

REGULAR GENERAL MEETING, MAY 25, 2017

A Regular General Meeting of the Council of the Town of Stephenville was held in the Council Chambers at 12:14 p.m. on May 25, 2017.

Present: Mayor Tom O'Brien
Deputy Mayor Mike Tobin

Councillors: Laura Aylward
Don Gibbon
Darlene Oake
Tom Rose

Absent: Councillor Justin House

Also Present: Town Manager, Mike Campbell
Town Clerk, Carolyn Lidstone

MINUTES

REGULAR GENERAL MEETING, MAY 4, 2017

Motion – Gibbon/Aylward

No.17-109 That the Minutes of the Regular General Meeting of May 4, 2017 be adopted as circulated.

Carried Unanimously

PROCLAMATION & DELEGATIONS

COMMITTEE REPORTS

FINANCE COMMITTEE

POLL TAX

Motion - Tobin/Rose

No.17-110 It was the recommendation of the Finance Committee that Poll Tax write-offs totaling \$39.38 and adjustments totaling \$100.00 be approved.

Carried Unanimously

PROPERTY TAX

Motion - Tobin/Oake

No.17-111 It was the recommendation of the Finance Committee that that Property Tax write-offs totaling \$21,680.69 be approved.

Carried Unanimously

WATER & SEWER TAX

Motion - Tobin/Aylward

No.17-112 It was the recommendation of the Finance Committee that Water & Sewer Tax adjustments totaling \$1,030.40 be approved.

Carried Unanimously

REMISSION OF TAX

Motion - Tobin/Aylward

No.17-113 It was the recommendation of the Finance Committee that Remission of Tax totaling \$7,324.23 and refunds totaling \$1,012.91 be approved.

Carried Unanimously

BUSINESS TAX

Motion - Tobin/Gibbon

No.17-114 It was the recommendation of the Finance Committee that Business Tax write-offs totaling \$229.30 and adjustments totaling \$2,238.51 be approved.

Carried Unanimously

**ACCOUNTS PAYABLE FOR
APRIL, 2017**

As one of the vendors is a relative, Councillor Gibbon declared himself in conflict of interest and left the Council table.

Motion - Tobin/Aylward

No.17-115 It was the recommendation of the Finance Committee that the Accounts

Payable for April, 2017 totaling \$81,923.62 be approved.

Carried

Councillor Gibbon abstained from voting.

Councillor Gibbon returned to the Council table at the conclusion of discussion on this item.

**REQUEST FOR GRANT,
SIR THOMAS RODDICK
HOSPITAL FOUNDATION,
RADIOTHON 2017**

As Chair of the Board for Western Health, Mayor O'Brien declared himself in conflict of interest and left the Council table; Deputy Mayor Tobin chaired the meeting for this item.

As Chair of the Sir Thomas Roddick Hospital Foundation, Councillor Aylward declared herself in conflict of interest and left the Council table.

Motion - Tobin/Oake

No.17-116 It was the recommendation of the Finance Committee that that the Town of Stephenville give a grant in the amount of \$1,000 to the Sir Thomas Roddick Hospital Foundation Radiothon 2017.

Carried

Councillor Aylward and Mayor O'Brien abstained from voting.

Councillor Aylward and Mayor O'Brien returned to the Council table at the conclusion of discussion on this item; Mayor O'Brien resumed the Chair.

**REQUEST FOR GRANT, WALK-A-
WAYS PARKS AND TRAILS**

Motion - Tobin/Oake

No.17-117 It was the recommendation of the Finance Committee that the Town of Stephenville give a grant in the amount of \$25,000 to the Walk-A-Ways Parks

and Trails Committee toward its 2017 development plans.

Carried Unanimously

Mayor O'Brien commented that this group does great work. However, he has received a number of concerns about people who allow their animals on the trail untethered and who do not clean up after their animals. He asked all trail users to comply with the Town's animal regulations and to be considerate of other trail users.

**REQUEST FOR GRANT,
WHALEBACK NORDIC SKI CLUB** Motion - Tobin/Gibbon

No.17-118 It was the recommendation of the Finance Committee that the Town of Stephenville give a grant in the amount of \$10,000 to the Whaleback Nordic Ski Club to assist with extra 2017-18 operational costs.

