

**REGULAR GENERAL MEETING, SEPTEMBER 24, 2015**

A Regular General Meeting of the Council of the Town of Stephenville was held in the Council Chambers at 12:03 p.m. on September 24, 2015.

Present: Mayor Tom O'Brien  
Deputy Mayor Mike Tobin  
Councillors: Laura Aylward  
John Finn  
Don Gibbon  
Justin House  
Darlene Oake

Also Present: Town Manager, Mike Campbell  
Town Clerk, Carolyn Lidstone

**MINUTES**

**REGULAR GENERAL MEETING,  
SEPTEMBER 10, 2015**

Motion – Gibbon/Aylward  
No. 15-212 That the Minutes of the Regular General Meeting of September 10, 2015 be adopted as circulated.

Carried Unanimously

**COMMITTEE REPORTS**

**FINANCE COMMITTEE**

**POLL TAX**

Motion - Gibbon/Finn  
No. 15-213 That the recommendation of the Finance Committee be accepted and Poll Tax write-offs totaling \$959.58, adjustments totaling \$5,865.84 and refunds totaling \$150.00 be approved.

Carried Unanimously

**PROPERTY TAX**

Motion - Gibbon/House  
No. 15-214 That the recommendation of the Finance Committee be accepted and Property Tax adjustments totaling \$43.63 be approved.  
Carried Unanimously

**REMISSION OF TAX**

Motion - Gibbon/Tobin  
No. 15-215 That the recommendation of the Finance Committee be accepted and Remission of Tax totaling \$546.61 be approved.  
Carried Unanimously

**BUSINESS TAX**

Motion - Gibbon/Oake  
No. 15-216 That the recommendation of the Finance Committee be accepted and Business Tax adjustments totaling \$1,048.57 and refunds totaling \$647.30 be approved.  
Carried Unanimously

**ACCOUNTS PAYABLE FOR  
AUGUST, 2015**

Motion - Gibbon/Aylward  
No. 15-217 That the recommendation of the Finance Committee be accepted and the Accounts Payable for August, 2015 totaling \$129,500.39 be approved.  
Carried Unanimously

**REQUEST TO CALL TENDER,  
STEPHENVILLE DOME LIGHT  
REPLACEMENT PROJECT**

Motion - Gibbon/House  
No. 15-218 That the recommendation of the Finance Committee be accepted and the Town of Stephenville call tenders for the Stephenville Dome Light Replacement project.

**PERMITS AND MUNICIPAL PLAN**

**MARIE MARCH-WHITE,  
85 WEST STREET**

DATA: Request for Outline Planning Permission to construct a 8.5m x 13.4m single family residence on the property located at 85 West Street.

It was the recommendation of the Planning and Traffic Committee that this permit be granted subject to compliance with all Town Regulations.

Motion - Aylward/Tobin  
No. 15-219 That the recommendation of the Planning and Traffic be accepted and Marie March-White be granted Outline Planning Permission to construct a 8.5m x 13.4m single family residence on property located at 85 West Street subject to conditions as outlined in the agenda data.

Carried Unanimously

**DR. DON SHEA,  
90-92 QUEEN STREET**

DATA: Request for a permit to do exterior renovations and to erect a sign on the property located at 90-92 Queen Street.

It was the recommendation of the Planning and Traffic Committee that this permit be granted subject to compliance with all Town Regulations.

Motion - Aylward/Oake  
No. 15-220 That the recommendation of the Planning and Traffic Committee be accepted and Dr. Don Shea be granted a permit to do exterior renovations and erect a sign on the property located at 90-02 Queen Street subject to conditions as outlined in the agenda data.

Carried Unanimously

**SHALOM SPA,  
197-201 MAIN STREET**

DATA: Request for a permit to do interior renovations, erect a sign and utilize space in the building located at 197-201 Main Street to accommodate a personal services spa.

It was the recommendation of the Planning and Traffic Committee that this permit be granted subject to the approval of Service NL and compliance with all Town Regulations.

