

REGULAR GENERAL MEETING, SEPTEMBER 21, 2017

A Regular General Meeting of the Council of the Town of Stephenville was held in the Council Chambers at 12:13 p.m. on September 21, 2017.

Present: Mayor Tom O'Brien, Chairperson
Deputy Mayor: Mike Tobin
Councillors: Don Gibbon
Tom Rose
Justin House
Laura Aylward

Absent: Councillor: Darlene Oake

Also Present: Town Manager, Mike Campbell
Town Clerk, Jennifer Brake

MINUTES

REGULAR GENERAL MEETING, SEPTEMBER 7, 2017

Motion – Gibbon/Aylward

No.17-227 That the Minutes of the Regular General Meeting of September 7, 2017 be adopted as circulated.
Carried Unanimously

MATTERS ARISING FROM MINUTES

Motion - Tobin/Gibbon

No. 17-228 Rescind Motion #17-210 Award for Tender, Illuminated Crosswalk Signs
Mayor O'Brien indicated the supplier is unable to deliver the product
Carried Unanimously

PROCLAMATION & DELEGATIONS

COMMITTEE REPORTS

FINANCE COMMITTEE

POLL TAX

Motion - Tobin/House

No.17-229 That the recommendation of the Finance Committee be accepted and Poll Tax write-offs totaling \$974.48 and adjustment of \$3,232.50 and refunds of \$50.00 be approved.

Carried Unanimously

PROPERTY TAX

Motion - Tobin/Rose

No.17-230 That the recommendation of the Finance Committee be accepted and Property Tax write offs totaling \$1,880.43 be approved.

Carried Unanimously

WATER AND SEWER TAX

Motion - Tobin/Aylward

No.17-231 That the recommendation of the Finance Committee be accepted and Water and Sewer Tax adjustments totaling \$1,090.43 be approved.

Carried Unanimously

REMISSION OF TAX

Motion - Tobin/Gibbon

No.17-232 That the recommendation of the Finance Committee be accepted and Remission of Tax totaling \$697.75 and refunds totaling \$697.75 be approved.

Carried Unanimously

BUSINESS TAX

Motion - Tobin/House

No.17-233 That the recommendation of the Finance Committee be accepted and Business Tax adjustments totaling \$368.76 be approved.

Carried Unanimously

**ACCOUNTS PAYABLE
FOR AUGUST, 2017**

Motion - Tobin/Aylward

No.17-234 That the recommendation of the Finance Committee be accepted and

the Accounts Payable listing for August, 2017 totaling \$216,963.51 approved.
Carried Unanimously

**AWARD OF TENDER,
CLASS A**

Motion - Tobin/Gibbon

No.17-235 That the recommendation of the Finance Committee be accepted and the Town of Stephenville award the tender for supply and delivery of Class A to Marine Contractors Inc for the amount of \$13.50/ton delivered, plus HST.

Carried Unanimously

**AWARD OF TENDER,
WINTER SAND**

Motion - Tobin/Aylward

No.17-236 That the recommendation of the Finance Committee be accepted and the Town of Stephenville award the tender for supply and delivery of Winter Sand to Bay St. George Ready Mix for the amount of \$7.95/ton delivered, plus HST.

Carried Unanimously

**REQUEST TO PURCHASE OR
LEASE LAND FROM THE TOWN
OF STEPHENVILE, ADJACENT TO
26 FORD CRESCENT,
COLTON GALLANT**

Motion - Tobin/House

No.17-237 That the recommendation of the Finance Committee be accepted and the Town of Stephenville sell a parcel of land adjacent to 26 Ford Crescent measuring up to 10 feet by 100 feet be sold to Colton Gallant for \$475.00. The Purchaser will bear all legal and survey costs.

Carried Unanimously

**AWARD OF TENDER,
STEPHENVILLE DOME:
HEAT RECOVERY AND
DEHUMIDIFICATION
UPGRADE**

Motion - Tobin/Aylward

No.17-238 That the recommendation of the Finance Committee be accepted and the Town of Stephenville award the tender Stephenville Dome: Heat Recovery and Dehumidification upgrade to CIMCO Refrigeration in the amount of \$ 602,163.

Carried Unanimously

PERMITS AND MUNICIPAL PLAN

**STEPHANIE'S NAILS-
5 MAPLE STREET**

DATA: Request for a permit to relocate and operate a home-based personal services business from the residence located at 5 Maple Street.

It was the recommendation of the Planning and Traffic Committee that this permit be granted subject to compliance with all Town Regulations.

