

REGULAR GENERAL MEETING, SEPTEMBER 07, 2017

A Regular General Meeting of the Council of the Town of Stephenville was held in the Council Chambers at 12:06 p.m. on September 7, 2017.

Present: Mayor Tom O'Brien, Chairperson

Deputy Mayor: Mike Tobin

Councillors: Don Gibbon
Tom Rose
Darlene Oake
Laura Aylward
Justin House

Also Present: Town Manager, Mike Campbell
Town Clerk, Jennifer Brake

MINUTES

**REGULAR GENERAL MEETING,
AUGUST 17, 2017**

Motion – Gibbon/Aylward

No.17-208 That the Minutes of the Regular General Meeting of August 17, 2017 be adopted as circulated.

Carried Unanimously

**PROCLAMATION &
DELEGATIONS**

NATIONAL FOREST WEEK

Mayor O'Brien declared September 24-30, 2017 to be National Forest Week

COMMITTEE REPORTS

FINANCE COMMITTEE

**EXPENSE CHEQUE LISTING
FOR AUGUST, 2017**

Motion - Tobin/Rose

No.17-209 That the recommendation of the Finance Committee be accepted and the Expense Cheque listing for August 2017 totaling \$1,467,444.98 be approved.

Carried Unanimously

Deputy Mayor, Tobin stated 1.2 Million expenditure included Grove Street/St. Clare reconstruction.

Mayor O'Brien commented the same contractor will now move into repaving sections on Main Street. Both engineers and the contractor agreed due to the quality of the asphalt laid last year repaving was required; this will be at no cost to the Town.

**AWARD OF TENDER,
FLASHING BEACON
CROSSWALK SIGNS**

Motion - Tobin/Gibbon

No.17-210 That the recommendation of the Finance Committee be accepted and the Town of Stephenville award the tender for two (2) Solar Powered Rapid Flashing Beacon Crosswalks signs in the amount of \$10,918.10.

Carried Unanimously

**PROPOSED CONTRACT FOR
DISPATCH SERVICES FROM
911 PSAP CENTRE IN CORNER
BROOK**

Motion - Tobin/Gibbon

No.17-211 That the recommendation of the Finance Committee be accepted and the Town of Stephenville accept the proposed contract for the provision of 911 dispatch services.

Carried Unanimously

Major O'Brien stated, the proposed agreement allows residents to call 911 and 911 will dispatch the fire department to the scene of the emergency; also the fire departments phone number will be forwarded to 911 dispatch. This will benefit the fire departments response time, and allow the fire fighter originally on dispatch to

assist with the emergency. This is certainly an enhancement to our fire protection and there will be no job loss

Councillor Rose commented once the contract is in place council should consider communication to residents to identify the 911 services available

PERMITS AND MUNICIPAL PLAN

BAY ST. GEORGE KINSMEN CLUB/THOMAS AMUSEMENTS- KIN COURT

DATA: Request for a permit to operate the Thomas Amusements Midway on the property located in Kin Court from the 30th of August thru the 5th of September, 2017.

It was the recommendation of the Planning and Traffic Committee that this permit be granted and compliance with all Town Regulations.

Motion - Aylward/Oake

No. 17-212 That the recommendation of the Planning and Traffic Committee be accepted and Bay St. George Kinsmen/Thomas Amusements be granted a permit to operate the Thomas Amusements Midway on the property located in Kin Court from the 30th of August thru the 5th of September, 2017, subject to conditions as outlined in the agenda data.

Carried Unanimously

ON GRADE CONSTRUCTION 2015 INC -

DATA: Request for Quarry Permit on the property located on Connecticut Drive.

It was the recommendation of the Planning and Traffic Committee that this permit be denied, as the location exists in the water protection area.

Motion - Aylward/Tobin

No.17-213 That the recommendation of the Planning and Traffic Committee be

accepted and On Grade Construction be denied a permit for Quarry Permit on the property located on Connecticut Drive, subject to conditions as outlined in the agenda data.

Carried Unanimously

**ABIGAIL'S FRENCHYS -
141-147 MAIN STREET**

DATA: Request for a permit to relocate an existing liquidation business from 76 Main Street to 141-147 Main Street.

It was the recommendation of the Planning and Traffic Committee that this permit be granted subject to the approval of Service NL and compliance with all Town Regulations.

