

REGULAR GENERAL MEETING, SEPTEMBER 8, 2016

A Regular General Meeting of the Council of the Town of Stephenville was held in the Council Chambers at 12:15 p.m. on September 8, 2016.

Present: Mayor Tom O'Brien
Deputy Mayor Mike Tobin

Councillors: Laura Aylward
Justin House
Tom Rose

Absent: Councillors: Don Gibbon
Darlene Oake

Also Present: Town Manager, Acting Town Clerk Mike Campbell

MINUTES

REGULAR GENERAL MEETING, AUGUST 18, 2016

Motion – Aylward/House

No.16-227 That the Minutes of the Regular General Meeting of August 18, 2016 be adopted as circulated.

Carried Unanimously

PROCLAMATIONS AND DELEGATION

Sexual Violence Awareness Week, September 12-16, 2016 – Proclamation will be signed this Tuesday, September 13, 2016

COMMITTEE REPORTS FINANCE COMMITTEE

POLL TAX

Motion - Tobin/Rose

No.16-228 That the recommendation of the Finance Committee be accepted and Poll Tax write-offs totaling \$151.50 and adjustments of \$2,764.89 be approved.

Carried Unanimously

PROPERTY TAX

Motion - Tobin/Aylward

No.16-229 That the recommendation of the Finance Committee be accepted and Property Tax write-offs totaling \$1,564.60 and adjustments totaling \$22,287.61 be approved.

Carried Unanimously

BUSINESS TAX

Motion - Tobin/House

No.16-230 That the recommendation of the Finance Committee be accepted and Business Tax adjustments totaling \$24,094.90 be approved.

Carried Unanimously

**EXPENSE CHEQUE LISTING
FOR AUGUST, 2016**

Motion - Tobin/Rose

No.16-231 That the recommendation of the Finance Committee be accepted and the Expense Cheque listing for August, 2016 totaling \$282,011.86 be approved.

Carried Unanimously

**REQUEST FOR PERMISSION TO
CONDUCT STUDY, STEPHENVILLE
DOME**

Motion - Tobin/Aylward

No.16-232 That the recommendation of the Finance Committee be accepted and the Town of Stephenville engage I.B. Storey Inc. to conduct a study of the heating system at the Stephenville Dome.

Carried Unanimously

PERMITS AND MUNICIPAL PLAN

**PLASTIK INDUSTRIES OF
CANADA LIMITED,
159 MINNESOTA DRIVE**

DATA: Request for Outline Planning Permission to subdivide land, as per plot plan submitted, on the property located at 159 Minnesota Drive.

It was the recommendation of the Planning and Traffic Committee that Outline Planning Permission be granted subject to compliance with all Town Regulations.

Motion - Aylward/Tobin

No. 16-233 That the recommendation of the Planning and Traffic Committee be accepted and Plastik Industries of Canada Limited be granted Outline Planning Permission to subdivide land, as per plot plan submitted, on the property located at 159 Minnesota Drive, subject to conditions as outlined in the agenda data.

Carried Unanimously

**ROBERT & KAREN CRITCHLEY,
COLD BROOK ROAD**

DATA: Request for a permit to construct a single family dwelling, as per plans submitted, on property located on Cold Brook Road.

It was the recommendation of the Planning and Traffic Committee that this permit be granted subject to the approval of Service NL and compliance with all Town Regulations.

Motion - Aylward/House

No. 16-234 That the recommendation of the Planning and Traffic Committee be accepted and Robert & Karen Critchley be granted a permit to construct a single family dwelling, as per plans submitted, on property located on Cold Brook Road, subject to conditions as outlined in the agenda data.

Carried Unanimously

**DAVINA DOWNEY, 1 WHITE'S
LANE, COLD BROOK**

DATA: Request for a permit to construct a 22 foot by 36 foot detached garage and single family dwelling, as per sketch submitted, on property located at 1 White's Lane, Cold Brook. The

proposed development has a 10% sideyard/building line setback variance and was therefore advertised in the local newspaper. No comments had been received.