Carried Unanimously

**REQUEST FOR GRANT, HILLSIDE
INTERFAITH CEMETERY
COMMITTEE** Motion - Tobin/Aylward

No.17-119 It was the recommendation of the Finance Committee that that the Town of Stephenville give a grant in the amount of \$15,000 to the Hillside Interfaith Cemetery Committee to assist with the 2017 maintenance and development program.

Carried Unanimously

Councillor Rose updated Council briefly on upcoming projects at the Cemetery.

**REQUEST FOR GRANT,
STEPHENVILLE HISTORICAL
SOCIETY INC.**

Motion - Tobin/Oake

No.17-120 It was the recommendation of the Finance Committee that the Town of Stephenville give a grant in the amount of \$7,500 to the Stephenville Historical Society Inc. to assist with the 2017 operations of the Regional Museum of Art and History.

Carried Unanimously

Councillor Rose commented that this was another group who did great work for the community. He noted that the present museum location is not ideal but hoped that in the future, the community will be looking at a new more accessible museum in a better location.

PERMITS AND MUNICIPAL PLAN

**GREAT BENJAMIN'S CIRCUS/
SPCA, PARTICIPARK BEHIND
YMCA**

DATA: Request for permission to operate The Great Benjamin's Circus at the Participark located behind the Bay St. George YMCA on July 6, 2017.

It was the recommendation of the Planning and Traffic Committee that this permission be granted subject to the approval of Service NL, the site being cleaned up within a reasonable period of time, adequate security and washrooms being provided for patrons and compliance with all Town Regulations.

Motion - Aylward/Tobin

No.17-121 That the recommendation of the Planning and Traffic Committee be accepted and Great Benjamin's Circus/SPCA be granted a permit to operate The Great Benjamin's Circus at the Participark located behind the Bay

St. George YMCA on July 6, 2017,
subject to conditions as outlined in the
agenda data.

Carried Unanimously

**MICHAEL GUSHUE,
31 WHEELER'S ROAD,
NOEL'S POND**

DATA: Request for a permit to erect a single family residence and detached garage, as per sketches submitted, on property located at 31 Wheeler's Road, Noel's Pond.

It was the recommendation of the Planning and Traffic Committee that this permit be granted subject to the approval of Service NL and compliance with all Town Regulations.

Motion - Aylward/Rose

No.17-122 That the recommendation of the Planning and Traffic Committee be accepted and Michael Gushue be granted a permit to erect a single family residence, as per sketches submitted, on property located at 31 Wheeler's Road, Noel's Pond, subject to conditions as outlined in the agenda data.

Carried Unanimously

**KEVIN YOUNG, 3 COLD BROOK
ROAD, COLD BROOK**

DATA: Request for a permit to erect a single family residence and detached garage, as per sketches submitted, on property located at 31 Wheeler's Road, Noel's Pond.

It was the recommendation of the Planning and Traffic Committee that this permit be granted subject to the approval of Service NL and compliance with all Town Regulations.

Motion - Aylward/Oake

No.17-123 That the recommendation of the Planning and Traffic Committee be

accepted and Kevin Young be granted permit to construct a 20 foot by 24 foot detached garage on property located at 3 Cold Brook Road, Cold Brook, subject to conditions as outlined in the agenda data.

Carried Unanimously

PERCY WHEELER, 9 WHEELER'S ROAD, NOEL'S POND

DATA: Request for a permit to construct a 10 foot by 18 foot shed on property located at 9 Wheeler's Road, Noel's Pond.

It was the recommendation of the Planning and Traffic Committee that this permit be granted subject to compliance with all Town Regulations.

Motion - Aylward/Rose

No.17-124 That the recommendation of the Planning and Traffic Committee be accepted and Percy Wheeler be granted a permit to construct a 10 foot by 18 foot shed on property located at 9 Wheeler's Road, Noel's Pond, subject to conditions as outlined in the agenda data.

