

A Regular General Meeting of the Council of the Town of Stephenville was held in the Council Chambers at 12:19 p.m. on June 21, 2018.

Present:	Tom Rose	Mayor
	Susan Fowlow	Deputy Mayor
	Laura Aylward	Councillor
	Mark Felix	Councillor
	Don Gibbon	Councillor
	Mike Tobin	Councillor
	Maurice Hynes	Councillor

Staff:	Mike Campbell	Town Manager
	Jennifer Brake	Town Clerk

CALL TO ORDER/APPROVAL OF AGENDA

Motion No. 18-149 Gibbon/Felix

That the Agenda of the Regular General Meeting of June 21, 2018 be adopted as circulated

Carried Unanimously

REGULAR GENERAL MEETING, May 31, 2018

Motion No. 18-150 Felix/Hynes

That the Minutes of the Regular General Meeting of May 31, 2018 be adopted as circulated.

Carried Unanimously

MATTERS ARISING FROM MINUTES

No items were brought forward

PROCLAMATIONS AND DELEGATIONS

Mayor Rose stated he had attended a flag raising ceremony declaring June 21st, 2018 as National Indigenous Peoples Day.

COMMITTEE REPORTS

Finance Committee

Poll Tax

Motion No. 18-151 Felix/Tobin

That the recommendation of the Finance Committee be accepted and Poll Tax write offs of \$1,287.74 and adjustments of \$186.71 be approved.

Carried Unanimously

Property Tax

Motion No. 18-152 Felix/Aylward

That the recommendation of the Finance Committee be accepted and Property tax write offs in the amount of \$8,824.12 be approved.

Carried Unanimously

Water & Sewer Tax

Motion No. 18-153 Felix/Gibbon

That the recommendation of the Finance Committee be accepted and Water & Sewer tax adjustments in the amount of \$342.75 be approved.

Carried Unanimously

Remission of Tax

Motion No. 18-154 Felix/Fowlow

That the recommendation of the Finance Committee be accepted and Remission of Tax in the amount of \$2,367.08 and refunds of \$103.74 be approved.

Carried Unanimously

Business Tax

Motion No. 18-155 Felix/Tobin

That the recommendation of the Finance Committee be accepted Business Tax adjustments in the amount of \$648.01 be approved.

Miscellaneous Accounts

Motion No. 18-156 Felix/Aylward

That the recommendation of the Finance Committee be accepted Miscellaneous Accounts in the amount of \$454.00 be approved.

Carried Unanimously

Accounts Payable Listing for May 2018

Motion No. 18-157 Felix/Gibbon

That the recommendation of the Finance Committee be accepted and the Accounts Payable for May 2018 in the amount of \$176,112.86 be approved.

Carried Unanimously

Expense Cheque Listing for May 2018

Motion No. 18-158 Felix/Hynes

That the recommendation of the Finance Committee be accepted and the Expense Cheque Listing for May 2018 in the amount of \$478,563.52 be approved.

Carried Unanimously

Adoption of Tax Recovery Plan for Year Ended Dec 31, 2017

Motion No. 18-159 Felix/Aylward

That the recommendation of the Finance Committee be accepted and the adoption of the Tax Recovery Plan for year ended December 31, 2017 be approved.

Carried Unanimously

International Aggregates Limited

Motion No. 18-160 Felix/Tobin

That the recommendation of the Finance Committee be accepted and the Town of Stephenville accept International Aggregates Newfoundland request to withdraw from RFP 2017-1.

Carried Unanimously

Award of Tender, Lease Backhoe 2018

Motion No. 18-161 Felix/Fowlow

That the recommendation of the Finance Committee be accepted and the tender for a 4 year lease of a Rubber Tire Backhoe be awarded to Nortrax in the amount of \$1,558.20 HST included, per month.