Motion - Aylward/Rose

No.17-214 That the recommendation of the Planning and Traffic Committee be accepted and Abigail's Frenchys be granted a permit to relocate an existing liquidation business from 76 Main Street to 141-147 Main Street, subject to conditions as outlined in the agenda data.

Carried Unanimously

**DEATH VALLEY INK-
74 MAIN STREET**

DATA: Request for a permit to erect sign and do renovations to accommodate a tattoo business and a one bedroom apartment on the property located at 74 Main Street.

It was the recommendation of the Planning and Traffic Committee that this permit be granted subject to the approval of Service NL and compliance with all Town Regulations.

Motion - Aylward/House

No.17-215 That the recommendation of the Planning and Traffic Committee be accepted and Death Valley Ink be

granted a permit to erect sign and do renovations to accommodate a tattoo business and a one bedroom apartment on the property located at 74 Main Street, subject to conditions as outlined in the agenda data.

Carried Unanimously

**STEPHENVILLE TAEKWONDO-
106-108 CAROLINA AVENUE**

DATA: Request for a permit to occupy space in the building to accommodate a martial arts business, do minor renovations and erect a sign at rear of building located at 106-108 Carolina Avenue.

It was the recommendation of the Planning and Traffic Committee that this permit be granted subject to the approval of Service NL and compliance with all Town Regulations.

Motion - Aylward/Oake

No.17-216 That the recommendation of the Planning and Traffic Committee be accepted and Stephenville Taekwondo be granted a permit to occupy space in the building to accommodate a martial arts business, do minor renovations and erect a sign at rear of building located at 106-108 Carolina Avenue, subject to conditions as outlined in the agenda data.

Carried Unanimously

**BURROUGHS, JAMES-
59-63 HILLVIEW AVENUE**

DATA: Request for Outline Planning Permission to subdivide land to accommodate 2 parcels, as per plot plan submitted, on the property located at 59-63 Hillview Avenue.

It was the recommendation of the Planning and Traffic Committee that Outline Planning Permission be granted subject to compliance with all Town Regulations.

Motion - Aylward/Gibbon

No.17-217 That the recommendation of the Planning and Traffic Committee be accepted and James Burroughs be granted Outline Planning Permission to subdivide land to accommodate 2 parcels, as per plot plan submitted, on the property located at 59-63 Hillview Avenue, subject to conditions as outlined in the agenda data.

Carried Unanimously

**PEOPLE OF THE DAWN
INDIGENOUS FRIENDSHIP
CENTER-90 MAIN STREET**

DATA: Request for a permit to occupy space in the building to accommodate a support and cultural programming service and to do interior renovations, as per plans submitted, and erect signage on the property located at 90 Main Street.

It was the recommendation of the Planning and Traffic Committee that this permit be granted subject to the approval of Service NL and compliance with all Town Regulations.

Motion - Aylward/Tobin

No.17-218 That the recommendation of the Planning and Traffic Committee be accepted and People of the Dawn Indigenous Friendship Center be granted a permit to occupy space in the building to accommodate a support and cultural programming service and to do interior renovations, as per plans submitted, and erect signage on the property located at 90 Main Street, subject to conditions as outlined in the agenda data.

Carried Unanimously

**CAMPBELL, NOLAN- CROWN
LANDS, 2 COLD BROOK ROAD**

DATA: Request for comment for Crown Land Applications within Municipal and Planning Area Boundaries for land located on 2 Cold Brook Road.

It was the recommendation of the Planning and Traffic Committee that this request be recommended for crown land application form.

Motion - Aylward/House

No.17-219 That the recommendation of the Planning and Traffic Committee be accepted and Nolan Campbell's request for Crown Land Applications within Municipal and Planning Area Boundaries for land located on 2 Cold Brook Road be recommended for crown land application form, subject to conditions as outlined in the agenda data.

Carried Unanimously

**BARRY, WILLIAM & KAREN-
CROWN LANDS, LONG GULL
POND**

DATA: Request for comment for Crown Land Applications within Municipal and Planning Area Boundaries for land located in Long Gull Pond.

It was the recommendation of the Planning and Traffic Committee that this request be denied, as the property is owned by Gull Pond not crown lands.

