

## **REGULAR GENERAL MEETING, SEPTEMBER 13, 2018**

A Regular General Meeting of the Council of the Town of Stephenville was held in the Council Chambers at 12:10 p.m. on September 13, 2018.

Present:                Tom Rose                Mayor  
                              Susan Fowlow        Deputy Mayor  
                              Laura Aylward        Councillor  
                              Mark Felix            Councillor  
                              Don Gibbon           Councillor  
                              Mike Tobin            Councillor

Staff:                    Town Clerk, Jennifer Brake  
                              Town Manager, Mike Campbell

### **CALL TO ORDER/APPROVAL OF AGENDA**

Motion No. 18-244                Gibbon/Aylward

That the Agenda of the Regular General Meeting of September 13, 2018 be adopted as circulated.

Carried Unanimously

### **REGULAR GENERAL MEETING AUGUST 24, 2018**

Motion No. 18-245                Felix/Tobin

That the Minutes of the Regular General Meeting of August 24, 2018 be adopted as circulated.

Carried Unanimously

### **PROCLAMATION & DELEGATIONS**

### **COMMITTEE REPORTS**

### **FINANCE COMMITTEE**

#### **EXPENSE CHEQUE LISTING FOR AUGUST 2018**

Motion No. 18-246                Felix/Fowlow

It was the recommendation of the Finance Committee that the Expense Cheque listing for August 2018 totaling \$598,583.73 be approved.

Carried Unanimously

#### **REQUEST FOR DONATION, KIDS EAT SMART BREAKFAST PROGRAM**

Motion No. 18-247                Felix/Tobin

It was the recommendation of the Finance Committee that the Town of Stephenville give a grant in the amount of \$800.00 to be equally distributed amongst the four schools: Primary, Elementary, Middle and High School.

Carried Unanimously

**REQUEST FOR SPONSORSHIP, ULNOOWEG ENTREPRENEUR AWARD SHOW**

Motion No. 18-248 Felix/Aylward

It was the recommendation of the Finance Committee that the Town of Stephenville provide Friends of Award Level Sponsorship in the amount of \$500.00 to the Ulnooweg Entrepreneur Award Show.

Carried Unanimously

**PERMISSION TO PROCURE NEW LIVE EDGE TWO WAY TRUCK BLADE AND MOUNT FOR 2010 SAND TRUCK**

Motion No. 18-249 Felix/Aylward

It was the recommendation of the Finance Committee that the Town of Stephenville purchase New Live Edge Two-Way Truck Blade and Mount for the 2010 Sand Truck as per The Public Procurement Act.

Carried Unanimously

**PERMISSION TO PROCURE WATER TANK CLEANING & INSPECTION SERVICES**

Motion No. 18-250 Felix/Tobin

It was the recommendation of the Finance Committee that the Town of Stephenville secure contract for the maintenance and inspection of water tanks as per The Public Procurement Act.

Carried Unanimously

**PERMISSION TO PURCHASE ENCLOSED STORAGE TRAILER**

Motion No. 18-251 Felix/Fowlow

It was the recommendation of the Finance committee that the Town of Stephenville purchase an enclosed storage trailer as per The Public Procurement Act.

Carried Unanimously

## **REQUEST FOR TENDER – ARMOUR STONE & RIP-WRAP**

Motion No. 18-252      Felix/Aylward

That Council recommend the call for Tender for the supply & placement of Armor Stone & Rip-Wrap as per The Public Procurement Act; to reinstate the areas damaged in Blanche Brook & Warm Brook during the 2018 Spring flooding. The town will receive reimbursed under the emergency disaster fund.

Carried Unanimously

## **PERMITS AND MUNICIPAL PLAN**

### **TWENTY-EIGHT MAIN STREET LTD -30 MAIN STREET**

Motion No. 18-253      Fowlow/Gibbon

It was the recommendation of the Planning and Traffic Committee that the permit be granted to complete repairs on the property located at located at 30 Main Street, subject to compliance with all Town Regulations.

That the recommendation of the Planning and Traffic Committee be approved.