Carried Unanimously

Permission to Offer for Sale – Used Equipment

Motion No. 18-162 Felix/Hynes

That the recommendation of the Finance Committee be accepted and pursuant to the provisions of Section 201.2 of the Municipalities Act, 1999, the Town of Stephenville offer for sale, by public tender, the following equipment:

2007 International garbage truck
2010 International Garbage truck
2007 GMC Sierra pickup
1970 David Brown Tractor
1980 Cat 140 grader

Carried Unanimously

Adoption, Consolidated Financial Statements for Period Ending December 31, 2017 and Annual Expenditure Report, Local Government Gas Tax Funding Agreement for the Year Ended December 31, 2017

Motion No. 18-163 Felix/Gibbon

That the recommendation of the Finance Committee be accepted and the Consolidated Financial Statements for the period ended December 31, 2017 and Annual Expenditure Report, Local Gas Tax Funding Agreement for the Year ended December 31, 2017, be adopted.

Carried Unanimously

Authorization for Mayor and Clerk to Sign Agreement Project No.17-SCF-19-00141 Maple Street Reconstruction

Motion No. 18-164 Felix/Aylward

That the recommendation of the Finance Committee be accepted that the Mayor and Clerk be authorized to sign Municipal Capital Works agreement project No.17-SCF-19-00141 Maple Street Reconstruction as per document attached.

Carried Unanimously

Authorization for Mayor and Clerk to Sign Agreement Project No.17-SCF-19-00140 Traffic Light Installation - Queen, Minnesota and Prince Rupert Drive

Motion No. 18-165 Felix/Hynes

That the recommendation of the Finance Committee be accepted and the Mayor and Clerk be authorized to sign Municipal Capital Works agreement project.17-SCF-19-00140 Traffic Light Installation - Queen, Minnesota and Prince Rupert Drive as per document attached.

Carried Unanimously

Request for Equipment, The Stephenville Power Lifting Club

Motion No. 18-166 Felix/Fowlow

That the recommendation of the Finance Committee be accepted and the Town of Stephenville donate Olympic Set worth \$5,000 to the Stephenville Power lifting Club; the equipment will be located at the YMCA.

Request for Grant, YMCA

Motion No. 18-167 Felix/Tobin

That the recommendation of the Finance Committee be accepted and the Town of Stephenville provide a grant in the amount of \$6,000 to the Stephenville YMCA to implement a gymnastics program.

PERMITS AND MUNICIPAL PLAN**The Rock Fish & Chip Company – 14 Main Street**

Motion No. 18-168 Fowlow/Hynes

It was the recommendation of the Planning and Traffic Committee that a permit be granted to operate a fast-food takeout business, do interior renovations and install signage on the building, on the property located at 14 Main Street.

That the recommendation of the Planning and Traffic Committee be approved, subject to the approval of Service NL and compliance with all Town Regulations.

Carried Unanimously

Golden Years Total Care – 158 New Mexico Drive

Motion No. 18-169 Fowlow/Aylward

It was the recommendation of the Planning and Traffic Committee that a permit be granted to operate a home based office to accommodate a senior based home and maintenance service business from the residence located at 158 New Mexico Drive.

That the recommendation of the Planning and Traffic Committee be approved, subject to compliance with all Town Regulations.

Carried Unanimously

M & F Motors Ltd – 219 Hansen Memorial Highway

Motion No. 18-170 Fowlow/Tobin

It was the recommendation of the Planning and Traffic Committee that a permit be granted to clear area to extend parking lot 150' x 150' on the property located at 219 Hansen Memorial Highway.

That the recommendation of the Planning and Traffic Committee be approved, subject to compliance with all Town Regulations.

Carried Unanimously

Jonathan Myers Photography – 100 Maryland Drive

Motion No. 18-171 Fowlow/Felix

It was the recommendation of the Planning and Traffic Committee that a permit be granted to relocate existing photography business to 100 Maryland Drive.

That the recommendation of the Planning and Traffic Committee be approved, subject to the compliance with all Town Regulations.

Carried Unanimously

Madore's Autobody – 192 Hansen Memorial Highway

Motion No. 18-172 Fowlow/Hynes

It was the recommendation of the Planning and Traffic Committee that a permit be granted to drill two test holes to complete an environment assessment on the property located at 192 Hansen Memorial Highway.

