

**REGULAR GENERAL MEETING
MINUTES
MARCH 22, 2018 @ 12:01 pm**

A Regular General Meeting of the Council of the Town of Stephenville was held in the Council Chambers at 12:01 p.m on March 22, 2018.

Present:	Mayor	Tom Rose, Chairperson
	Deputy Mayor:	Susan Fowlow
	Councillors:	Mark Felix
		Maurice Hynes
		Don Gibbon
		Mike Tobin
Absent:		Laura Aylward

Also Present:	Town Manager, Mike Campbell
	Town Clerk, Jennifer Brake

1. CALL TO ORDER/APPROVAL OF AGENDA

Motion No. 18-53 Gibbon/Hynes

Carried Unanimously

2. MINUTES FOR APPROVAL

Regular General Meeting, March 8, 2018

Motion No. 18-54 Fowlow/Tobin

That the minutes of the Regular General Meeting of March 8, 2018 be adopted as circulated

Carried Unanimously

Privileged Meeting, March 5, 2018

Motion No. 18-55 Felix/Gibbon

That the minutes of the Privileged Meeting of March 5, 2018 be adopted as circulated.

Carried Unanimously

3. MATTERS ARISING FROM MINUTES

4. PROCLAMATIONS AND DELEGATIONS

5. COMMITTEE REPORTS

Finance Committee

I. Accounts Payable Listing for February, 2018

Motion No. 18-56 Felix/Tobin

That the recommendation of the Finance Committee be accepted and the Accounts Payable Listing for February, 2018 in the amount of \$150,186.46 be approved.

Carried Unanimously

II. Property Tax

Motion No. 18-57 Felix/Hynes

That the recommendation of the Finance Committee be accepted and the Property Tax write-offs in the amount of \$3,018.40 be approved.

Carried Unanimously

III. Water & Sewer Tax

Motion No. 18-58 Felix/Gibbon

That the recommendation of the Finance Committee be accepted and the Water & Sewer Tax adjustments in the amount of \$1,376.23 be approved.

Carried Unanimously

IV. Business Tax

Motion No. 18-59 Felix/Fowlow

That the recommendation of the Finance Committee be accepted and the Business Tax adjustments in the amount of \$150.00 be approved.

Carried Unanimously

V. Request for Sponsorship, Stephenville High School

Motion No. 18-60 Felix/Tobin

That the recommendation of the Finance Committee be accepted and the Town of Stephenville give a sponsorship in the amount of \$1,000.00 to Stephenville High School for platinum sponsorship to purchase a new score clock.

Carried Unanimously

VI. Request for Sponsorship, Municipalities Newfoundland & LabradorMotion No. 18-61

Felix/Gibbon

That the recommendation of the Finance Committee be accepted and the Town of Stephenville give a sponsorship in the amount of \$100.00 to Municipalities Newfoundland & Labrador Northern/Western Regional Meeting.

Carried Unanimously

VII. Request for Advertising, The Royal Canadian Legion, Military Service Recognition BookMotion No. 18-62

Felix/Fowlow

That the recommendation of the Finance Committee be accepted and the Town of Stephenville purchase a ½ page full color ad in the amount of \$640 (HST included) in the Royal Canadian Legion's Annual Military Service Recognition Book.

Carried Unanimously

VIII. Request for Funding, YMCAMotion No. 18-63

Felix/Tobin

That the recommendation of the Finance Committee be accepted and the Town of Stephenville give a grant in the amount of \$1500.00 to the YMCA.

Carried Unanimously

6. PERMITS AND MUNICIPAL PLAN**Ronnie Glenn – 52A St. Clare Avenue**Motion No. 18-64

Fowlow/Hynes

A request for a permit to construct 6' x 14' carport, as per sketch submitted, on the property located at 52A St. Clare Avenue.

It was the recommendation of the Planning and Traffic Committee that the request be denied. In accordance with the Provisions of Section 11 of the General Regulations: Stephenville Development Regulations 2014; that being the proposed development would limit emergency personnel access to the property.

That the recommendation of the Planning and Traffic Committee be accepted.

Carried Unanimously

Aloysius & Corina Oliver – 107 Queen StreetMotion No. 18-65

Fowlow/Hynes

A request for Outline Planning Permission to construct 30' x 14' attached garage, as per sketch submitted, on the property located at 107 Queen Street.