Motion - Aylward/Tobin

No. 17-239 That the recommendation of the Planning and Traffic Committee be accepted and Stephanie's Nails, be granted a permit to relocate and operate a home-based personal services business from the residence located at 5 Maple Street, subject to conditions as outlined in the agenda data.

Carried Unanimously

**WHITE, SID & BARB-
32 GULL POND ROAD**

DATA: Request for a permit to construct a 14' x 28' shed and extend residence by 36" x 32" on the property located at 32 Gull Pond Road.

It was the recommendation of the Planning and Traffic Committee that this permit be granted subject to compliance with all Town Regulations.

Motion - Aylward/Rose

No.17-240 That the recommendation of the Planning and Traffic Committee be accepted and Sid & Barb White be granted a permit to construct a 14' x 28' shed and extend residence by 36" x 32" on the property located at 32 Gull Pond Road, subject to conditions as outlined in the agenda data.

Carried Unanimously

**BENOIT, SHELDON
33-35 WHEELER'S ROAD**

DATA: Request for a permit to construct a single family residence & a 30' x 40' detached garage, as per plans submitted, on the property located at 33-35 Wheeler's Road, Noel's Pond.

It was the recommendation of the Planning and Traffic Committee that this permit be granted subject to the approval of Service NL and compliance with all Town Regulations.

Motion - Aylward/House

No.17-241 That the recommendation of the Planning and Traffic Committee be accepted and Sheldon Benoit be granted a permit to construct a single family residence & a 30' x 40' detached garage, as per plans submitted, on the property located at 33-35 Wheeler's Road, Noel's Pond, subject to conditions as outlined in the agenda data.

Carried Unanimously

**ON-GRADE CONSTRUCTION
2015 INC. INDIAN HEAD**

DATA: Request for comment for quarry application from the Department of Natural Resources, for On-

Grade Construction 2015 Inc. at Indian Head, along Bay St. George's Bay.

It was the consensus of the Planning and Traffic Committee; the Town of Stephenville has no comments or objection, however it was noted the applicant will access through VinKing property.

Motion - Aylward/Gibbon

No.17-242 That the recommendation of the Planning and Traffic Committee be accepted that the Town of Stephenville has no comments or objections to the quarry application.

Carried Unanimously

**ENVIROGREEN SEPTIC
TREATMENT- CONNECTICUT
DRIVE**

As a consultant for Envirogreen Septic Treatment, Councillor House declared himself in conflict of interest and left the Council table

DATA: Request for a permit to construct a septic treatment bed and sorting building on the property located at Connecticut Drive.

It was the recommendation of the Planning and Traffic Committee that this permit be granted subject to the approval of Transport Canada, Service NL and compliance with all Town Regulations.

Motion - Aylward/Rose

No.17-243 That the recommendation of the Planning and Traffic Committee be accepted and Envirogreen Septic Treatment be granted a permit to construct a septic treatment bed and sorting building on the property located at Connecticut Drive, subject to conditions as outlined in the agenda data.

Carried

Councillor House returned to the Council table at the conclusion of discussion on this item.

**ORDER, REG BENNETT
2 HANSEN MEMORIAL
HIGHWAY**

Motion: Aylward/Tobin

No. 17-244 It was the recommendation of the Planning and Traffic Committee that pursuant to the provisions of Section 194 of the Municipalities Act 1999, Chapter M-24 and Section 8 of the Stephenville Development Regulations, an order be issued to the owner of the property at 2 Hansen Memorial Highway to remove the shed and equipment within 14 days from the delivery of this order

Carried Unanimously

NEW BUSINESS

**PERMISSION TO RETENDER,
ILLUMINATED CROSSWALK
SIGN**

Motion - House/Gibbon

No. 17-245 Mayor O'Brien commented the award to tender by Motion No. 17-210 was rescinded as the supplier could not deliver. Permission to retender Motion No. 17-178

Carried Unanimously

**SOUTHWEST JOINT COUNCIL
MEETING**

Deputy Mayor Tobin reported that he attended the Southwest Joint Council Meeting in McKays on September 16, 2017. He presented council with a brief overview of the discussions which included: western regional waste management plan, regional government discussions, visitor center in Port aux Basques, signage on Trans-Canada

Highway, remote cabin fees(Deer Lake region) and regional emergency plan

**SIR THOMAS RODDICK
HOSPITAL RADIOTHON**

Councillor Aylward would like to remind residents the Sir Thomas Roddick Hospital Radiothon will take place on September 29, 2017.

ADJOURNMENT

Motion – House/Aylward

No. 17-246 That the meeting adjourns at this time, 12:46 p.m.

Carried Unanimously

CHAIRPERSON

DATE CONFIRMED