That the recommendation of the Planning and Traffic Committee be approved, subject to the compliance with all Town Regulations.

Carried Unanimously

C.N.B. Holdings – Street Name

Motion No. 18-173 Fowlow/Felix

It was the recommendation of the Planning and Traffic Committee that a permit be granted to the owner of C.N.B. Holdings Ltd to name street "C", in the subdivision to Pioneer Drive.

That the recommendation of the Planning and Traffic Committee be approved, subject to the compliance with all Town Regulations.

Carried Unanimously

Proposed Amendment – Hillier Avenue

Motion No. 18-174 Fowlow/Gibbon

Mayor Rose turned the chair of the public council meeting over to Deputy Mayor Fowlow.

As a resident of Hillier Ave, Mayor Rose declared himself in conflict of interest and left the council chambers.

That the recommendation of the Planning and Traffic Committee be approved; and the Town of Stephenville proceed with the proposed Development Regulation Amendment No. 8, 2018 and Stephenville Municipal Plan Amendment No. 4, 2018 to include:

Proposed Changes to the Country Living Residential (CLR) Zone:

- Remove Condition 1, which requires development to be connected to municipal water and sewer services.
- Increase the minimum lot size for single dwellings from 450 m² 5550 m².
- Change the provisions of Condition 2 to establish a ceiling of 6 Animal Units for the number of animals that can be kept on a single property and to set a minimum lot size based on the number of animals to be kept.

Proposed Changes to the Rural (RU) Zone:

- Set the minimum lot size of 5.0 hectares for an agricultural property.

Proposed Rezoning:

- Rezone approximately 100 hectares of land in the vicinity of Hillier Avenue from Comprehensive Development Area-Residential (CDA-R) to Country Living Residential (CLR).
- Rezone approximately 100 hectares of land in the vicinity of Hillier Avenue from Comprehensive Development Area-Residential (CDA-R) to Rural (RU).
- Rezone a 20-metre strip of land along the shoreline of a pond located west of Hillier Avenue from Comprehensive Development Area-Residential (CDA-R) to Environmental Protection (EP) to create a conservation buffer.

In favor (4): Aylward, Felix, Fowlow, Hynes Opposing (2): Gibbon, Tobin

Councillors present with the exception of the Deputy Mayor outlined their reasons for either supporting or rejecting the proposed amendment; after which time the question of the motion was called.

Motion Carried

Mayor Rose returned to the council table upon conclusion of discussion on this item and resumed as chair of the public council meeting

10 Ocean Drive

Motion No. 18-175 Fowlow/Tobin

That the request for a permit to subdivide property at 10 Ocean Drive be approved.

Carried Unanimously

Sewing Solutions, 75 Gallant Street

Motion No. 18-176 Fowlow/Aylward

That the request for a permit to operate a home based sewing machine repair business at the location of 75 Gallant Street be approved.

Carried Unanimously

BY-LAWS AND REGULATIONS**UNFINISHED BUSINESS**

Request for Donation, Bay St. George Vikings Baseball.

Motion No. 18-177 Felix/Gibbon

This request was previously deferred from the Finance committee. On motion by Councillor Felix, seconded by Councillor Gibbon it is resolved to decline the request from the BSG Viking Baseball, in lieu of supporting the Stephenville Baseball Association.

Carried Unanimously

NEW BUSINESS**Award of Tender, Garbage Collection**

Motion No. 18-178 Felix/Gibbon

That the recommendation of the Director of Public Works Department that the Tender for Curbside Garbage Collection be awarded to Containerized Sanitation Ltd. for the bid price of \$265,806.95 per year plus HST, for Stephenville, Kippens, St. Georges and Stephenville Crossing.

Carried Unanimously

Southwest Joint Council Meeting

Councillor Tobin reported he attended the Southwest Joint Council Meeting, and the next meeting will take place in Ramea on September 8, 2018

NOTICE OF MOTION

ADJOURNMENT

Motion No. 18-179 Gibbon/Fowlow

There being no further business, the meeting adjourned at 1:02 p.m

Carried Unanimously