

REGULAR GENERAL MEETING, NOVEMBER 22, 2018

A Regular General Meeting of the Council of the Town of Stephenville was held in the Council Chambers at 12:02 p.m. on November 22, 2018.

Present:	Susan Fowlow	Deputy Mayor, Chair
	Laura Aylward	Councillor (joined at 12:08pm)
	Mark Felix	Councillor
	Don Gibbon	Councillor
	Mike Tobin	Councillor

Staff:	Town Manager, Mike Campbell
	Town Clerk, Jennifer Brake

CALL TO ORDER/APPROVAL OF AGENDA

Motion No. 18-320 Gibbon/Felix

That the Agenda of the Regular General Meeting of November 22, 2018 be adopted as circulated.

Carried Unanimously

REGULAR GENERAL MEETING NOVEMBER 8, 2018

Motion No. 18-321 Tobin/Gibbon

That the Minutes of the Regular General Meeting of November 8, 2018 be adopted as circulated.

Carried Unanimously

PROCLAMATION & DELEGATIONS

COMMITTEE REPORTS

FINANCE COMMITTEE

POLL TAX

Motion No. 18-322 Felix/Tobin

It was the recommendation of the Finance Committee that Poll tax write offs of \$872.64, adjustments of \$1,894.87 and refunds of \$37.50 be approved.

Carried Unanimously

PROPERTY TAX

Motion No. 18-323 Felix/Gibbon

It was the recommendation of the Finance Committee that Property Tax write offs of \$168.70 be approved.

Carried Unanimously

WATER & SEWER TAX

Motion No. 18-324 Felix/Tobin

It was the recommendation of the Finance Committee that Water & Sewer Tax adjustments in the amount of \$696.24 be approved.

Carried Unanimously

REMISSION OF TAX

Motion No. 18-325 Felix/Gibbon

It was the recommendation of the Finance Committee that Remission of Tax in the Amount of \$1,532.63 be approved.

Carried Unanimously

BUSINESS TAX

Motion No. 18-326 Felix/Tobin

It was the recommendation of the Finance Committee that Business tax write offs in the amount of \$333.25 and adjustments of \$160.83 be approved.

Carried Unanimously

ACCOUNTS PAYABLE LISTING FOR OCTOBER 2018

Motion No. 18-327 Felix/Gibbon

It was the recommendation of the Finance Committee that the Accounts Payable Listing for October 2018 in the amount of \$190,987.31 be approved.

Carried Unanimously

2019 REGULAR GENERAL MEETING SCHEDULE

Motion No. 18-328 Felix/Tobin

It was the recommendation of the Finance Committee that the 2019 Regular General Meeting Schedule be adopted as follows January 10, 24; February 7, 21; March 7, 21; April 4, 18; May 2, 16, 30; June 13; July 4, 25; August 15; September 5, 19; October 3, 17, 31; November 14, 28; and December 12.

Carried Unanimously

Councillor Aylward joined the meeting via teleconference at this time.

DONATION, AUNT JEANS PLACE INC.

Motion No. 18-329 Felix/Gibbon

It was the recommendation of the Finance Committee that the Town of Stephenville donate \$300.00 in-kind supplies to Aunts Jeans Place Inc.
Carried Unanimously

DONATION, CHRISTMAS COMMUNITY CAFÉ

Motion No. 18-330 Felix/Tobin

It was the recommendation of the Finance Committee that the Town of Stephenville give a grant in the amount of \$400.00 to the Southwestern Housing Stability Initiative toward the December Café.
Carried Unanimously

SPONSORSHIP, STEPHENVILLE HIGH SCHOOL & BURSARY COMMITTEE

Motion No. 18-331 Felix/Aylward

It was the recommendation of the Finance Committee that the Town of Stephenville provide a sponsorship in the amount of \$500.00 to Stephenville High School Bursary Committee.
Carried Unanimously

Councillor Aylward left the meeting at this time.

PERMITS AND MUNICIPAL PLAN

ZION PENTECOSTAL CHURCH – 51 CAROLINA AVENUE

Motion No. 18-332 Fowlow/Felix

Request for a permit to attach a digital 6 x 10 sign on the building located at 51 Carolina Avenue.

That the recommendation of the Planning and Traffic Committee be approved.
Carried Unanimously

ARCHITECTURAL DRAFTING - 97 GEORGIA DRIVE

Motion No. 18-333 Fowlow/Tobin

Request for a permit to operate a home-based drafting business from space in the residence located at 97 Georgia Drive.

That the recommendation of the Planning and Traffic Committee be approved.
Carried Unanimously

BY-LAWS AND REGULATIONS

NEW BUSINESS

Councillor Felix

Reported the 3rd quarter budget review has been completed and the town is still on track to having a balanced budget.

He reported the economic development committee public engagement sessions are going very well. They are receiving good response and feedback from the public. This information will help council develop their 3-year strategic plan.

Councillor Gibbon

Reported the Stephenville Jets is back for another hockey season and the first game is scheduled for November 23, 2018

ADJOURNMENT

Motion No. 18- 334 Gibbon/Tobin

There being no further business, the meeting adjourned at 12: 13 p.m.
Carried Unanimously

DEPUTY MAYOR

TOWN CLERK