Motion - Aylward/Rose

No.17-220 That the recommendation of the Planning and Traffic Committee be accepted and William & Karen Barry's request for Crown Land Applications within Municipal and Planning Area Boundaries for land located in Long Gull Pond be denied, subject to conditions as outlined in the agenda data.

Carried Unanimously

**WHITE, CHARLES T -CROWN
LANDS, COLD BROOK**

DATA: Request for comment for Crown Land Applications within Municipal and Planning Area Boundaries for land located in Cold Brook.

It was the recommendation of the Planning and Traffic Committee that this request be recommended for crown land application form.

Motion - Aylward/Gibbon

No.17-221 That the recommendation of the Planning and Traffic Committee be accepted and Charles T. White's request for Crown Land Applications within Municipal and Planning Area Boundaries for land located in Cold Brook Road be recommended for crown land application form, subject to conditions as outlined in the agenda data.

Carried Unanimously

**BRAKE, GERARD & JENNIFER-
CROWN LANDS, NOELS POND**

Due to conflict of interest the Town Clerk ceased taking minutes, and the Town Manager commenced

DATA: Request for comment for Crown Land Applications within Municipal and Planning Area Boundaries for land located in Noels Pond.

It was the recommendation of the Planning and Traffic Committee that this request be recommended for crown land application form.

Motion - Aylward/Tobin

No.17-222 That the recommendation of the Planning and Traffic Committee be

accepted and Gerard & Jennifer Brake's request for Crown Land Applications within Municipal and Planning Area Boundaries for land located in Noels Pond be recommended for crown land application form, subject to conditions as outlined in the agenda data.

Carried Unanimously

The Town Clerk commenced the minutes at the conclusion of discussion on this item

**BURTON, SEAN-CROWN
LANDS, COLD BROOK**

DATA: Request for comment for Crown Land Applications within Municipal and Planning Area Boundaries for land located in Cold Brook.

It was the recommendation of the Planning and Traffic Committee that this request be recommended for crown land application form.

Motion - Aylward/Oake

No.17-223 That the recommendation of the Planning and Traffic Committee be accepted and Sean Burton's request for Crown Land Applications within Municipal and Planning Area Boundaries for land located in Cold Brook Road be recommended for crown land application form, subject to conditions as outlined in the agenda data.

Carried Unanimously

**SENIOR
FRIENDLY PARKING**

DATA: The Planning and Traffic Committee discussed an initiative from Western Health to designate senior friendly parking at each municipal office.

It was the recommendation of the Planning and Traffic Committee that this request be adopted.

Motion - Aylward/Gibbon

No.17-224 That the recommendation of the Planning and Traffic Committee be accepted and senior friendly parking be adopted and expand the parking to all town public facilities

Carried Unanimously

**ALEXANDER, CYRIL J-
QUEEN STREET**

Councillor House completed preliminary consulting work and declared himself in conflict of interest and left the Council table.

DATA: Request for Outline Planning Permission to develop the parcel of land for senior cottages; as per plot plan submitted, on the property located at Queen Street, next to Blanche Brook.

It was the recommendation of the Planning and Traffic Committee that Outline Planning Permission be granted subject to compliance with all Town Regulations.

Motion - Aylward/Rose

No.17-225 That the recommendation of the Planning and Traffic Committee be accepted and Cyril J. Alexander be granted Outline Planning Permission to develop the parcel of land for senior cottages; as per plot plan submitted, on the property located at Queen Street, next to Blanche Brook, subject to conditions.

Carried

Councillor House abstained from voting and returned to the Council Table at the conclusion of discussion on this item.

NEW BUSINESS

It was acknowledged that Councillor House and Counsellor Oake will not seek reelection; Both were recognized by council for their contributions made to the community and council over the past 4 years.

**SOUTHWEST JOINT
COUNCIL MEETING**

Deputy Mayor Tobin reported that he will be attending the Southwest Joint Council meeting on September 16, 2017 in McKays. If any councillor has an item which they would like to have addressed at the meeting he asked that they bring the item forward to him.

ADJOURNMENT

Motion – Gibbon/Rose

No. 17-226 That the meeting adjourns at this time,
12:32 p.m.

Carried Unanimously

CHAIRPERSON

DATE CONFIRMED