Motion - Aylward/Gibbon  
No. 15-221 That the recommendation of the Planning and Traffic Committee be accepted and Shalom Spa be granted a permit to do interior renovations, erect a sign and utilize space in the building located at 197-201 Main Street to accommodate a personal services spa subject to conditions as outlined in the agenda data.

Carried Unanimously

**CADY CHILDS,  
28 PENNSYLVANIA DRIVE**

DATA: Request for a permit to operate a home-based aesthetics business from the residence located at 28 Pennsylvania Drive.

It was the recommendation of the Planning and Traffic Committee that this permit be granted subject to the provision of one additional parking space and compliance with all Town Regulations.

Motion - Aylward/Finn  
No. 15-222 That the recommendation of the Planning and Traffic Committee be accepted and Cady Childs be granted a permit to operate a home based aesthetics business from the residence located at 28 Pennsylvania Drives subject to conditions as outlined in the agenda data.

Carried Unanimously

**A & S ENTERPRISES  
(ROBINS DONUTS),  
142 MINNESOTA DRIVE**

DATA: Request for a permit to do interior renovations and utilize the former cafeteria space in the building located at 142 Minnesota Drive to accommodate a coffee shop.

It was the recommendation of the Planning and Traffic Committee that this permit be granted subject to the approval of Service NL and compliance with all Town Regulations.

Motion - Aylward/House  
No. 15-223 That the recommendation of the Planning and Traffic Committee be accepted and A & S Enterprises, be granted a permit to do interior renovations and utilize the former cafeteria space in the building 142 Minnesota Drive to accommodate a coffee shop subject to conditions as outlined in the agenda data.

Carried Unanimously

**KMA HOLDINGS,  
134 MINNESOTA DRIVE**

DATA: Request for a permit to construct a three-plex apartment building, as per plans submitted, on land located at 134 Minnesota Drive.

It was the recommendation of the Planning and Traffic Committee that this permit be granted subject to compliance with all Town Regulations.

Motion - Aylward/Gibbon  
No. 15-224 That the recommendation of the Planning and Traffic Committee be accepted and KMA Holdings be granted a permit to construct a three-plex apartment building, as per plans submitted, on land located at 134 Minnesota Drive subject to conditions as outlined in the agenda data.

Carried Unanimously

## **NEW BUSINESS**

### **UMC MEETING, CARBONEAR**

Deputy Mayor Tobin highlighted the discussions at the UMC Meeting held last weekend in Carbonear, which included regional government, presentation on essential workers, the Urban Accord, presentation by FFAW, and climate change and energy efficiency.

### **SOUTHWEST JOINT COUNCIL MEETING, RAMEA**

Deputy Mayor Tobin reported that he will be representing the Town of Stephenville at the upcoming Southwest Joint Council Meeting being held this weekend in Ramea.

### **SIR THOMAS RODDICK HOSPITAL RADIOTHON, OCTOBER 2, 2015**

As chairperson of the Sir Thomas Roddick Hospital Foundation, Mayor O'Brien declared himself in conflict of interest and left the council table.

Deputy Mayor Tobin chaired the meeting for this item.

Councillor Gibbon reported that the Radiothon will be held for 7:00 a.m. to 7:00 p.m. on October 2nd, with a goal of \$100,000.00 to purchase equipment for Sir Thomas Roddick Hospital.

Mayor O'Brien returned to the council table at the conclusion of the discussion on this item and resumed the chair.

### **CANADA POST MAILBOXES**

Councillor Gibbon reported he had received concerns and questions about the locations and lack of input into the new Canada Post mailbox system.

### **BEAUTIFICATION EFFORTS**

Councillor Aylward offered her appreciation to a resident who had taken the time to write a letter to Council complimenting them on beautification efforts around the town. She thanked staff for the wonderful job they do in this regard.

**ADJOURNMENT**

Motion – Gibbon/Aylward

No. 15-225 That the meeting adjourn at this time,  
12:13 p.m.

Carried Unanimously

---

**CHAIRPERSON**

---

**DATE CONFIRMED**