Carried Unanimously

**TRIPLE L AUTOMOTIVE LIMITED,
22 HANSEN MEMORIAL
HIGHWAY**

DATA: Request for a permit to pave the parking lot and erect a new business sign at the front of the property located at 22 Hansen Memorial Highway.

It was the recommendation of the Planning and Traffic Committee that this permit be granted subject to compliance with all Town Regulations.

Motion - Aylward/Gibbon

No.17-125 That the recommendation of the Planning and Traffic Committee be accepted and Triple L Automotive Limited be granted a permit to pave

the parking lot and erect a new business sign at the front of the property located at 22 Hansen Memorial Highway, subject to conditions as outlined in the agenda data.

Carried Unanimously

**GNR RECREATION, 195 HANSEN
MEMORIAL HIGHWAY**

DATA: Request for a permit to construct an exterior staircase with patio to an upstairs apartment, install window and change access to apartment on property located at 195 Hansen Memorial Highway.

It was the recommendation of the Planning and Traffic Committee that this permit be granted subject to the approval of Service NL and compliance with all Town Regulations.

Motion - Aylward/Tobin

No.17-126 That the recommendation of the Planning and Traffic Committee be accepted and GNR Recreation be granted a permit to construct an exterior staircase with patio to an upstairs apartment, install window and change access to apartment on property located at 195 Hansen Memorial Highway, subject to conditions as outlined in the agenda data.

Carried Unanimously

**SANDRA O'QUINN, 92-23
LITTLE PORT HARMON**

DATA: Request for a permit to demolish a section of cabin and construct a 28 foot by 25 foot section on property located at 93-23 Little Port Harmon.

It was the recommendation of the Planning and Traffic Committee that this permit be granted subject to compliance with all Town Regulations.

Motion - Aylward/Oake

No.17-127 That the recommendation of the Planning and Traffic Committee be accepted and Sandra O'Quinn be granted a permit to demolish a section of cabin and construct a 28 foot by 25 foot section on property located at 93-23 Little Port Harmon, subject to conditions as outlined in the agenda data.

Carried Unanimously

CYRIL HEPDITCH, 6 WHEELER'S ROAD, NOEL'S POND

DATA: Request for a permit to construct a 28 foot by 34 foot detached garage on property located at 6 Wheeler's Road, Noel's Pond.

It was the recommendation of the Planning and Traffic Committee that this permit be granted subject to compliance with all Town Regulations.

Motion - Aylward/Gibbon

No.17-128 That the recommendation of the Planning and Traffic Committee be accepted and Cyril Hepditch be granted a permit to construct to construct a 28 foot by 34 foot detached garage on property located at 6 Wheeler's Road, Noel's Pond, subject to conditions as outlined in the agenda data.

Carried Unanimously

KSAB REALTY, ROUTES 460 AND 490

DATA: Request for permits to erect 4 foot by 8 foot business signs along Routes 460 and 490.

It was the recommendation of the Planning and Traffic Committee that these permits be granted subject to compliance with all Town Regulations.

Motion - Aylward/Tobin

No.17-129 That the recommendation of the Planning and Traffic Committee be accepted and KSAB Realty be granted

a permit to erect 4 foot by 8 foot business signs along Routes 460 and 490, subject to conditions as outlined in the agenda data.

Carried Unanimously

DAVID MOONEY, 2-4 CROWN AVENUE

DATA: Request for a permit to erect a duplex on property located at 2-4 Crown Avenue.

It was the recommendation of the Planning and Traffic Committee that this permit be granted subject to the approval of Service NL and compliance with all Town Regulations.

Motion - Aylward/Oake

No.17-130 That the recommendation of the Planning and Traffic Committee be accepted and David Mooney be granted a permit to erect a duplex on property located at 2-4 Crown Avenue, subject to conditions as outlined in the agenda data.

Carried Unanimously

PROPOSED AMENDMENT TO ACCOMMODATE SHOOTING RANGE

DATA: The purpose of the proposed amendment to the Development Regulations 2014 is to include 'shooting range' as a permitted use in a Rural zone.

It was the recommendation of the Planning and Traffic Committee that the Development Regulations 2014 be amended to include "shooting range" as a permitted use in a Rural zone.