Carried Unanimously

### **JOHN MARCHE (BCJ TAX BUILDING) – 60 WEST STREET**

Motion No. 18-254      Fowlow/Tobin

It was the recommendation of the Planning and Traffic Committee that the request for outline planning permission be granted to accommodate a retail store for tobacco related products and accessories in the building located at 60 West Street (BCJ Tax), subject to compliance with all Town Regulations.

That the recommendation of the Planning and Traffic Committee be approved.

Carried Unanimously

### **NEWFOUNDLAND POWER – 10-14 UTAH DRIVE**

Motion No. 18-255      Fowlow/Aylward

It was the recommendation of the Planning and Traffic Committee that the permit be granted to replace main waterline, as per drawings submitted, on the property located at 10-14 Utah Drive, subject to compliance with all Town Regulations.

That the recommendation of the Planning and Traffic Committee be approved.

Carried Unanimously

**LANNON HOLDINGS – 134 MAIN STREET**

Motion No. 18-256 Fowlow/Tobin

It was the recommendation of the Planning and Traffic Committee that the permit be granted to paint siding on the building located at 134 Main Street (Coast Clothing), subject to compliance with all Town Regulations.

That the recommendation of the Planning and Traffic Committee be approved.  
Carried Unanimously

**M & F MOTORS LIMITED – 219 HANSEN MEMORIAL HIGHWAY**

Motion No. 18-257 Fowlow/Felix

It was the recommendation of the Planning and Traffic Committee that the permit be granted to complete exterior modifications; fill in garage door in the front of the building and install door at the rear of business located at 219 Hansen Memorial Highway subject to compliance with all Town Regulations.

That the recommendation of the Planning and Traffic Committee be approved.  
Carried Unanimously

**STEPHEN LEE & DONNA MCCARTHY – ROUTE 460/MINNESOTA DRIVE**

Motion No. 18-258 Fowlow/Felix

Councillor Aylward declared conflict of interest and left the council chambers.

A request to rezone land Rural to Rural Residential on Route 460/Minnesota Drive was received.

It was the recommendation of the Planning and Traffic Committee that the Town of Stephenville proceed with the Proposed Development Regulation Amendment and Stephenville Municipal Plan Amendment to rezone land from rural to rural residential located at Route 460/Minnesota Drive.

That the recommendation of the Planning and Traffic Committee be approved.  
Motion Carred

It was noted this area is outside the municipal boundaries, however inside the towns planning area.

Councillor Aylward returned to the meeting upon conclusion of the discussion.

## BY-LAWS AND REGULATIONS

### NEW BUSINESS

#### **LETTER TO MINISTER OF MUNICIPAL AFFAIRS**

Motion No. 18-259 Felix/Aylward

On motion by Councillor Felix, seconded by Councillor Aylward, it is resolved that the Town of Stephenville write a letter to Andrew Parsons, Minister of Municipal Affairs to convey the Town's concerns for the Sort-It program that was implemented by Western Regional Waste Management. As well request reimbursement be given for the tipping fees since the Town is not getting the services that we are paying for.

#### **Councillor Aylward**

Reminded residents of the Terry Fox Run scheduled for September 9, 2018

She attended annual community partner convention hosted by Western Health – The round table discussions was centered around seniors and health care.

#### **Mayor Rose**

Upon request the Town Manager provided the following updates.

- Former Building 347 Massachusetts Drive – An environmental assessment of the area was completed by the province and subsequent steps will be Determine. Implications are removing the debris will not occur this year.
- 431 Massachusetts Drive – The provincial government has no immediate plans for the building.
- Bay St. George Medical Clinic – The province should be issuing a call for tender in a short time for building repairs.

With 2019 being election year the Town of Stephenville should request the new court house that was previously announced by the former Premier Tom Marshall in 2014.

The announcement of Marine Harvest investing \$51 million dollars in Stephenville is wonderful news; this will create jobs and capital for the town.

Firefighters ceremony honouring firefighters that died in 9-11:  
He praised the collaboration between management, recreation director, staff, first responders, marine institute and the media to accomplish a stellar ceremony honouring the firefighters that lost their lives in 9-11. One of the trucks displayed at the event responded to the Pentagon on 9-11. This ties part of history and culture around our USA presence.

Motion No. 18-260          Felix/Gibbon

There being no further business, the meeting adjourned at 12:40 p.m.  
Carried Unanimously

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**MAYOR**

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**CHAIRPERSON**