

REGULAR GENERAL MEETING, AUGUST 17, 2017

A Regular General Meeting of the Council of the Town of Stephenville was held in the Council Chambers at 12:15 p.m. on August 17, 2017.

Present: Mayor Tom O'Brien
Deputy Mayor: Mike Tobin
Councillors: Don Gibbon
Tom Rose
Darlene Oake
Laura Aylward

Absent: Councillor: Justin House

Also Present: Town Manager, Mike Campbell
Town Clerk, Jennifer Brake

MINUTES

REGULAR GENERAL MEETING, JULY 27, 2017

Motion – Gibbon/Rose

No.17-187 That the Minutes of the Regular General Meeting of July 27, 2017 be adopted as circulated.

Carried Unanimously

MATTERS ARISING FROM MINUTES

Motion - Tobin/Gibbon

No. 17-188 Rescind Motion #17-177 as per Section 99 (1.1) of the Municipalities Act, 1999

Mayor O'Brien indicated the motion was rescinded as it required 2/3 vote of Councillor's in office He also noted, if 2/3 majority cannot be meet due to conflict of interest, the Minister of Municipal Affairs would provide a decision

Carried Unanimously

**PROCLAMATION &
DELEGATIONS**

Mayor O'Brien signed a proclamation declaring Sexual Violence Awareness Week, September 10-16, 2017

COMMITTEE REPORTS

FINANCE COMMITTEE

POLL TAX

Motion - Tobin/Rose

No.17-189 That the recommendation of the Finance Committee be accepted and Poll Tax write-off's totaling \$1,126.44 and adjustments of \$5,775.00 be approved.

Carried Unanimously

PROPERTY TAX

Motion - Tobin/Aylward

No.17-190 That the recommendation of the Finance Committee be accepted and Property Tax write-offs of \$4,607.55 be approved.

Carried Unanimously

REMISSION OF TAX

Motion - Tobin/Oake

No.17-191 That the recommendation of the Finance Committee be accepted and remission of tax totaling \$574.24 and refunds of \$574.24 be approved.

Carried Unanimously

**ACCOUNTS PAYABLE
FOR JULY, 2017**

Motion - Tobin/Gibbon

No.17-192 That the recommendation of the Finance Committee be accepted and the Accounts Payable for July, 2017 totaling \$363,745.05 be approved.

Carried Unanimously

EXPENSE CHEQUE LISTING

Motion - Tobin/Oake

No.17-193 That the recommendation of the Finance Committee be accepted and Expense Cheque listing for July, 2017 totaling \$1,100,043.31 be approved.

Carried Unanimously

Councillor Rose stated The Stephenville Airport was approved a grant in 2016 for \$275,000 for 2017; he was "unhappy" the grant was paid without the finance or council having prior notice. The Town provided the Airport with approximately \$600,000 within 7-8 months; equaling approximately \$200.00 per household. He indicated, the Airport needs to be more accountable to the public and provide updates.

Deputy Mayor Tobin responded; the Airport Board in November 2016, presented to council, and council approved grant for 2 years

Mayor O'Brien stated all council was aware of the expenditure; it was motioned on December 15, 2016. No decision had to be made now, because it was already made. The airport will be providing an update to council soon.

SUBDIVISION TAX OPTIONS

Motion - Tobin/Oake

No.17-194 That the recommendation of the Finance Committee be accepted for new subdivision tax developments in the Town of Stephenville.

The consensus of Council , there will be no tax concessions for new subdivision developments and all properties will be taxed in accordance with values on the assessment roll.

Carried Unanimously

**PERMISSION TO CALL
TENDERS, WINTER SAND**

Motion - Tobin/Oake

No.17-195 That the recommendation of the Finance Committee be accepted and the Town of Stephenville call tenders for the supply and delivery of 2,000 tonne winter sand at an estimated value of \$20,000 be approved.

Carried Unanimously

**PERMISSION TO CALL
TENDERS, CLASS A**

Motion - Tobin/Aylward

No.17-196 That the recommendation of the Finance Committee be accepted and the Town of Stephenville call tenders for the supply and delivery of 2,000 tonne Class A at an estimated value of \$25,000 be approved.

Carried Unanimously

**TOWN OF STEPHENVILLE &
CHAMBER OF COMMERCE,
PROMOTION AND MARKETING
AGREEMENT**

Motion - Tobin/Gibbon

Councillor Rose and Councillor Oake left the Council table due to conflict of interest, as executive/director members of the Chamber of Commerce.

No.17-197 That the recommendation of the Finance Committee be accepted and the Town of Stephenville and the Chamber of Commerce promotion and marketing agreement be approved.

Carried Unanimously

Councillor Rose and Coucillor Oake returned to the table at the conclusion of discussion on this item.

**REQUEST FOR GRANT,
HARMON SEASIDE LINK**

Motion - Tobin/Oake

No.17-198 That the recommendation of the Finance Committee on July 25, 2017 that the Town of Stephenville give a grant in the amount of \$40,000.00 to Harmon Seaside Links for the purchase 1750 Dedicated Turf Sprayer be approved.

