planning and Traffic Committee that Outline Planning Permission be granted subject to compliance with all Town Regulations.

Motion - Aylward/Gibbon

No.17-267 That the recommendation of the Planning and Traffic Committee be accepted and Rose's Auto Recycling be granted outline planning approval to construct a building 50' x 40' to accommodate an auto-recycling business on the property located on Igloo Road, subject to conditions as outlined in the agenda data.

Carried Unanimously

**URBAN AND RURAL PLANNING  
ACT RESOLUTION TO  
ADOPT TOWN OF STEPHENVILLE  
DEVELOPMENT REGULATIONS  
AMENDMENT NO. 3, 2017**

DATA: Under the authority of Section 16 of the Urban and Rural Planning Act 2000, the Town Council of Stephenville Adopts the Town of Stephenville Development Regulations Amendment No. 3, 2017 as follows:

In Regulation 32, Subsection 6

(6) Minimum Side Yard — The minimum side yard for an accessory building is 1 metre except on a flanking road in corner lot.

In Regulation 32, Subsection 8

(8) Minimum Rear Yard — The minimum rear yard for an accessory building is 1 metre.

In Regulation 33, Subsection 5

(5) Minimum Side Yard — The minimum side yard for an accessory building shall be 1 metre, 2 metres where it abuts a residential use.

It was the recommendation of the Planning and Traffic Committee that under the Authority of Section 16 of the Urban and Rural Planning Act 2000, the Town Council of Stephenville adopt Development Regulation Amendment No. 3, 2017.

Motion- Aylward/Gibbon

No.17-268 That the recommendation of the Planning and Traffic Committee be accepted and under the Authority of Section 16 of the Urban and Rural Planning Act 2000, Town of Stephenville Development Regulations Amendment No. 3, 2017 be adopted.

Carried Unanimously

## **BY-LAWS AND REGULATIONS**

## **UNFINISHED BUSINESS**

## **NEW BUSINESS**

### **Councillor Hynes**

Reported he met with the Leisure and Recreation Committee and request the new council to review the recreation and wellness coordinator position for the Town.

Councillor Felix responded, he would like review and reconsider options for the position

Mayor Rose commented to bring the job description back to council for review.

**Councillor Gibbon**

Requested an update on the 911 signage for the fire departments vehicles. In response the Town Manager indicated the contract is nearly finalized and once completed signage will be supplied.

**Councillor Aylward**

Welcomed the new council, she stated she is happy to be back to contribute and represent the residents.

**Mayor Rose**

Stated he attended the regional government consultations, along with staff and other councilors. He doesn't see the Town of Stephenville having any advantages of being part of a regional government, we partner into regional partnerships when it makes economic sense for us and the partners. It would another level of government that needs revenue, levy fees, and taxation.

Councilor Felix commented it only works if communities want to come together; some communities are self-sufficient and some services are not feasible in communities. If it's pushed down from government; just another level of taxation

Councillor Hynes

Communities will come together when there's a common need, but they don't need another level of bureaucracy

**ADJOURNMENT**

Motion – Felix/Gibbon

No. 17-269 That the meeting adjourn at this time, 6:40 p.m.

Carried Unanimously

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**CHAIRPERSON**

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**DATE CONFIRMED**