It was the recommendation of the Planning and Traffic Committee that this permit be granted subject to construction of the garage being completed before the expiration date of the permit issued for the residence and compliance with all Town Regulations.

Motion - Aylward/Tobin

No. 16-235 That the recommendation of the Planning and Traffic Committee be accepted and Davina Downey be granted a permit to construct a 22 foot by 36 foot detached garage and single family dwelling, as per sketch submitted, on property located at 1 White's Lane, Cold Brook, subject to conditions as outlined in the agenda data.

Carried Unanimously

SAM BLANCHARD, 40 MAIN ROAD, COLD BROOK

DATA: Request for a permit to construct a 32 foot by 36 foot detached garage, as per sketch submitted, on property located at 40 Main Road, Cold Brook.

It was the recommendation of the Planning and Traffic Committee that this permit be granted subject to compliance with all Town Regulations.

Motion - Aylward/Rose

No. 16-236 That the recommendation of the Planning and Traffic Committee be accepted and Sam Blanchard be granted a permit to construct a 32 foot by 36 foot detached garage, as per sketch submitted, on property located at 40 Main Road, Cold Brook, subject to conditions as outlined in the agenda data.

Carried Unanimously

BMO, 78-82 MAIN STREET

DATA: Request for Outline Planning Permission to install a 30" windbreak on property located at 78-82 Main Street was reviewed.

It was the recommendation of the Planning and Traffic Committee that Outline Planning Permission be granted subject to compliance with all Town Regulations.

Motion - Aylward/House

No. 16-237 That the recommendation of the Planning and Traffic Committee be accepted and BMO be granted Outline Planning Permission to install a 30" windbreak on property located at 78-82 Main Street, subject to conditions as outlined in the agenda data.

Carried Unanimously

**PORT HARMON AUTHORITY
LIMITED, DOCK AREA**

DATA: Request for a permit to occupy the Stephenville Industrial Facility, Dock Area, to accommodate warehouse storage.

It was the recommendation of the Planning and Traffic Committee that this permit be granted subject to the approval of Service NL and compliance with all Town Regulations.

Motion - Aylward/Tobin

No. 16-238 That the recommendation of the Planning and Traffic Committee be accepted and Port Harmon Authority Limited be granted a permit to occupy the Stephenville Industrial Facility, Dock Area, to accommodate warehouse storage, subject to conditions as outlined in the agenda data.

Carried Unanimously

NEW BUSINESS

COLLEGE OF THE NORTH ATLANTIC

Mayor O'Brien stated that the College of the North Atlantic announced there will be a joint \$18.5 million Federal-Provincial investment to open a Center of Excellence at the Bay St. George Campus here in Stephenville. He was very pleased with the good news and what this will bring to the Town.

Councillor Rose commented that this is a significant project and puts Stephenville on the radar with new opportunities being created as a result of this.

Councillor Aylward congratulated Staff at the College of the North Atlantic for developing and following through on the proposal.

Deputy Mayor Tobin stated that this is a win-win for the region.

SOUTH WEST JOINT COUNCIL

Deputy Mayor Tobin stated that the South West Joint Council meeting has been rescheduled for October 14, 2016.

STEPHENVILLE INDUSTRIAL FACILITY

Councillor Rose commented that the Stephenville Industrial Facility is a great facility to utilize as an economic development tool but should the Town consider selling the facility. He stated that Council should consider a long term plan to secure the facility since taxes are only collected when the facility is occupied.

Mayor O'Brien commented that it has been a great investment and that the industry has stated that the facility is second to none. He doesn't think the building should be sold at this time.

Councillor Aylward and Deputy Mayor Tobin commented that they also feel the facility is a great asset and should not be sold.

Councillor Rose stated that the facility has been utilized for short term projects and he feels it would be more advantageous if the facility was utilized in the long term and the Town should look for more opportunities in the future.

ADJOURNMENT

Motion – Aylward/House

No. 16-239 That the meeting adjourn at this time,
12:55 p.m.

Carried Unanimously

CHAIRPERSON

DATE CONFIRMED