Carried Unanimously

Mayor O'Brien stated the sprayer will also be available to spray the town's fields and green spaces as required

PERMITS AND MUNICIPAL PLAN

**EDDY SERVICES/EDDY'S TAXI
AND BUS SERVICES LIMITED-
16-26 PRINCE RUPERT DRIVE**

DATA: Request for Outline Planning Permission to expand the property on the western side encompassing vacant property and to extend existing fence around the property located at 16-26 Prince Rupert Drive.

It was the recommendation of the Planning and Traffic Committee the outline planning permission be granted subject to compliance with all Town regulations.

Motion - Aylward/Rose

No. 17-199 That the recommendation of the Planning and Traffic Committee be accepted and Eddy Services/Eddy's Taxi and Bus Services Ltd. be granted

Outline Planning Permission to expand the property on the western side encompassing vacant property and to extend existing fence around the property located at 16-26 Prince Rupert Drive, subject to conditions as outlined in the agenda data.

Carried Unanimously

**DREAM CATCHER LODGE-
14 MAIN STREET**

DATA: Request for a permit to repair roof and do minor renovations, on the property located at 14 Main Street.

It was the recommendation of the Planning and Traffic Committee that this permit be granted subject to compliance with all Town Regulations.

Motion - Aylward/Rose

No.17-200 That the recommendation of the Planning and Traffic Committee be accepted and Dream Catcher Lodge be granted a permit to repair roof and do minor renovations, on the property located at 14 Main Street, subject to conditions as outlined in the agenda data.

Carried Unanimously

**CHRIS GALLANT-
6 PRINCESS AVENUE**

DATA: Request for Outline Planning Permission to extend land by 12' and to construct a 26' x 60' extension to convert from a single family dwelling to a three-plex, as per sketch submitted, on the property located at 6 Princess Avenue.

It was the recommendation of the Planning and Traffic Committee that this outline planning permission be granted subject to compliance with all Town Regulations.

Motion - Aylward/Tobin

No.17-201 That the recommendation of the Planning and Traffic Committee be accepted and Chris Gallant be

granted Outline Planning Permission to extend land by 12' and to construct a 26' x 60' extension to convert from a single family dwelling to a three-plex, as per sketch submitted, on the property located at 6 Princess Avenue, subject to conditions as outlined in the agenda data.

Carried Unanimously

**MYRIAD INDUSTRIES-
147 CAROLINA AVENUE**

DATA: Request for a permit to extend existing pavement on the front and back of the building, as per sketch submitted, on the property located at 147 Carolina Avenue.

It was the recommendation of the Planning and Traffic Committee that this permit be granted subject to compliance with all Town Regulations.

Motion - Aylward/Gibbon

No.17-202 That the recommendation of the Planning and Traffic Committee be accepted and Myriad Industries be granted permit to extend existing pavement on the front and back of the building, as per sketch submitted, on the property located at 147 Carolina Avenue, subject to conditions as outlined in the agenda data.

Carried Unanimously

**JASON & SHARON KEATING-
156, 158, AND 160 HANSEN
MEMORIAL HIGHWAY**

DATA: Request for outline planning permission to consolidate land at 156, 158 and 160 Hansen Memorial Highway into one parcel of land and to erect a single family dwelling on the combined parcel.

It was the recommendation of the Planning and Traffic Committee the outline planning permission be granted subject to compliance with all Town regulations.

Motion - Aylward/Rose

No.17-203 That the recommendation of the Planning and Traffic Committee be accepted and Jason & Sharon Keating be granted Outline Planning Permission to consolidate land at 156, 158 and 160 Hansen Memorial Highway into one parcel of land and to erect a single family dwelling on the combined parcel, subject to conditions as outlined in the agenda data.

Carried Unanimously

**TRANSYTION 7 SALES INC
13 WELLS PLACE**

DATA: Request for a permit for a home based e-commerce vehicle dealership business for advertising purposes at the residence 14 Wells Place

Motion - Aylward/Tobin

No.17-204 The recommendation be accepted and Transytion 7 Sales Inc be granted permit for a home based e-commerce vehicle dealership for advertising purposes at the residence 14 Wells Place

Carried Unanimously

NEW BUSINESS

**Elections
Alternate Returning Officer**

Motion – Gibbon/Rose

No. 17-205 That in accordance with provisions of Section 13 (2) of the Municipal Elections Act, the Town Manager, Mike Campbell, be appointed Alternate Returning Officer for the 2017 Municipal Election on September 26, 2017

Carried Unanimously

Request for Recount

Motion – Oake/Aylward

No. 17-206 That in accordance with the provisions of Section 62 (1) of the Municipal Elections Act, where the difference between the number of votes received by the candidate elected with the lowest number of votes and the candidate defeated with the highest number of votes is 10 or less, a candidate can request that the Returning Officer conduct a recount of the Ballots cast in the Election

Carried Unanimously

UPDATE ON GROVE STREET

Town Manager responded to a question, stating Grove Street construction is progressing and anticipating it may be completed earlier than scheduled.

Councillor Rose added to consider temporary recapping the roads in future contracts

ANIMAL CONTROL

Coucillor Rose requested animal control be referred to at the next finance meeting

ADJOURNMENT

Motion – Gibbon/Oake

No. 17-207 That the meeting adjourns at this time, 12: 59 p.m.

CHAIRPERSON

DATE CONFIRMED