In response to a question raised by Councillor Rose regarding conflict as he is on the Executive of the Stephenville Shooting Club, Mayor O'Brien stated that Councillor Rose was not in conflict at this point in the process.

Motion - Aylward/Tobin

No.17-131 That the recommendation of the Planning and Traffic Committee be accepted and that the Development Regulations 2014 be amended to include "shooting range" as a permitted use in a Rural zone.

Carried Unanimously

SALON 70, 70 ST. GEORGE'S AVENUE

DATA: Request for a permit to change the name, update signage, and operate an existing hair and nail salon on property located at 70 St. George's Avenue.

It was the recommendation of the Planning and Traffic Committee that this permit be granted subject to compliance with all Town Regulations.

Motion - Aylward/Oake

No.17-132 That the recommendation of the Planning and Traffic Committee be accepted and Salon 70 be granted a permit to to change the name, update signage, and operate an existing hair and nail salon on property located at 70 St. George's Avenue, subject to conditions as outlined in the agenda data.

Carried Unanimously

NEW BUSINESS

RESPONSIBILITIES OF PET OWNERS

Mayor O'Brien reiterated his earlier remarks about pet owners being responsible to keep their pets tethered and to clean up after their pets in public.

RESIDENTIAL FIREWORKS

Mayor O'Brien mentioned concerns he had received about residential fireworks. There are a number of safety issues with residential fireworks as well as the issue of noise, in particular noting that pet ears are more sensitive to that type of noise.

He encouraged people to take these concerns into consideration and perhaps, take their firework festivities to the beach, which is a much safer location.

ERNEST YOUNG LIBRARY REPORT

Mayor O'Brien stated that the Ernest Young Report on libraries in the Province has been released and is recommending that libraries located within a 15 to 20 minute drive of a larger one be closed. He stated that the Kindale Library is secure, but based on this Report, the libraries in adjacent communities may not be secure; and Council should support the efforts of these communities to keep their libraries open.

Deputy Mayor Tobin noted that he would bring this position to the next South West Joint Council Meeting being held June 10 in Rose Blanche.

NEW COLLEGE OF THE NORTH ATLANTIC BUILDING

Mayor O'Brien noted it was great to see that construction has started on the new College building, which is a substantial commitment to the community.

CLEAN UP PERIOD

Councillor Aylward reminded residents that the Annual Clean Up Period will begin on May 29. She encouraged residents to call the Town Office if they have an questions on what type of items will be picked up during Clean-Up Period.

She expressed her disappointment with the vandalism which has taken place in Blanche Brook

Park. The park has been developed through the hard work of a lot of volunteers.

She encouraged anyone who sees vandalism to report it to the Town Office.

Mayor O'Brien reminded the public that the Town of Stephenville has a very active camera program.

DISPOSAL OF SYRINGES

Mayor O'Brien asked people who use syringes to dispose of them properly. He cited a recent incident in which, through a resident's report, he had found syringes in a wooded area; he cautioned that there is always the possibility that such used syringes can be found by children, not adults.

FENTYNAL WARNING

Mayor O'Brien mentioned the recent warning from the Bay St. George RCMP Detachment that the drug Fentanyl is present in the area. The Mental Health and Addictions Centre on Montana Drive have kits available to counteract an overdose and will train people in its use.

COUNCILLOR ROSE, PUBLIC MEETING

Councillor Rose stated that he will be holding a public meeting tonight in the Council Chambers to generate ideas pertaining to environmental stewardship and green initiatives, etc. He will report back to Council as to the outcome of the meeting.

MUNICIPAL SYMPOSIUM, GANDER

Deputy Mayor Tobin reported that there were over 300 participants in the recent Municipal Symposium held in Gander. One of the main issues of the meetings was shared services and/or regionalization of services.

SOUTH WEST JOINT COUNCIL JUNE 10, ROSE BLANCHE

Deputy Mayor Tobin stated that the next meeting of the South West Joint Council will be held in Rose Blanche at 10:00 a.m., June 10.

ADJOURNMENT

Motion – Rose/Gibbon

No. 17-133 That the meeting adjourn at this time,
12:55 p.m.

Carried Unanimously

CHAIRPERSON

DATE CONFIRMED