It was the recommendation of the Planning and Traffic Committee that Outline Planning Permission be approved subject to compliance with all Town Regulations.

That the recommendation of the Planning and Traffic Committee be accepted.

Carried Unanimously

Proposed Amendment - Rural Residential Zone Building Lot SizeMotion No. 18-66

Fowlow/Hynes

The Planning and Traffic Committee considered a proposed amendment to the Development Regulations, as per the following: reduce minimum lot size from 2,500 m² to 1860 m² in Rural Residential Zone.

That the recommendation of the Planning and Traffic Committee be accepted, and the Town proceed with the proposed amendment. This will bring the Town on par with the provincial and neighbouring communities' regulations.

Carried Unanimously

Leonard Willette - 27 St. George's AvenueMotion No. 18-67

Fowlow/Felix

A request for Outline Planning Permission to construct a single family dwelling on the property located at 27 St. George's Avenue. The proposed construction has an infilling variance and was advertised in the local newspaper with no comments received.

It was the recommendation of the Planning and Traffic Committee that Outline Planning Permission be approved subject to compliance with all Town Regulations.

That the recommendation of the Planning and Traffic Committee be accepted.

Carried Unanimously

Charm Diamond Centre – 42 Queen StreetMotion No. 18-68

Fowlow/Tobin

A request for a permit to do renovations which include; new sliding door, new counters and lighting to the business located in Stephenville Mall at 42 Queen Street.

It was the recommendation of the Planning and Traffic Committee that this Permit be granted subject to the approval of Service NL and compliance with all Town Regulations.

That the recommendations of the Planning and Traffic Committee be accepted.

Carried Unanimously

7. BY-LAWS AND REGULATIONS**8. UNFINISHED BUSINESS****9. NEW BUSINESS****Appointment of Municipal Enforcement Officer**Motion No. 18 – 69

Rose/Felix

Mayor Rose motioned to council: In accordance with the provisions of Section 179 of the Municipalities Act, 1999 Jonathan Organ, be appointed to carry out Municipal Enforcement duties for the Town of Stephenville.

Carried Unanimously

UMC Meeting

Councillor Tobin reported that on March 14-15, 2018 he attended UMC Meeting on Council's behalf. He highlighted some of the items on the agenda: Municipal Legislation Review, Snowmobile/ATV usage in municipalities, Cannabis By-Laws, Winter Snow clearing, Presentation from Dr. Alvin Simms, Harris Centre – Memorial University, and building assets.

Councillor Tobin stated he brought the following topics forward at the meeting: asphalt quality, highway cameras on route 460, and brushing clearing.

Councillor Tobin was elected to serve as Vice Chair for Urban Municipalities Committee – UMC

Next UMC Meeting is scheduled to take place in Stephenville in June.

Carbon Credits

In the history of Newfoundland and Labrador, Stephenville has been recognized for producing carbon credits from their wastewater treatment facility; along with the town of Appleton-Glenwood. Mayor Rose accepted the commemorative certification at an event held in St. John's on March 21, 2018.

Mayor Rose recognized former mayor Cecil Stein for his vision and initiative to make this possible. In response to a question from councillor Felix, he stated the town will receive funds from the sale of the carbon credits.

Councillor Don Gibbon acknowledged former Mayor Tom O'Brien's knowledge and understanding of the facility; stating he presented Stephenville's facility at a national wastewater convention in Niagara Falls.

Councillor Tobin reiterated contributions made by former mayors and councillors, also stated the last payment for the wastewater will be made this month.

Councillor Don Gibbon

Sent congratulations to the Stephenville Rotary Music Festival on another success year.

He acknowledged the following community events:

U15 Hockey tournament will be taking place at the Stephenville Dome this weekend

Bay St. George Sick Children's Telethon will be taking place on Sunday, March 25, 2018

Nominations deadline for Stephen Awards is March 31, 2018

Mayor Rose

Bike Lanes will be introduced in the town, more information will be forth coming.

He participated in a panel symposium hosted by the Harris Centre, Memorial University which highlighted the importance of immigration. He stated our town is recognized as accepting and inclusive, and we need to look at opportunities for immigration as we move our town forward.

10. NOTICE OF MOTION

11. ADJOURNMENT

Motion No. 18-70

Felix/Gibbon

There being no further business, the meeting adjourned at 12:33 p.m